

CLIFFE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at St Andrews Mission on Monday 9th December 2019

19/180 Present: - Councillors M Topping (Chairman), H Cross, A Holman, P Maw, C Topping, J Wallinger and R Woodall

Four members of the public were also present

19/181 Apologies: - Councillor A Wilson, Cllr Mike Jordan, and Cllr Karl Arthur

19/182 Declarations of Interest: -

a) Councillor M Topping - A pre-declared Disclosable Pecuniary Interest in Item (19/189 No.1) Planning Applications Received was noted.

19/183 Public Session: -

A member of the public passed on thanks from Cliffe Playing Field Association to the Parish Council for covering the insurance payment.

They raised concerns regarding the distribution of the Agenda throughout the Parish notice boards.

It was mentioned that currently the Village Institute has no representative from the Parish Council. It was agreed that Councillor P Maw will take up the position of Village Institute Representative.

They also requested updates to various village projects including the provision of dog waste/litter bins, street lighting issues, traffic calming and HGVs using York Road.

A member of the public gave an update regarding the overgrown trees that are encroaching onto properties on The Shrubberies. Some minor tree removal and clipping has occurred, but not on the hedge that is causing the problems.

It was agreed that the Chairman would talk to the landowner, visit the resident's garden and would find out from Selby District Council what exactly the legal position is for the residents.

19/184 Listen to reports from County and District Councillors: -

District Councillor M Topping gave an update regarding the new Local Plan that Selby District Council are producing and that consultations with site plans will be made available and are due to come on-line sometime in 2022/23.

19/185 Police Report: -

A recent spurt of break-ins and burglaries in the District, highlighted by the North Yorkshire Police Notification System, were discussed.

19/186 Confirmation of Minutes of Parish Council Meeting: -

The Minutes of the Meeting held on Monday 19th November 2019 were proposed by Councillor J Wallinger, seconded by Councillor A Holman and unanimously agreed.

19/187 Matters Arising: - No matters raised

19/188 Items for Discussion: -

a) Review/Update Parish Project List

The Parish Council reviewed the Parish Project List prepared by Councillor J Wallinger and agreed the following actions: -

The presence of Japanese Knotweed at the Parish Paddock
Contact DTMS for update – **CLERK**

To develop mapped walking routes around the village
Councillor J Wallinger has received the correct maps from North Yorkshire County Council, with the permission to use them and make them available on the village website. Chairman to forward a pdf of routes to Cllr J Wallinger. These template maps now need marking up and loading onto the Cliffe Village Website – **CLLR J WALLINGER**

Broadlane Wood – Damage to sign & on-going maintenance of the footpath
The Chairman has completed a draft 'Plan of Works' which he will email to Councillors for comments before the council obtains quotes from contractors – **CHAIRMAN**

Lack of/poor signage to the Playing Fields
A quote of approx. £220 +VAT for a new sign (including fitting) was received, it was proposed by Councillor H Cross and seconded by Councillor P Maw that purchase should go ahead – **CLLR J WALLINGER**

Grass Cutting – South Duffield and Lund
Additional areas in South Duffield have been identified, chase quote from Parish Council grass cutting contractor to add these additional areas to the grass cutting schedule, no additional areas in Lund have been identified – **CLERK**

Parish Council to produce a plan of action for village plan
Gather information relating to Parish land to pass to the Chairman to input onto the Parish Plan mapping system – **CLERK & CLLR A HOLMAN**

Tree work along Main Street
The Chairman has completed a draft 'Plan of Works' which he will email to Councillors for comments before obtaining quotes from contractors – **CHAIRMAN**

Car parking obstructions on York Road

Speed survey previously requested for York Road, Glen Donaldson (Highways) wants to review survey results before investigating the possibility of double yellow lines along the length of York Road (opposite New Inn)

Contact Glen Donaldson to chase up speed monitoring survey - **CLERK**

Replacement of 'sick' looking Christmas Tree on the Village Green

The Chairman has sourced a replacement Christmas Tree and the council propose to purchase early next year (2020) – **CHAIRMAN**

Safety & footpath improvements at Cliffe Crossroads

Chase site meeting with Highways to discuss Cliffe Crossroads and all other outstanding Highway issues – **CLERK**

Parents parking outside school on the double yellow lines during school drop off/pick up times

Contact Police Community Support Officer (PCSO) to request their presence during school drop off and pick up times to remind parents of the parking restrictions – **CLERK**

Road markings outside school are wearing away, to be discussed with Highways at site meeting.

Dog poo bin in The Shrubberies (snicket between Main Street and The Shrubberies), dog poo bin on York Road and litter bin on York Road

Selby District Council have confirmed that the bins are due into their depot mid December and once arrived will be added onto the contractors next schedule of works for installation.

Dog poo bin at the top end of York Road

As agreed at the October 2019 Parish Council meeting the order has been submitted to Selby District Council, clerk awaiting confirmation of order.

Improvements to the Parish Council Profile

Councillor J Wallinger has built the website and lots of content have been added, still much more information to add and will, in effect, be an “ongoing project”.

