

## CLIFFE PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held at Cliffe Village Institute on Monday 1<sup>st</sup> June 2026

#### **26/138 Present: -**

Councillor G Wilson (Chairman)  
Councillor H Cross  
Councillor J Jewitt  
Councillor A Marshall  
Councillor R Woodall  
Councillor E Yates

#### **26/139 Apologies: -**

Councillor S Gummerson  
Councillor A Holman  
Councillor J Wallinger

North Yorkshire Councillor K Arthur

#### **26/140 Declarations of Interest: -** None

#### **26/141 Public Session: -**

No members of the public were present.

#### **26/142 Police Report: -**

The clerk advised that unfortunately the crime figures had not been updated on the North Yorkshire Police website and the most recent information available was for March 2026 (as already reported at the May meeting).

#### **26/143 Listen to reports from North Yorkshire Councillor: -**

The **Chairman** read out a report received from North Yorkshire Councillor K Arthur advising that there has been a restructure of the committees at County Hall due to further defections and that as a consequence Councillor Arthur is now on the Strategic Planning Committee as well as the Local Planning Committee. Councillor Arthur has also been appointed to the Audit Committee of the new combined authority (a combination of the Mayor of York & North Yorkshire, North Yorkshire Council and York City Council).

It was noted that Councillor Arthur is hoping to hold the first meeting of the Bus Improvement Liaison Committee at the beginning of July, and he will be submitting the Cliffe Village Institute Locality Budget funding application for three new doors in the next few days.

#### **26/144 Confirmation of Minutes of the Annual Meeting of the Council held on Monday 11<sup>th</sup> May 2026: -**

Members **resolved** to accept the minutes of the Annual Meeting of the Council held on Monday 11<sup>th</sup> May 2026 as an accurate record of the meeting.

#### **26/145 Confirmation of Minutes of the Parish Council Meeting held on Monday 11<sup>th</sup> May 2026: -**

Members **resolved** to accept the minutes of the Parish Council meeting held on Monday 11<sup>th</sup> May 2026 as an accurate record of the meeting.

#### **26/146 Matters arising from the minutes of the above meetings: -**

##### Annual Meeting of the Council (11/05)

No actions to be reviewed

##### Parish Council Meeting (11/05)

##### Cliffe Village Institute New Doors

**Councillor J Jewitt** reported that the contractor has measured up and will provide a quote for the three new doors required although he would be unable to fit these until the end of July. **Ongoing**

Presentation of village issues to Jo Coles – Deputy Mayor for Policing, Fire and Crime (York and North Yorkshire)  
Following her attendance at the April Parish Council meeting (13/04) Jo Coles agreed to follow up on a number of issues of concern and it was noted that the **Chairman** was still awaiting an update; **Chairman** to follow up. **Ongoing**

Meeting with Keir Mather MP

It was noted that the **Chairman** is waiting for an update from Jo Coles – Deputy Mayor for Policing, Fire and Crime (York and North Yorkshire) before arranging a meeting. **Ongoing**

Ongoing planning and enforcement issues

The **Chairman** advised that he has still not received an update from **Councillor M Crane** following their meeting several months ago regarding the ongoing planning and enforcement issues; **Chairman** to chase up. **Ongoing**

Cliffe V.C Primary School

**Chairman** to arrange meeting with the Headteacher and the Chair of Governors. **Ongoing**

Noticeboards sited at St Andrews Mission

The **clerk** advised that she was still waiting to hear from Mrs Susan Sellers (churchwarden) - Parochial Church Council with regards to the noticeboards being ready for collection.  
It was agreed that the Parish Council can dismantle and remove the noticeboards if access to St Andrews can be arranged; **clerk** to follow up. **Ongoing**

Poor state of Station Lane

It was noted that two small circular repairs have been actioned @ 100 yards apart, but numerous large & deep potholes have been ignored; **Chairman** to forward photographs to the **clerk** who will report to NYC Highways. **Ongoing**

Replacement Street Sign

The **clerk** advised that Darren Griffiths – NYC Highways has requested more information as he cannot find 'New Hull Road' or an old sign on any historic google images; **Chairman** to investigate further. **Ongoing**

Building/construction work being carried out on a building plot (formally Viola Gardens)

**Councillor J Jewitt** to take some photographs which will be forwarded to the **clerk** to send to NYC planning. **Ongoing**

Report of fly tipping (rubble) just before the plantation

The **Chairman** clarified that this is not fly tipping as the rubble has been left by the landowner on his own land.

