

CLIFFE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 4th September 2023 at Cliffe Village Institute

23/143 Present: -

Councillor G Wilson (Chairman)
Councillor P Maw
Councillor J Wallinger
Councillor R Woodall

23/144 Apologies: -

Councillors H Cross, A Holman, J Jewitt, A Pulleyne and E Yates
North Yorkshire Councillor Karl Arthur

23/145 Declarations of Interest: - No interests declared.

23/146 Public Session: - No members of the public were present

Councillor J Wallinger advised that a resident had contacted him via the Cliffe Village website regarding roads, street signs and ditches.

It was noted that Councillor Wallinger had invited the resident to attend the Parish Council meeting to raise his concerns but the resident was not present.

23/147 Police Report: -

It was noted that the Parish Council is now signed up to the North Yorkshire Community Messaging Service however no alerts had been received for Cliffe parish.

23/148 Listen to reports from North Yorkshire Councillor: -

The Chairman read out the following report received from North Yorkshire Councillor Karl Arthur:-

"I have made an initial contact with the resident in regard to the complaint you received relating to The Shrubberies and am hoping to look into this further upon my return from holiday;

I have processed the grant for the Coronation Project and have recommended a grant of £3200 towards the project. Unfortunately, I am no longer allowed to give 100% towards the project under new rules brought in this year to ensure that all the locality budget money is spent (many councillors missed out on using their full £10k in previous years owing to putting odd amounts e.g.£391.54 as an example on certain projects so they want rounded figures used going forward such as the one I have used above). Also, as I am a Governor at Cliffe Primary School I have had to declare a Personal Interest on my form as the school is receiving some funds from the project so the full £3200 may not get paid, hopefully the full amount will be paid but we'll just have to wait and see on that one.

Not sure how it will impact on Cliffe but the consultation for the new SEND school due to be built in Osgodby commences on Wednesday 6th September. The consultation will remain open until Monday 25th September 2023 and the plans can be viewed at www.selbyareasendschoolplans.co.uk and you can email your thoughts to info@selbyareasendschoolplans.co.uk. There will also be a Public Exhibition held at Barlby Library and Community Hub, Howden Road, Barlby, Selby. YO8 5JE on Monday 18th September 2023 from 5-8pm."

The **clerk** was asked to contact Councillor Arthur to clarify that the £600 paid to the school was to cover the costs of the professional ceramic artist and materials used to produce the mosaic tiles. The school itself did not benefit from this money financially so he should not have the need to declare a personal interest.

The **clerk** was also asked to contact Councillor Arthur to request an update on the planning applications regarding Cliffe Meadows Holiday Park.

23/149 Confirmation of Minutes of the Parish Council Meeting held on Monday 7th August 2023: -

Members **resolved** to accept the minutes of the Parish Council meeting held on Monday 7th August 2023 as an accurate record of the meeting.

23/150 Matters arising from the minutes of the above meetings: - See Below

23/151 Highways (incl York Road traffic calming measures): -

The Chairman read out the following correspondence sent to & received from Highways: -

To: Stacey Preece – Highways Project Engineer (07/08)

“Please can you give me a definitive quote for removal of all of the speed bumps on York Road (3 pairs) and replacing them with Ghost humps - to include also the one which was removed a few years ago near to the junction with Station View – as per the attached layout plan? This will mean a total of 3 pairs removed and 3 ghost pairs + 1 triple painted?”

York Road gateway layout – Can you confirm that the signage etc for this is different to the signage already there? (e.g. are the 30mph signs larger than existing etc) – if so, then yes please can you provide us with an updated quote. Please note – as this is near to residential buildings the 3-2-1 countdown strips will need to be the SILENT type?

The three South Duffield signs are already in place. They are old/worn and broken – we simply need a quote from you for replacement of the old signs with new ones in the same locations please?

Can you please confirm the build-out costs, as I know the price you quoted is higher than what you charged North Duffield PC for their build-out installation?”

It was noted that as no response had been received, the Chairman had followed this up (30/08) requesting the information in advance of the September meeting (04/09) to enable the Parish Council to make a decision. The Chairman also requested a quote for installing signs on York Road indicating the presence of speed cameras.