Request from Councillor Wallinger for streetlight map so it can be put on the website, to be provided – **CLERK**

Request from Councillor Wallinger for historical minutes so these can be put on the website, to be provided – **CLLR H CROSS**

List of potential grant providers has now been given to Councillor Wallinger to put on the website to assist local organisations who are looking for funding – **CLLR J WALLINGER**

Brambles growing over from the dyke at the Village Green

These have previously been cut back but require further attention, contact George Fillingham to ask him to cut the brambles back to within a metre of the barrier and spray off in the spring– **CLERK**

It was suggested to look into the possibility of purchasing the land, remove and re-position the fence, then clear and grass over the area. Next step is to find out who owns the land and look into the possibilities of obtaining it from them – **CLLR A HOLMAN**

Unauthorised HGV's using York Road as a cut through and speeding on York Road

To be discussed at site meeting to be arranged with Highways – **CLERK**

“Children” warning signs at the approach to the A63

Highways previously indicated that the signs are too small and agreed to replace them with larger ones, to be chased up with Highways – **CLERK**

Request for pedestrian crossing to be considered for the crossroads

To be discussed at site meeting to be arranged with Highways – **CLERK**

Dog poo bags being left in fields (specifically near the Playing Field)

Look at the possibility of putting up dog-fouling signs in notice boards and areas of concern. Availability and suitability of signs to be sourced – **CLLR R WOODALL**

Investigate moving the 40mph sign to the far side of the railway bridge

To be discussed at site meeting to be arranged with Highways – **CLERK**

Parish street lighting issues

The Parish is now waiting for the contract with NYCC to start, this is due to be in January 2020, a review/check of streetlights listed is required – **CLERK & CLLR J WALLINGER**

Re-instatement of footpath up York Road to Parish Paddock

To be discussed at site meeting to be arranged with Highways – **CLERK**

Village Green benches are looking shabby

Request quote form contractor to tidy these up as part of the Village Green maintenance – **CLERK**

Insufficient passing places on Hagg Lane to South Duffield)

Councillor A Holman raised concern regarding the lack of passing places on Hagg Lane to South Duffield and the impact this has on the state of the grass verges, enquiries to be made with Highways - **CLERK**

Village Flag

Councillor H Cross has checked online to see what type of flag we are allowed to fly, it appears that there is no issue with flying a “Village Flag”, suggested getting the school involved with designing a “village flag” which could be made up and flown on the new flagpole at the Village Green.

Next step to speak to the headmaster of the school to hopefully get them involved with designing the flag – **CLLR J WALLINGER**

New Actions Agreed (December 2019)

Section 106 money requires a recipient

It was agreed to put the Section 106 funding on the project list in an attempt to try and find a suitable project to support.

Playing field flooding

Reported flooding of the field from in front of the tennis courts up to the pavilion.

Parish Paddock Maintenance

The hedge requires cutting back before bird-nesting time.

The gatepost requires repairing/replacing.

b) Public Rights of Way

No issues raised

c) Highway Issues - Already covered under Item 19/188(a)

d) Village Green - Already covered under Item 19/188(a)

e) Parish Council Profile (Cliffe Village Website) – Already covered under Item 19/188(a)

f) Vehicle Activated Signs (VAS)

Awaiting the details and prices of a solar powered version will be released early next year and it was agreed to defer any decision until the information becomes available – **CLERK** to obtain in due course.

It was also agreed to approach Plasmor to ask if they would be willing to make a contribution towards the purchase of the Vehicle Activated Signs – **COUNCILLOR A HOLMAN**

19/189 Planning: -

9a) Consider Planning Applications Received: -

1. (2019/1218/REM) Reserved matters application including appearance, landscaping, layout, scale and access of approval 2017/004/OUT Outline application for planning permission for residential development for up to 4 no. dwellings (all matters reserved) on land west of **Street Record, Main Street, South Duffield.**

Due to the unavailability of the plans, Councillors were requested to review and feedback any comments to the Clerk.

Consider any Planning Applications Received not listed on the agenda: - NIL

b) Note Planning Applications Granted: -

1. (2019/1006/HPA) Proposed alterations to the existing building through extension of the kitchen and addition of a new bedroom to the first floor at **Rose Cottage, Mill Lane, South Duffield.**

c) Note Planning Applications Refused: - NIL

d) Note Planning Applications Withdrawn: - NIL

1. (2019/0943/HPA) New single storey outbuilding at **Yew Tree Farm, Lund Lane, Cliffe.**

19/190 Finance: -

a) The following payments were proposed, seconded and unanimously agreed: -

1. J Leighton-Eshelby (Salary)	£ As Agreed
2. HMRC (PAYE)	£ 3.80

b) To approve payments not listed on the agenda: - NIL

c) Note receipt of income, as listed below: - NIL

d) Cliffe Preschool grant request

Cliffe Preschool have asked the Parish Council to consider increasing the grant already agreed as they have now received the final quotes for the replacement of their outside track and as the original quotes did not include the redressing of the groundwork and VAT the cost is now £4440 (best price matched local contractor with 5 years warranty).

In the June 2019 meeting the Parish Council had agreed a grant of up to £2,000, the additional cost required to cover the extra work is £828, making a total funding request of £2,828.

It was proposed by Councillor H Cross and seconded by Councillor R Woodall to cover the extra cost; Clerk to contact the Pre-School to confirm the Parish Council's decision.

19/191 Correspondence: - NIL

19/192 Representative Reports:-

Councillor J Wallinger passed on thanks from a resident on William Jacques Drive regarding the potholes that have now been repaired.

An issue was raised with concerns of banners being put on the Village Green railings without prior consent from the Parish Council, Councillor J Wallinger will speak to those responsible advising them of the Banner Policy.

The Chairman reported that he had sourced another set of Christmas lights to replace the damaged ones, these are now lighting up the village green.

The Chairman reported the flooding issue at the Playing Field.
Also, the Parish Paddock hedge cutting and the broken gatepost, these issues are to be added to the Parish Project List.

Councillor H Cross reported that the South Duffield Charity now has a new trustee, Karen Marshall.

19/193 Clerks Report: -

No report given.

19/194 Confirm date of next meeting: - Monday 6th January 2020

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.
Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment)