

CLIFFE PARISH COUNCIL

Minutes of the Meeting of the Parish Council

Held on Monday 7th February 2022 in Cliffe Village Institute

22/018 Present: -

Councillor G Wilson (Chairman)
Councillor H Cross
Councillor A Holman
Councillor J Jewitt
Councillor P Maw
Councillor A Pulleyne
Councillor K Wedgwood

22/019 Apologies: -

Councillors J Wallinger and R Woodall
County Councillor M Jordan
District Councillor M Topping

22/020 Declarations of Interest: -

Councillor H Cross declared a Non-Registerable Interest in Item (22/029a - i) Planning Applications Received as he is selling the property and the potential buyer has submitted the planning application.

Councillor G Wilson (Chairman) declared a Non-Registerable Interest in Item (22/030d) Consider request from the Cliffe Community Fundraising Group to donate £1,000 to cover the set up/upfront costs for the village fair (Queen's Jubilee Celebrations), due to being a member of the Committee, as a resident not a Parish Councillor.

Councillor K Wedgwood declared a Non-Registerable Interest in Item (22/030d) Consider request from the Cliffe Community Fundraising Group to donate £1,000 to cover the set up/upfront costs for the village fair (Queen's Jubilee Celebrations), as a family member is also a member of the Committee.

Councillor K Wedgwood also declared a Non-Registerable Interest in Item (22/024 – 11 & 12) as a family member may submit a tender for the grass cutting contract.

22/021 Public Session: - As no members of the public were present, no public session was held.

22/022 Listen to reports from County and District Councillors: - No County or District Councillors were present.

22/023 Confirmation of Minutes of the Parish Council Meeting (17/01): -

The Minutes of the Parish Council Meeting held on Monday 17th January 2022 were proposed by Councillor H Cross, seconded by Councillor J Jewitt and unanimously agreed.

22/024 Matters arising from the minutes of the above meeting (action review): -

01 – Review of Highway Issues: - Covered elsewhere on the agenda; to be removed from future agendas.

02 – Confirm date & traffic management for footpath clearance/hedge cutting to the North of the A63 between Lund and the Railway Bridge

Councillor A Pulleyne advised that Mark Lumby (Highways) will be chasing up the hedge cutting and hopefully arranging the traffic management required to enable **Councillor Pulleyne** to arrange a date to carry out the volunteer work as agreed.

03 - Update on recent data obtained from the PC Vehicle Activated Sign (York Road) the next time that it is relocated and provided to ‘Community Speedwatch’ as evidence of the ongoing problem

The Vehicle Activated sign is not yet due to be relocated (this is done once every few months); **Chairman** to provide the data obtained once this has been done.

04 – Post the results obtained from the official speed survey carried out on the A63 nr Lund (60 mph zone) on the Cliffe Village website

Councillor J Wallinger has now posted the results on the Cliffe Village website as agreed.

05 – Update on alternative location for ornamental village sign (near the village green) & also for South Duffield

Chairman still awaiting an update from Vickie Day (Highway’s engineer).

06 – Update from Highways regarding request for the Brown ‘Ranch Holiday Park’ sign to be removed (as it is now redundant) so that the lower signs can be moved up

Chairman still awaiting update from Vickie Day (Highway’s engineer).

07 – Update on request to Community Officer to attend at school drop off/pick up times and observe the car parking issues (parking on double yellow lines)

It was noted that PC Neil Morris had attended last week to observe the car parking issues and agreed with the school to include the piece below in their weekly newsletter to parents: -

“FAO Parents/Carers

North Yorkshire Police have been in receipt of a number of complaints with regards to parking around the school at pick up and drop off times. These complaints have included, but are not limited to, vehicles being parked blocking resident’s driveways, vehicles parked on double yellow lines, vehicles parked on junctions causing an obstruction to other road users and vehicles being parked on the zig-zag markings outside the school.

The road markings outside the school are there for the safety of the pupils walking to and from school and vehicles parking in contravention of those markings are putting the safety of those children at risk. The matter of enforcement of the double yellow lines will be passed to the relevant authority for them to take action against any vehicles parked illegally.

The matter of vehicles causing an unnecessary obstruction has been passed to my team and we will be taking positive action where required.

Please can all drivers observe the parking restrictions around the school to help ensure the safety of the children, especially at picking up and dropping off times.