From: Sharon Fox – Highways Customer Communications Officer (01/09)

“Thank you for your email dated 7 August 2023.

I am sorry for the delay in you receiving a reply however please be aware that the corporate response target is 20 working days and unfortunately it has not been possible to respond until now due to workloads, holiday season with Engineers taking leave, available resources so as yet they are not in a position to provide the information you have requested in the timescales given.

- *Speed humps - please be aware that the Engineer needs to establish if installed by North Yorkshire Council or the Secretary of State which dictates whether they can be removed, the Engineer should be in a position to confirm and provide the costs hopefully by this time next week.*
- *York Road Gateway -The Engineer has advised she is waiting for the sign design and quote to be returned and will forward on receipt.*
- *South Duffield village nameplates - The Engineer has advised she is waiting for the quote to be returned and will forward on receipt.*
- *Build outs - The chicanes scheme still needs to be designed and costed but the Engineer has assured me it is a priority so will be sent to you as soon as she is in a position to do so.*

I do acknowledge you will be disappointed that we are unable to provide the information you requested for the Parish Council meeting on Monday but trust I have fully explained the reason why.”

From: Stacey Preece – Highways Project Engineer (01/09)

“I believe Sharon has messaged you regarding the reasons to why you have not had a full response as yet.

I have however had the chance to look at some of your requests today:

1. *York Road gateway – the signs will remain the same as they are the correct size for the speed of the road – the cost remains the same at approximately £2000, once the works is ordered I will be able to give the exact cost I do not expect it to exceed this amount*
2. *I am still awaiting a sign design to be produced for the South Duffield signage and then I will be able to obtain a quote for you*

3. As requested in my email of the 22nd June – please can you provide me a location of where you would like the build out(s) to be

4. I will request a quote for your request of speed camera signs

I will be discussing the speed hump removal with my manager next week. I need to establish if they were installed by North Yorkshire Council or the Secretary of State then depending on the outcome if they can be removed. To remove then all the residents will need to be consulted on of their removal. If the residents do not agree with them been removed then we will not remove them.”

Members unanimously **resolved** to proceed with the York Road gateway; **clerk** to confirm in writing to Stacey Preece.

To: Stacey Preece – Highways Project Engineer (01/09)

“I took 5 hours of my time last month to consult the residents adjacent to the speed bumps. Please see below extract from the August Parish Council minutes:

The Chairman advised that he carried out the survey on Sunday 6th August, speaking to the residents of 18 properties (some residents did not answer the door) and taking five hours to complete.

The results are summarised below: -

- 8 strongly want the speed bumps removed*
- 2 support removal of the speed bumps as long as an alternative is found*
- 6 did not express a preference but would be happy to go with the majority*
- 2 strongly want the speed bumps to remain*

Therefore, the survey shows that the majority of affected households along the stretch of York Road where the speed bumps are located wish them to be removed and replaced with ‘silent’ ones. It was agreed to discuss further at the September meeting once the quotes from Highways have been received.

The speed bumps were installed when a builder developed The Hedgerows a number of years ago - the speed bumps along Oxen Lane were installed at the same time. The triple speed bumps on York Road near to the junction with Oxen Lane was already removed around ten years ago - it could be assumed that if that one can be removed, then so can the others?

I fear you are misunderstanding my requests regarding speed bumps and build-outs - we have not made any decision on course of action yet - we cannot make those decisions until we know indicative costs. Please can you provide approximate costs as requested?

1. Approx how much would it cost to remove the speed bumps and replace with silent ones?

2. Approx how much would it cost to install build-outs (no idea of locations other than ‘somewhere on York Road’)?

Please can we have this basic indicative information so that we can have informed discussions on Monday evening?

From: Sharon Fox – Highways Customer Communications Officer (01/09)

“Stacey has asked that I respond to you as she has had to go out on site.

It is not a case of being unhelpful and we certainly don’t want to be obstructive but the information you are requesting is not straight forward.

If the traffic calming was a planning condition then it’s not simply a case of removing the speed humps and then replacing with road markings. We need to investigate further to establish if we can take them out and then look at what repairs to the road surface are required, it may be patching is necessary or a full width surfacing depending on their construction.

With regards to the cost for a build-out I am aware that Stacey has provided the figure of £10k which you have challenged as it is more expensive than North Duffield. Unfortunately the cost of materials etc has risen and without knowing the location it is difficult to estimate accurately.

Stacey is out of office until Wednesday but she has provided an update of the situation to her direct Line Manager, Gary Lumb, who returns from leave on Monday so he may be able to assist with some detail for you to be able to present to the Council at the meeting on Monday evening."

The Chairman confirmed that he had not received any response from Gary Lumb.

23/152 Speeding: -

The clerk confirmed that she had provided PC Richard Wood with the North Yorkshire Police email trail (safety camera enforcement) which he had agreed at the August meeting to chase up on behalf of the Parish Council; **clerk** to follow up.

23/153 7.5t Weight Limit (York Road): -

Members discussed the initial five local companies identified as ignoring the 7.5 t weight limit.

Clerk to send them all a copy of the letter drafted by Councillor E Yates and agreed at the August meeting; to be signed by the **Chairman** (copy of letter in Annex A of these minutes).

23/154 Oxen Lane: -

The Chairman reported that the local residents no longer want to cut down and take away the unhealthy tree; **Chairman** to request quote from a local tree surgeon.

Receipt of North Yorkshire Council proposal for the introduction of "No Waiting at Any Time" restrictions for Oxen Lane (parking issues near the tennis courts) was noted; **clerk** to confirm in writing the Parish Councils approval.

23/155 Water/Drainage: -

Councillor J Wallinger advised that he had received a brief response from Yorkshire Water advising that they are still looking into the concerns raised.

Councillor Wallinger stressed that he is not very hopeful that their position will change with regards to the misconnections & increasing the pump capacity and it was agreed to escalate to the Chief Executive Officer (CEO) in the first instance.

23/156 Village Green: - No issues raised

23/157 Village Daffodils: -

It was agreed to purchase a 20kg sack of daffodil bulbs (approx. 400) which will be planted by volunteers down the sides of the Village Green footpath and at the ends the Coronation bench plinth before the end of September; **clerk** to place order.

The new grass cutting contractor will be responsible for strimming around the daffodils in this area.

23/158 Parish Council Documents: -

Chairman to arrange a convenient date, week beginning Monday 2nd October for members to access the safe at school to go through the Parish Council documents.

23/159 Public Footpaths: - (to include any overgrown public footpaths which have been identified that do not comply with the applicable laws/regulations): -

Councillor R Woodall to ask local landowner to ensure that their footpath is kept clear next year.

23/160 Grass Maintenance: -

It was agreed to review the 2024 Grass Maintenance contract in advance of the October Parish Council meeting; **Chairman** and **Councillors A Pulleyne & J Wallinger** to liaise.

23/161 Path Maintenance: - No further update

23/162 Broad Lane Wood: - No further update

23/163 Parish Paddock: - No further update

23/164 Village Green Coronation Project: -

Chairman to liaise with Amy Wilson regarding the commemorative plaques for the new Coronation bench.

23/165 Little Library: -

Members discussed the design proposal and quote (£150) received from Western Wolds Men In Sheds for a smaller mini library which will wrap around the post under the current book library and be painted the same colour. It was also noted that Amy Wilson has agreed to paint little windows on the mini library to embellish it.

The proposal and quote were unanimously agreed by members subject to clarification on sizing; **Chairman** to liaise with Amy Wilson.

23/166 Planning: -

a) Councillors considered the following Planning Applications received: - NIL

b) Consider Planning Applications Received not listed on the agenda: -

i. (ZG2023/0876/HPA) Erection of a porch to the front, erection of a single storey extension to the side and rear at **Waterside Lodge, Oakwood Park, Market Weighton Road** No Objections

c) Note Planning Applications Granted: - NIL

d) Note Planning Applications Refused: - NIL

e) Note Planning Applications Withdrawn: - NIL

23/167 Finance: -

a) The following payments were proposed, seconded and unanimously agreed: -

i. J Leighton-Eshelby (Clerks Salary – September)	£ As Agreed
ii. J Wedgwood (Grass Cutting)	£ 800.00
iii. North Yorkshire Council (Street Lighting Maintenance)	£ 1214.42 (Gross) £ 202.40 (VAT) £ 1012.02 (Net)

b) To approve payments not listed on the agenda: -

i. HMRC (PAYE)	£ 279.00
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c) To ratify payments made in between meetings: - NIL

d) Note receipt of income, as listed below:-

i. HMRC (Vat Refund)	£ 4773.52
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23/168 Correspondence Received: - None

23/169 Representatives Report: -

The **Chairman** advised that a resident had contacted him over a month ago regarding a streetlight out at Badgers Way. It was noted that this was reported to North Yorkshire Council by **Councillor J Wallinger** but has still not been repaired; **Councillor J Wallinger** to follow up.

Councillor R Woodall raised concern regarding overgrown trees bordering the school grounds which are obstructing the road and obscuring the road sign; **Chairman** to speak to Mr Blackwood (Headteacher)

The **Chairman** reported that he had spoken to the residents in the house on the corner of York Road/Oxen Lane junction regarding their illegally parked vehicle (facing traffic, on the footpath & within 10m of the junction) which is obstructing visibility. The resident has advised that they are having work done at the rear of their property so parking on Oxen Lane is only a temporary measure and in less than a month the vehicle will be parked at the rear of the house. **Chairman** to follow up at the next meeting.

The clerk read out the following report provided by Councillor H Cross: -

“The only item to report is that the Trustees of the Mary Waud Foundation met on the 22nd August - it was resolved that agreement in principle to allow the governing body of Cliffe VC school to submit their application to convert to academy status was NOT given. The school will not be able to become an academy at present at least. The school governing body have been informed.”

Clerk to contact the Yorkshire Local Councils Association (YLCA) to seek clarification regarding Financial Regulations and Standing Orders.

23/170 Confirm date of next meeting: - Monday 9th October 2023 commencing at 7.00pm in CLIFFE VILLAGE INSTITUTE.

23/171 Parish Council owned land: - Ongoing.

Councillors are elected on behalf of everyone on the Register of Electors; therefore, matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views. Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment).

Annex A: Letter to be sent to the initial five local companies identified as ignoring the 7.5 t weight limit.

Subject: Complaint Regarding Overweight Lorries Passing Through Cliffe Village

Dear Sir/Madam,

I hope this letter finds you well. I am writing to express my deep concern regarding the repeated instances of lorries exceeding the weight limit of 7.50 tonnes that have been observed passing through our peaceful village. It has come to our attention that lorries arriving/leaving your business premises have been involved in these infractions.

As residents of this village, we must emphasize the negative impact these overweight lorries are having on our community. The excessive weight of these vehicles poses serious risks to our roads and other infrastructure, causing significant damage and compromising the safety of both motorists and pedestrians. Moreover, the noise and vibrations generated by these heavy lorries disturb the tranquillity of our village, adversely affecting the quality of life for our residents.

The weight limit of 7.50 tonnes has been established for a reason, with the intention of ensuring the longevity of our infrastructure and safeguarding the welfare of our community. It is essential that all haulage companies operating in our area adhere to this regulation in order to maintain the integrity of our village and protect the well-being of its inhabitants.

I kindly request that you take immediate action to address this matter within your organization and with any transport contractors. It is crucial that you inform your drivers and employees about the weight restrictions in our village and emphasize the importance of strict compliance. We expect your full cooperation in ensuring that no further overweight lorries associated with your company pass through our village.

Please be aware that the Parish Council is prepared to take appropriate action if this issue persists. We will not hesitate to notify the relevant authorities and pursue legal measures to enforce compliance with the weight limit. However, it is our sincere hope that we can resolve this matter amicably, without resorting to such measures.

I kindly ask that you respond to this letter within 10 working days with your action plan to address and rectify this issue. We would appreciate your assurance that immediate steps will be taken to prevent any further violations of the weight limit within our village.

Thank you for your attention to this pressing matter. We trust in your commitment to safety, compliance, and community welfare. Together, we can work towards maintaining the charm and tranquillity of our village for current and future generations.

Yours sincerely,