

# **CLIFFE PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held on Monday 6<sup>th</sup> November 2023 at Cliffe Village Institute**

### **23/201 Present: -**

Councillor G Wilson (Chairman)  
Councillor H Cross  
Councillor A Holman  
Councillor P Maw  
Councillor A Pulleyne  
Councillor J Wallinger  
Councillor R Woodall  
Councillor E Yates

North Yorkshire Councillor Karl Arthur

### **23/202 Apologies: -**

Councillor J Jewitt

**23/203 Declarations of Interest: -** No interests declared.

**23/204 Public Session: -** No members of the public were present.

### **23/205 Police Report: -**

It was noted that no alerts for Cliffe parish had been received through the North Yorkshire Community Messaging Service.

The **clerk** advised that she has asked PC Richard Wood to arrange a Police Surgery in Cliffe so residents can speak to PC Wood and raise any concerns.

### **23/206 Listen to reports from North Yorkshire Councillor: -**

**Councillor K Arthur** advised that Cliffe Meadows Holiday Park have submitted a further planning application (details below) and it was noted that the Parish Council have not been consulted due to the nature of the application i.e. discharge of conditions: -

(ZG2023/1113/DOC) Discharge of condition 02 (surface water) and 15 (foul sewage) of approval 2021/1479/FUL Repositioning of tarmac access road to serve 5 static caravans including the reception/site office, extension of tarmac access part way into site and construction of gravel surface tracks and gravel surface pitch areas for up to 30 touring caravans or motor homes together with low level lighting, electrical service points, bin storage area, boundary treatments and associated landscaping.

The **Chairman** spoke about the recently refused planning application for the site (details below) and asked **Councillor Arthur** to investigate the apparent discrepancy between the number of lodges currently on site versus how many lodges have planning permission and if North Yorkshire Council will be taking any enforcement action: -

(2023/0157/COU) Change of use of land for siting of eight static holiday lodges, (seven to replace approved tourer pitches and one to be sited behind the approved reception unit).

It was also noted that the Parish Council are aware of at least two residents who are permanently living on the site; **Councillor Arthur** to investigate further.

**Councillor Arthur** also advised that Turnham Lane will be closed between 4<sup>th</sup> and 8<sup>th</sup> December for telecommunications work.

### **23/207 Confirmation of Minutes of the Parish Council Meeting held on Monday 9<sup>th</sup> October 2023: -**

Members **resolved** to accept the minutes of the Parish Council meeting held on Monday 9<sup>th</sup> October 2023 as an accurate record of the meeting.

**23/208 Matters arising from the minutes of the above meetings: -** See below.

**23/209 Highways (incl York Road traffic calming measures): -**

The **Chairman** expressed his concerns regarding the lack of response from Highways and referred to several previous emails some going back to August, which he sent to Stacey Preece and for which he still hasn't received a reply.

**Councillor K Arthur** advised the **Chairman** to write to Councillor Keane Duncan – North Yorkshire Council Executive Member for Highways and Transportation; **Councillor Arthur** to forward his contact details on to the **Chairman**.

**York Road Gateway**

The **clerk** advised that she had still not received acknowledgement of the York Road Gateway order; **clerk** to follow up with Stacey Preece – Highways Project Engineer.

**Councillor A Holman** spoke about speeding on York Road, and it was agreed the **clerk** would ask Stacey Preece if it was feasible to move the 30mph signs and install the York Road Gateway further back (to the Cliffe village sign) in order to slow the traffic down before entering the village.

**23/210 Speeding: -**

The **clerk** reported that she had still not received any update from PC Richard Wood regarding camera enforcement on York Road; **clerk** to follow up.

**23/211 7.5t Weight Limit (York Road): -**

It was noted that the **clerk** had received no response to the weight limit concerns letter sent to six companies identified as ignoring the 7.5t weight limit.

Members also reported an increase in skip lorries going through the village.

**Councillor E Yates** to draft a follow up letter to be sent out.

**23/212 Oxen Lane: -**

The **Chairman** advised that a local tree surgeon will be carrying out the tree work agreed on Wednesday 22<sup>nd</sup> November, and it was noted that he will also cut back the overgrown trees at school which the Parish Council agreed to pay for at the same time.

**23/213 Water/Drainage: -**

**Councillor J Wallinger** spoke about another flooding incident at Pre-School which had occurred shortly after the last Parish Council meeting; **Councillor Wallinger** to follow up with his contact at Yorkshire Water.

**23/214 Village Green: -**

It was noted that the subsidence of the plinth has still not been resolved; **Chairman** to follow up with the contractor.

**Councillor J Wallinger** reported that one of the floodlight covers has been smashed; **Councillor Wallinger** agreed to source a replacement cover.

Members discussed the Christmas lights for the village green extension and **Councillor A Pulleyne** agreed to source the required cables/sockets required for the additional lights.

**Chairman** to liaise with Prudence Topping with regards to purchasing the new Christmas lights agreed for the Village Institute.

**23/215 Parish Council Documents: -**

It was noted that members had not been able to meet in October as planned to access the safe at school and go through the Parish Council documents and it was agreed to arrange a date between Christmas and New Year when the school will be closed; **Chairman** to arrange with Mr Blackwood (Headteacher).

**23/216 Public Footpaths: - (to include any overgrown public footpaths which have been identified that do not comply with the applicable laws/regulations): -**

**Councillor J Wallinger** raised concern that Turnham Lane footpath has become very overgrown.

It was noted that the overgrown hedge needs to be cut back before the footpath can be cleared and **Councillors A Pulleyne** and **P Maw** agreed to speak to the landowner.

**Chairman** to contact a local contractor who is certified to spray weeds and request a quote.

**Chairman** to also request a quote to spray York Road footpath and the footpath from Lund over the railway bridge.

**23/217 Grass Maintenance: -**

**Chairman** and **Councillors A Pulleyne & J Wallinger** still to liaise and review the 2024 Grass Maintenance contract. Once the contract has been reviewed, **Chairman** to circulate the proposals to all members.

**23/218 Flooding of footpath at the back of William Jacques Drive: -**

**Councillor J Wallinger** reported that a resident had raised a complaint about the flooding of the footpath at the back of William Jacques Drive and it was noted that this issue had been brought up previously, but no action had been agreed.

The **Chairman** referred to correspondence received from Nathan Culpan – Ouse and Derwent Drainage Board concerning the flooding and **Councillor A Pulleyne** spoke about building up the footpath above the water level.

**Councillor Pulleyne** agreed to investigate further and identify a plan to resolve the issue.

**23/219 Damaged Litter Bin outside Cliffe Village Institute: -**

It was noted that North Yorkshire Council had recently removed a damaged litter bin outside Cliffe Village Institute to make it safe after it was knocked over by a skip lorry.

The **clerk** asked North Yorkshire Council to replace this well used bin which had belonged to Selby District Council however they replied that as North Yorkshire Council only have a limited budget, the Parish Council would have to pay for it to be replaced.

Members were firmly of the opinion that as the bin was not purchased by the Parish Council we should not have to pay for a replacement and **North Yorkshire Councillor K Arthur** agreed to take this up on our behalf.

**Clerk** to forward email trail to **Councillor Arthur**.

**23/220 Path Maintenance: -** No further update

**23/221 Broad Lane Wood: -** No further update

**23/222 Parish Paddock: -** No further update

**23/223 Little Library: -** No further update

**Chairman** to follow up with Amy Wilson.

**23/224 Planning: -**

**a) Councillors considered the following Planning Applications received: -**

**i. (ZG2023/0717/COU) Change of use of land for the siting of 53 static holiday lodges at **Cliffe Country Lodges, Cliffe Common, Cliffe Strongly object****

- Concern regarding any additional connections to the drainage system which is already over capacity causing ongoing flooding issues throughout the village, this is currently being investigated by Yorkshire Water.
- This application is for holiday lodges, yet the Parish Council are aware that several lodges on the adjacent site are being lived in permanently.
- Concern regarding the additional traffic that will be generated from the site entering and existing Moor Lane.
- Safety concerns for pedestrians as there is no footpath from the site into the village.
- The village does not have the infrastructure to support the additional people and the village cannot sustain this.
- Fire safety concerns due to the concentration of lodges in the area.

**b) Consider Planning Applications Received not listed on the agenda: -** NIL

**c) Note Planning Applications Granted: -**

**i. (ZG2023/0876/HPA) Erection of a porch to the front, erection of a single storey extension to the side and rear at **Waterside Lodge, Oakwood Park, Market Weighton Road****

**ii. (2021/0925/FUL) Change of use of land to form a holiday touring caravan and camping site for up to 30 touring caravans, new internal access tracks and associated works and alterations to the existing agricultural building to form amenity facilities, office and storage at **Four Acres Caravan, Cliffe Common, Cliffe****

iii. (ZG2023/0511/FULM) Installation and operation of Battery Energy Storage facility on **Land at The Magazine, Hull Road, Osgodby**

d) Note Planning Applications Refused: - NIL

e) Note Planning Applications Withdrawn: - NIL

It was noted that several touring caravans have been observed being sited at High Bottom Farm, Market Weighton Road and members queried if planning permission had been granted for this.

**Clerk** was asked to contact **North Yorkshire Councillor K Arthur** and ask him to investigate.

**23/225 Finance: -**

a) The following payments were proposed, seconded, and unanimously agreed: -

- |                                                   |             |
|---------------------------------------------------|-------------|
| i. J Leighton-Eshelby (Clerks Salary – November)  | £ As Agreed |
| ii. John Wedgwood (Grass Cutting – Final Invoice) | £1,200.00   |

b) To approve payments not listed on the agenda: - NIL

c) To ratify payments made in between meetings: - NIL

d) Note receipt of income, as listed below: -

- |                                                     |           |
|-----------------------------------------------------|-----------|
| i. North Yorkshire Council – Kings Coronation Grant | £3,200.00 |
|-----------------------------------------------------|-----------|

e) Note receipt of donation request from Citizens Advice: -

It was noted that in the Selby District in 2022-2023 the Citizens Advice helped 1,713 individuals including 29 from Cliffe Parish.

It was agreed to invite them to attend a Parish Council meeting in the new year to give a talk about their work prior to members making any decision regarding a donation.

**23/226 Correspondence Received: -**

- i. North Yorkshire Council – Receipt of North Yorkshire Council Housing Strategy 2024-2029 was noted.
- ii. North Yorkshire Council – Receipt of North Yorkshire Council By-Election Recharges to Parishes Policy was noted.
- iii. North Yorkshire Council – Receipt of Self-build and Custom Housebuilding Register Consultation was noted.
- iv. Barlby and Osgodby Town Council – Receipt of correspondence regarding allotments was noted.

**23/227 Request for funding from Cliffe VC Primary School: -**

The **Chairman** advised that the school have secured a £20k energy efficiency grant, £10k of which has been spent on window replacement.

It was noted that the school had hoped to spend the remaining £10k on much needed updating of the Reception/Year 1 toilet and cloakroom area however unfortunately the quotes received all came in over that figure and therefore they are requesting funding to make up the shortfall (approx. £6,500 + VAT).

Members discussed the request, and it was noted that the Parish Council have already provided significant funding earlier in the year for the new school fencing and are also paying for the maintenance of trees overgrowing onto Turnham Lane.

The **clerk** was asked to write to Mr Blackwood (Headteacher) to enquire what funding the school are doing themselves towards the project, if they have approached any other bodies and how much they are seeking.

**23/228 Representatives Report: -**

**Councillor R Woodall** expressed concern that he had cut back the footpath (along Old Mill Field Drain) and pedestrians have now been seen walking across the field which is in crop and along the edge of the dyke.

**Councillor P Maw** reported that Cliffe Football Club have installed a defibrillator at Cliffe Playing Fields funded by the Premier League Defibrillator Fund.

**Councillor H Cross** advised that the school governors are meeting with the Mary Waud Foundation on Tuesday 7<sup>th</sup> November to discuss the school's application for academy status.

**23/229 Confirm date of next meeting:** - Monday 11<sup>th</sup> December 2023 commencing at 7.00pm in CLIFFE VILLAGE INSTITUTE.

**23/230 Parish Council owned land:** - Ongoing.

*Councillors are elected on behalf of everyone on the Register of Electors; therefore, matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.*

*Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment).*