Thank you

*Constable Neil Morris
Collar Number 1745*

The **Chairman** advised that he had sent photographic evidence to Vickie Day (Highway’s engineer), and she has put this forward with recommendation to install additional double yellow lines outside the school; awaiting update.

08 - Update on request for revised costing from Highways for proposed new road markings on the Eastern and Northern approaches to the village (due to the signage already being in place)
Chairman still awaiting an update from Vickie Day (Highway’s engineer).

09 – Update on recalibration of vehicle activated sign (following concerns raised that the sign is triggering at speeds less than the speed limit set) - Ongoing

10 - Update on the installation of drainage pipe and gullies along the Eastern side of York Road between Common End Farm and the Southern perimeter of R Finney’s fenced field
Councillor A Pulleyne to carry out the work in due course and liaise with Mark Lumby (Highways).

11 - Forward revised Grass Maintenance Specification and Grass Cutting Schedule to all members – Ongoing

12 - Liaise on Grass Cutting Tender Covering Letter and circulate to all members for approval - Ongoing

13 - Update on enquiry to Selby District Council re. providing a monetary contribution towards a couple of areas that they are responsible for but have been included in the Parish Council grass cutting schedule to ensure they are kept tidy - Ongoing

14 - Update on request to Network Rail to tidy up the brambles (railway line side) that are encroaching over the fence into Station Lane

It was noted that the **Chairman** had spoken to a resident who works for Network Rail, and he had volunteered to arrange for Network Rail to tidy up the brambles from the level crossing to the gate at the far end of Station Lane.

15 - Circulate Parish boundaries map to all members

It was noted that the **Chairman** had circulated the map to all members.

16 - Speak to local resident who has previously cut the grass near Baxter Lane Cottages to enquire if he is happy to continue to do this – Ongoing

17 - Post grass cutting tender information on the Cliffe Village website

Councillor J Wallinger to action once the grass cutting tender information has been agreed.

18 - Post grass cutting tender information on the Village Forum social media site

Chairman to action once the grass cutting tender information has been agreed.

19 - Provide receipts for the new Christmas lights purchased – Ongoing

20 - Request quote from local electrician to extend the cabling (underground) from the existing Christmas tree to the new one (leaving power point at the existing tree)
Councillor A Pulleyne and Chairman to arrange site visit to look at the work required and liaise with District Councillor M Topping.

21 – Update from Pre-School regarding the fitting of a ‘non-return valve’
Councillor A Holman advised that Yorkshire Water have been out to assess but due to data protection the Pre-School need to follow this up as they are the customer.
Councillor Holman to make further enquiries with Councillor J Wallinger who may be able to provide more information due to his connections with Pre-School.

22 - Update from the Consumer Council for Water (CCWater) following submission of the third-party consent forms (5) to enable them to fully investigate the lack of response from Yorkshire Water to comply with the General Data Protection Regulation (GDPR) - Ongoing

23 - Monitor any village water supply/drainage issues - Ongoing
Councillor P Maw reported that the gullies on York Road had recently been cleared as part of on-going maintenance.

24 - Compile the information required regarding the three potential contractors (culverting the stretch of dyke up to the village green) and circulate to members for consideration prior to the February Parish Council meeting – See Item 10

25 - Liaise with District Councillor M Topping regarding funding that may be available for culverting the stretch of dyke up to the village green - Ongoing; Remove from future agendas as duplicate of Item 28

26- Provide clerk with the information received from District Councillor M Topping and required by the Ouse and Derwent Drainage Board before they can consider the official Board application to culvert the stretch of dyke up to the village green
It was noted that the Chairman had forwarded the information to the clerk (07/02); clerk to send to the Ouse and Derwent Drainage Board as a matter of urgency.

27 - Update on S106 funding to extend the village green
It was noted that the clerk has now submitted the S106 funding request to Selby District Council, awaiting response.

28 – Update on funding from the ‘Two Ridings Community Fund’ for the culvert project - Ongoing

29 - Locality Budget funding to extend the village green - compile the required information as per Councillor Arthur’s email and submit to Cllr Arthur and Cllr Topping ASAP as limited time remains in order to obtain this funding.
It was noted that the clerk has now submitted the information required and is awaiting confirmation that the Locality Budget funding has been allocated.