**26/147 Highways: -**

The **clerk** read out the following response received from NYC Highways regarding all the highway issues raised: -

Oxen Lane

*"An order for further temporary repairs has been raised, and the location has been submitted for a bid for funding for a footway surfacing and in the interim the Highways Officer will continue to monitor and arrange for repairs to any actionable defects."* **Resolved**

White lines worn out between the railway crossing & York Road/A63 crossroads

*"This is inspected monthly and if the intervention for refreshment is reached it will be added to the lining order for when contractors are in the area."*

The **Chairman** reported that the white lines have been repainted near the railway crossing but stopped just before Cherry Tree Stores; **clerk** to raise this with NYC Highways. **Ongoing**

Increasing flooding on Moor Lane (west of South Duffield)

*"The Highways Officer contacted the landowner, at the time of the concerns the water run off from the field was due to the excessive rainfall that subsequently could not soak away like it normally does. The landowner was going to carry out remedial works to improve land drainage which in turn will improve the situation. This is no positive drainage anywhere in this location and the road is lower than the fields so there isn't really an engineering solution to this."*

It was noted that the landowner is going to cultivate the field which will improve the land drainage. **Resolved**

State of the road surface at Cliffe crossroads (York Road/A63 junction) and the traffic islands in the middle of the A63  
“ Street cleaning has been asked to attend and clean the traffic island. The gullies on the A63 and at the crossroads were cleaned as part of the annual maintenance in December 2025 and will only be revisited if blocked.”

**Clerk** to contact NYC Highways to enquire when the A63 will be resurfaced as it is in a very poor state. **Ongoing**

Broken road surface on Lund Lane

**Councillor E Yates** raised concern regarding the broken road surface on the edge of Lund Lane (left side). It is believed that overgrown trees from the adjacent property are obstructing the highway forcing vehicles over to the left side and damaging the road surface; **Clerk** to report to NYC Highways and send photographs. **Ongoing**

Traffic Regulation Order Consultation

It was noted that the **clerk** had replied to North Yorkshire Council to thank them for responding to the Parish Councils request for speed limit reductions which they wholeheartedly support.

NYC will now request the operational & sealing dates and as soon as these are confirmed they will raise the order for the installation of the signage.

**26/148 Speeding:-**

Parish Council Vehicle Activated Sign (VAS) Data Issue

**Councillor J Wallinger** to raise with the supplier as the sign is still under warranty. **Ongoing**

**26/149 Water/Drainage:-**

Complaint raised regarding inappropriate behaviour outside the preschool

It was noted that the **clerk** had received a copy of the response from Yorkshire Water from **Councillor J Wallinger**. **Resolved**

**26/150 Village Green:-**

It was noted that the new fence has still not been erected by Meticulous Gardens, **Councillors E Yates** to forward the details of an alternative contractor to the **Chairman**. **Ongoing**

**Councillor A Marshall** to report the badly broken fence at the back of William Jacques Drive to NYC Highways. **Ongoing**

The little library has now been painted by Amy Wilson and will be put back up as soon as possible. **Ongoing**

**Councillor Wallinger** arranging for a local electrician to replace the spotlights that were smashed. **Ongoing**

**26/151 Public Footpaths: - (to include any overgrown public footpaths which have been identified that do not comply with the applicable laws/regulations): -**

Diverted public footpath from Lund Lane to Osgodby

It was noted that the landowner has been asked by North Yorkshire Council to install gates in the new fence to allow access to the public footpath or to take the fence down.

**Councillor E Yates** has requested an update from North Yorkshire Council but not received any response;

**Councillor Yates** to follow up and include **North Yorkshire Councillor K Arthur**. **Ongoing**

**26/152 Public use of footpaths (to include misuse, trespassing, littering, dog fouling etc): -**

It was noted that the laminated Keep Cliffe Clean posters have been put up around the Parish.

**26/153 Grass Maintenance:-** No issues raised

**26/154 Flooding of footpath at the back of William Jacques Drive: -**

It was noted that **Councillor E Yates** had forwarded the plans received from the **Chairman** onto the Flood Risk Officer but was still awaiting a response; **Councillor Yates** to follow up and include **North Yorkshire Councillor K Arthur**. **Ongoing**

**Councillor A Marshall** advised that he had reported the blocked gullies to NYC Highways, and it was noted that this is already on their cleaning schedule and will be dealt with in due course.

**26/155 Path Maintenance:** - No issues raised

**26/156 Broad Lane Wood:** -

A date for the site visit/walkaround is still to be arranged. **Ongoing**

**26/157 Parish Paddock:** - No issues raised

**26/158 Planning:** -

**a) Councillors considered the following Planning Applications received:** -

i. (ZG2026/0429/HPA) Erection of new boundary fence/gates to the rear elevation with new garage at **Pine House, Green Lane, Cliffe** No Objections

ii. (ZG2026/0418/HPA) Erection of two storey extension to rear of detached dwelling at **Holly House, Moor Lane, South Duffield** No Objections

**b) Consider Planning Applications Received not listed on the agenda:** - NIL

**c) Note Planning Applications Granted:** - NIL

**d) Note Planning Applications Refused:** - NIL

**e) Note Planning Application Withdrawn:** - NIL

**f) Note receipt of planning appeal against refusal of an application for:** - NIL

**26/159 Finance:** -

**a) The following payments were proposed, seconded, and unanimously agreed:** -

i. J Leighton-Eshelby (Clerks Salary – June) £ As Agreed

ii. HMRC (PAYE) £ 184.38

**b) To approve payments not listed on the agenda:** -

i. Meticulous Gardens (Grass Cutting) £ 492.00

**c) To ratify payments made in between meetings:** - NIL

**d) Note receipt of income, as listed below:** - NIL

**e) Consider Financial Support for the Village Institute Replacement Doors:-**  
Deferred to the July meeting as awaiting additional quotes.

**f) To receive Cliffe Parish Council Accounts 2025/2026**

The accounts for the year ending 31st March 2026 were distributed and accepted. **Resolved**

**g) To receive Internal Auditors Report 2025/2026 for Cliffe Parish Council**

The Internal Auditors report on page 3 of the Annual Governance and Accountability Return (AGAR) 2025/26 was noted. **Resolved**

**h) To approve Section 1 – Annual Governance Statement 2025/2026 for Cliffe Parish Council**

**Resolved** to approve Section 1 Annual Governance Statement 2025/26 for Cliffe Parish Council on page 4 of the Annual Governance and Accountability Return (AGAR) 2025/26.

**i) To approve Section 2 – Accounting Statement 2025/2026 for Cliffe Parish Council**

**Resolved** to approve Section 2 Accounting Statement 2025/26 for Cliffe Parish Council on page 5 of the Annual Governance and Accountability Return (AGAR) 2025/26.

j) To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities

**Resolved** that, in accordance with the Accounts and Audit Regulations 2015, Cliffe Parish Council will publish the documents required on the Parish Councils website.

**26/160 Correspondence Received:** - NIL

**26/161 Representatives Report:** -

**Councillor H Cross** gave an update on the South Duffield Charity and it was noted that the Mary Waud Charity have donated £3750 to the school towards the cost of new chromebooks required.

The **Chairman** reported that the coffee mornings being held at Cliffe Village Institute are proving very popular and they are considering holding them more than once a month.

**26/162 Confirm date of next meeting:** - Monday 6<sup>th</sup> July 2026 commencing at 7.00pm in CLIFFE VILAGE INSTITUTE

**26/163 Parish Council Owned Land** -

It was noted that the Parish Councils solicitors are continuing to work on our behalf.

*Councillors are elected on behalf of everyone on the Register of Electors; therefore, matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.*

*Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment).*