30 - Update on the official board application & contribution request sent to the Ouse and Derwent Drainage Board Ongoing – See Item 26

31 - Review the overgrown public footpaths on a monthly basis, with individual fields identified which do not comply with the applicable laws/regulations - Ongoing

32 - Obtain quote for four educational boards to be erected on public footpaths (Oxen Lane, Middle Lane, Turnham Lane and Green Lane) - Ongoing

33 - Update on Selby District Council decision not to site dog bins on either Hagg Lane or Turnham Lane and to concerns raised regarding the current dog bins not being emptied as per the Selby District Council weekly schedule

It was noted that **Chairman** has been unable to contact the officer concerned to discuss their decision further but will continue to follow up.

34 - Provide update on the book library on the village green and plaques to commemorate the Village Green opening and in memory of former Councillor

Chairman to follow up with Amy Wilson to ensure that the book library will be ready for the Spring as agreed.

35 – Update on creating a nature reserve at the Parish Paddock

Chairman and **Councillor A Pulleyne** to liaise with the resident who is happy to project manage, as a volunteer, on behalf of the Parish Council.

36 - Update on enquiries regarding ownership of Maltkiln Pond – Ongoing

37 - Arrange access to the Parish Council safe at school to obtain legal documents relating to the Parish Paddock – Ongoing

38 – Update on work agreed to crown lift and cut back Cherry tree near the Village Institute

It was noted that the work has now been carried out and the Parish Council are happy with the outcome.

39 - Update on outstanding trees & groundworks on West side of Main Street

It was noted that the three elements manhole, grass seeding & tree planting are all still ongoing.

Councillor A Pulleyne reported that Mark Lumby (Highways) has chased up the Water Board regarding the replacement manhole and if they don't carry out the work, he will arrange for this to be done.

40 - Update on path clearance on the eastern side of York Road between Yewtree Farm and the Cliffe sign at the end of Jacques Lane

Councillor A Pulleyne has begun work on the path clearance, and this will be completed as soon as work commitments allow.

Chairman and **Councillor J Jewitt** volunteered to assist once a date has been arranged.

41 - Update on cutting back overgrown conifers in the Shrubberies – Ongoing

42 - Update on planning application status of Cliffe Meadows Holiday Park (2021/0385/FUL)

Unfortunately, no update was available as District Councillor K Arthur was not present at the meeting.

Clerk to chase update and highlight two further undetermined planning applications for this site 2021/1205/FUL & 2021/1479/FUL.

43 - Resend the NYCC Respect & Protect COVID campaign to Councillor J Wallinger

Item closed as no longer required

44 - Post the NYCC Respect & Protect COVID campaign on the village website

Item closed as no longer required

45 - Speak to local handyman about carrying out repairs on the four Parish noticeboards (in the spring) and constructing a new noticeboard for Lund

Ongoing, work to be carried out in the spring.

46 - Investigate species and cost to purchase a substantial tree for the Village Green to commemorate the Queens Jubilee and larger trees suitable for Main Street through the Queen's Green Canopy Initiative

Councillor H Cross gave a detailed overview of the information sourced including species, cost and specifications and members agreed in principle to purchase 7 or 8 (depending on space available) of Amelanchier (Robin Hill) for Main Street and a weeping Purple Beech tree for the Village Green to commemorate the Queen's Platinum Jubilee up to a maximum total cost of £1,500.

It was also agreed to look at purchasing a Queen's Jubilee plaque through the Queen's Green Canopy.

Chairman and **Councillor A Pulleyne** to liaise and ensure that the trees selected for Main Street are suitable.

Once the order has been finalised **Councillor H Cross** to obtain full quote including delivery, planting and tree staking packs etc.

It was noted that the trees would need to be planted in the next few weeks.

47 – Review Parish Projects List – See Item 22/032

48 – Provide feedback from Lund resident regarding preferred location for new noticeboard

The **Chairman** advised that the resident's preferred location at the end of the public footpath that comes from the airstrip (to the left of the public footpath sign).

Councillor A Pulleyne to enquire with Mark Lumby (Highways) if the preferred location is acceptable or if Highways would recommend an alternative location.

22/025 Update on Wayleave agreement for Broad Lane Wood

The **Chairman** gave a brief update, and it was noted that he had not heard anything further from the Parish Councils solicitor.

22/026 Cliffe Bus/Route status update

Ongoing, awaiting results from the questionnaire and electronic survey produced to establish local need for a new bus service.

22/027 Posterngate Surgery Update re Proposed closure of branch surgery at Hemingbrough

The **clerk** gave an update on the timeline for closure of Hemingbrough surgery.

22/028 Consider quotes received and award contract for culverting the stretch of dyke up to the village green:-

The Parish Council considered the three quotes received and it was proposed, seconded and unanimously agreed to appoint Wrights of Crockey Hill Ltd due to their expertise and the competitive quote received. It was noted that a stipulation of the quote was that before any works can commence the cherry tree would need to be heavily pruned and this work has now been carried out (see Item 22/024 No.38).

Clerk to contact Wrights of Crockey Hill to confirm that their quote has been accepted subject to receiving approval from the Ouse and Derwent Drainage Board.

Councillors A Pulleyne and **R Woodall** to project manage and liaise with Wrights of Crockey Hill.

22/029 Planning: -

a) Consider Planning Applications Received: -

Having declared a Non-Registerable Interest, Councillor H Cross took no part in the discussion or decision process concerning planning application 2022/0009/S73.

i. (2022/0009/S73) Section 73 application to remove condition 03 (agricultural occupancy) of approval L.1914(A) outline application in respect of the erection of bungalow for use as a private dwelling on land shown on the plan submitted approved 17 April 1973 at **Greenfields, Hull Road, Cliffe** No Objections

The following planning application was also noted although the Parish Council have **NOT** been invited to comment: -

(2022/0051/TELB) Installation of 1 No 9m light pole | Street Record Hull Road Cliffe Selby North Yorkshire.

b) Consider any Planning Applications Received not listed on the agenda: -

i. (2021/1479/FUL) Implementation of hardstandings (retrospective) at **Cliffe Meadows Holiday Park, Turnham Lane, Cliffe** Concerns Raised

This is the third planning application for the site and the previous two applications are still awaiting a decision (2021/1205/FUL & 2021/0385/FUL)

Access to the site is through a road which has not yet been approved (2021/0385/FUL)

The following comment is made in the application: -

“The local connections are also extended by the regular bus service from the village which is easily accessible on foot from the site”

This is not true as the bus service in the village is non-existent at the present time.

Concern regarding the waste/sewage that will be generated from the site

The village does not need another holiday site

c) Note Planning Applications Granted: -

i. (2021/1241/CPE) Lawful development certificate for existing use of land as garden at **Lund Hall Farm, Hull Road, Cliffe**

d) Note Planning Applications Refused: - NIL

e) Note Planning Applications Withdrawn: -

i. (2021/0779/COU) Change of use of ground floor of main building to provide function and meeting space at **Birchwood Lodge, Market Weighton Road, Barlby, Selby**

22/030 Finance: -

a) The following payments were proposed, seconded and unanimously agreed: -

i. J Leighton-Eshelby (February Salary)	£ As Agreed
ii. HMRC (PAYE)	£ 52.20
iii. Tree Tops (Tree Surgeons) – work on Cherry Tree near institute	£ 350.00

b) To approve payments not listed on the agenda: -

i. J Wallinger (Reimbursement of Website Hosting Fee – 3 Year Plan)	£ 121.06 (Gross) £ 20.17 (VAT) £ 100.89 (Net)
ii. R Woodall (Reimbursement of Queen’s Platinum Jubilee Flag)	£ 37.98

c) Note receipt of income, as listed below: - NIL

Having declared a Non-Registerable Interest, Councillors G Wilson (Chairman) and K Wedgwood took no part in the discussion or decision process concerning Item d.

d) Consider request from the Cliffe Community Fundraising Group Committee to donate £1,000 to cover the set up/upfront costs of the village Fair (Queen’s Jubilee Celebrations).

It was proposed by Councillor J Jewitt, seconded by Councillor A Pulleyne and agreed to donate £1,000 to the Cliffe Community Fundraising Group.

22/031 Correspondence Received: - None

22/032 Review/Update Parish Projects List: -

Councillor J Wallinger to review the Parish Projects list to see which items need to be revisited again.

22/033 Representatives Report: -

Councillor P Maw advised that a resident has asked the Parish Council to consider installing a bench on Turnham Lane and members discussed the preferred positioning for this.

Councillor A Pulleyne to raise this with Mark Lumby (Highways) in the first instance to identify location.

Councillor A Pulleyne raised the possibility of Cliffe having Christmas lights similar to those in Barlby; **Clerk** to obtain details and cost for consideration at a future meeting.

22/034 Confirm date of next meeting: - Monday 7th March 2022 commencing at 7.00pm in CLIFFE VILLAGE INSTITUTE

Councillors are elected on behalf of everyone on the Register of Electors; therefore, matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor’s views.

Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment).