

# **CLIFFE PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held on Monday 30<sup>th</sup> January 2022 at Cliffe Village Institute**

### **23/001 Present: -**

Councillor G Wilson (Chairman)  
Councillor H Cross  
Councillor A Holman  
Councillor K Wedgwood  
Councillor R Woodall

### **23/002 Apologies: -**

Councillors A Pulleyne, J Jewitt, P Maw, and J Wallinger  
District / County Councillor K Arthur  
District Councillor M Topping

### **23/003 Declarations of Interest: -**

Councillor K Wedgwood declared a personal interest in the quotes for the village green path clearance (23/009) and grass cutting contract (23/009).  
Cllr H Cross declared an interest in planning application 2022/1432/FUL as a neighbour of the applicant (23/016bii).

**23/004 Public Session: -** No members of the public were present.

### **23/005 Listen to reports from County and District Councillors: -**

District/County Councillor K Arthur sent a report prior to the meeting confirming that he has secured further funding of £750 from his NYCC localities budget for the village green footpath project. This brings the total grant funding for this project up to £3420.

Cllr Arthur also reported that NYCC will be deciding if further localities funding will be available for the forthcoming year. This would mean there will be an extra £10k to spend on projects in the division over the 2023-24 year. He reported that it is being recommended to full council that the NYCC precept for Council Tax will be increased by the maximum allowed by the government of 4.99%. In addition, people in Selby District will be hit by a levelling up of the district precept which will increase bills by approximately a further £30 per year (though this is to be phased in over two years). Finally, there will be a levelling out of Green Bin Charges across the new authority. As Selby District currently does not charge for its waste it will inevitably mean that those who wish to keep their green bin will be getting charged in future years. It is estimated that the charge for the green bins will be about £30 to £40 per annum.

No report from Cllr Topping.

### **23/006 Confirmation of Minutes of the Parish Council Meeting (05/12): -**

The Minutes of the Parish Council Meeting held on Monday 5<sup>th</sup> December 2023 were proposed by Councillor A Holman, seconded by Councillor H Cross and unanimously agreed.

### **23/007 Matters arising from the minutes of the above meeting (action review): -**

**01 - Update on meeting with Gary Lumb (NYCC Highways) to discuss the feasibility of installing a build out on York Road: -**

The Chairman reported on a response received from Rob Cook (NYCC Highways) on behalf of Gary Lumb regarding questions raised about the highways issues. Quote and plans received for the removal of the speed cushions (£2,378.85) and new gateway layout (£1,751.10) providing silent rumble strips and dragons teeth markings on Hull Road West. Quote for the build out to follow.

Remedial work on the deterioration of the Western edge of Lowmoor road approaching Lara Bridge is on the scheme list for funding.

The PC are responsible for replacing the damaged/decayed South Duffield village sign (including new posts) on Hagg Lane.

NYCC will be issuing a formal letter to the property owner of the overhanging trees on Oxen Lane to cut back the encroaching vegetation.

The repairs/resurfacing of the A63 through Cliffe is currently on the pending list for scheme submissions to County Hall.

**02 - Update on request for police speed camera to be deployed on York Road as previously agreed: -** To defer until the March meeting.

**03 - Update on request for Gary Lumb (NYCC Highways) to confirm in writing their perspective on the effectiveness of the speed bumps on York Road: -** Rob Cook from Highways has been unable to find this information. To follow up with Gary Lumb on his return.

**04 - Update on meeting with Gary Lumb (NYCC Highways) to discuss the feasibility of remedial work on Oxen Lane: -** Highways confirmed that Oxen Lane (from the Maltings eastbound) is a hierarchy 6 (unclassified) road. The Parish Council have public liability insurance, therefore NYCC have no objections to the Parish undertaking pothole repairs to this section of highway.

**05 - Update on request to NYCC Highways to carry out a survey of the public footpaths in the Parish to ensure that they are correctly signed: -** Ongoing. Awaiting a response.

**06 - Discuss footpath spraying to the north of the A63 between Lund/Railway Bridge and the village: -** Awaiting response from District/County Councillor K Arthur who agreed to investigate this with NYCC Highways.

**07 - Update on clarification with Gary Lumb (NYCC Highways) re replacement of South Duffield village sign (Hagg Lane end): -** This has been discussed with Highways (Gary Lumb). Awaiting response regarding costs.

**08 - Consider village sign and memorial bench from the Royal British Legion for the corner of the village green: -** Cllr J Wallinger to report back at the next meeting.

**09 - Confirmation of costs for proposed new road markings on the Northern approach to the village (York Road): -** See item 1. Costs have been provided. Ongoing.

**10 - Update on discussion with electrician that previously repaired the village green electric box re the village green lights tripping during heavy rain. Also update on changing socket over to something more suitable: -** Ongoing. Councillor A Pulleyne obtained a quote to change the socket over to one that is more suitable. Councillors RESOLVED to accept the quote.

**11 - Update on enquiry with the Village Institute Committee regarding the purchase of additional Christmas lights that the Parish Council previously agreed to fund:** - As agreed at the December meeting, Chairman has informed the Village Institute Committee that the Parish Council will fund additional lights next year.

**12 - Update on investigations being carried out by Yorkshire Water:** - No further update.

**13 - Monitor any village water supply/drainage issues:** - It was agreed that remedial work will be done by the Parish Council. **Councillor A Holman** to discuss with **Councillors J Wallinger & A Pulleyne**.

**14 - Update on grey water from the Shrubberies running into a field ditch which the Ouse and Derwent Drainage Board are investigating:** - The Chairman confirmed that the Drainage Board have reported this matter to the Environment agency who are now investigating this. No further action for the Parish Council.

**15 - Update on the contribution request sent to the Ouse and Derwent Drainage Board:** - Ongoing. **Clerk** to chase.

**16 - Update on plans following completion of the culverting work by Wrights of Crockey Hill:** - It was agreed that remedial culverting work needs to be done by Wrights ASAP rather than waiting until the Spring. Regarding the follow up work, it was RESOLVED to accept the quote from DVA Landscapers of £3416.66 (exc VAT) to relocate the notice board, move the fence to go along the footpath and put in a 52m x 1.2m wide footpath.

**17 - Update on Cliffe Parish Council educational signs to be located where required by local landowners:** -

The **Chairman** advised that the six mounted educational signs have now been delivered and will be given to the farmers this week.

**18 - Update on access to the Parish Council safe at school to access documents:** - **Chairman** to coordinate a time with the school and councillors to visit the school and go through the archives documenting what is stored in there.

**19 - Update on trees overgrowing a streetlight in the Shrubberies which is blocking out the light:** - Closed, as discussed in item 1.

**20 - Update on survey to gauge the opinion of all residents living near the speed bumps on York Road:** - Ongoing. Survey to be done when all the information has been received from NYCC.

**21 - Update on extension of 30mph speed limit further up Turnham Lane:** - Ongoing. In process with highways.

**22 - Update on request to Highways to move the post at four-lane ends crossroads 20 yards further north as it is obstructing driver's view Northwards when pulling out of the road from Osgodby:** - Ongoing. **Councillor K Wedgwood** has chased this up. No further update to date.

**23 – Review of all Parish Council policies:** - Ongoing. **Chairman** to action.

**24 - Update on blocked road drains on York Road reported by NYCC Highways to Selby District Council:** - Update received from **Councillor K Wedgwood**. This has been reported to Selby District Council Street Cleansing Department but is still waiting to be done.

**25 - Update on letter to be sent to businesses that are breaking the 7.5 tonne weight limit on York Road:** - Ongoing. A member of the public have contacted the Chairman about the increased number of HGV's due to the current restrictions at Bubwith bridge. Cllr K Wedgwood to contact Trading Standards about policing of weight limits on York Road.

**26 - Update on Cliffe Tennis Club sign (to be added to the existing playing fields signpost):** Signage has now been installed.

**27 - Update on investigation with Highways re the possibility of installing double yellow lines on Oxen Lane (beyond the tennis courts) and Badgers Way:** - No further update. Ongoing.

**30 - Parking issues next to the triangle island in the centre of the South Duffield:** - Ongoing. Cllr K Wedgwood to investigate.

**31 - Update on replacement 'No Parking Beyond This Point' sign (Tennis Courts, Oxen Lane):**- Location agreed by councillors. **Chairman** to arrange for the handyman to put a backing on the sign before installation.

**23/008 Public Footpaths:**- (to include any overgrown public footpaths which have been identified that do not comply with the applicable laws/regulations): - No issues raised.

**23/009 Village Green path clearance:** - Councillors considered the quotes received for the Village Green path clearance. It was RESOLVED to accept the quote from J Wedgwood.

**23/010 Village Green extension project:** - Agreement has already been made to go ahead with the path. The **Chairman** to get a further quote for the fencing and report back at the next meeting.

**23/011 Grass Maintenance 2023:** - Councillors accepted the contractors' recommendations for grass cutting/maintenance. Request to be made to the contractor to 'cc' the chairman into all correspondence to the clerk.

**23/012 Path maintenance:** - Chairman to investigate contractors who are certified to spray weeds.

**23/013 Broad Lane Wood:** - Awaiting progress. Boom Powers name change request on the Option Agreement has been made to the solicitor. No response received. **Chairman** to follow up.

**23/014 Parish Paddock:** - No update on the Parish Paddock.

**23/015 Increased HGV's on York Road due to Bubwith Bridge restrictions:** - As reported in item 25 of actions above.

## 23/016 Planning: -

### a) Councillors considered the following Planning Applications received: -

- i. (2022/1376/CPE) Lawful development certificate for existing conversion works to form a new C3 dwelling at Barrack Row, York Road, Cliffe. **No comments.**
- ii. (2022/1469/LBC) Listed building consent for replacement of 5 windows on north elevations at White House, Hull Road, Cliffe. **No comments.**

### b) Consider Planning Applications Received not listed on the agenda: -

- i. 2023/0052/TPO. Prune south side of 1 No Willow by 1 metre protected by TPO 23/2022. Kilravock House, York Road, Cliffe. **No comments.**
- ii. (2022/1432/FUL). Installation of 3 No liquid petroleum gas (LPG) tanks together with associated security enclosure. Just Paper Tubes Cliffe Common Cliffe. **No comments.**
- iii. 2022/1404/OUT. Outline application for erection of 5 No detached two storey dwellings with double garages to include access and layout (all other matters reserved). Haymoor House Moor Lane South Duffield. **OBJECT.** Councillors raised concerns that the proposals would be an overdevelopment of the village and not in keeping with the character of the village.

### c) Note Planning Applications Granted: -

- i. (2022/0733/HPA) Erection of two storey rear and side extensions at 4 Moorland Houses, Moor Lane, South Duffield. Noted.

### d) Note Planning Applications Refused:

- i. (2022/0417/OUT) Outline application for demolition of former coal-yard building and erection of 2 No dwellings and garages to include access (all other matters reserved) at Sunnydene Farm, York Road, Cliffe. Noted.

### e) Note Planning Applications Withdrawn:

- i. (2021/0385/FUL) Reconfiguration of the internal road and installation of lights associated with the previously permitted siting of 5 lodges, tourers, tents and motor homes at Cliffe Meadows Holiday Park, Turnham Lane, Cliffe. Noted.

## 23/017 Finance: -

### a) The following payments were proposed, seconded and unanimously agreed: -

- |   |                  |
|---|------------------|
| i. J Leighton-Eshelby (Clerks Salary - January) | £ As Agreed      |
| ii. Arc Sign (Tennis Club Sign)                 | £ 288.00 (Gross) |
|   | £ 48.00 (VAT)    |
|   | £ 240.00 (Net)   |

ii. Autela (Payroll Services) £ 51.98 (Gross)  
£ 8.66 (VAT)  
£ 43.32 (Net)

c) To ratify payments made in between meetings: - NIL

d) Note receipt of income, as listed below:- NIL

e) Cliffe Primary School funding request:- A request for financial assistance has been made by the school for replacement windows. Awaiting further information from the school of costings. It was also noted that some of the school fencing needs replacing. **Chairman** to contact the Handyman for a quote and contact Cllr Arthur to see if he is able to offer any financial assistance for the windows.

f) National Association of Local Councils (NALC) National Salary Award 2022-23:- Noted by councillors. Clerks' salary to be adjusted and back pay to be paid from April 2022. **Clerk** to contact Autela payroll services with adjustment details.

g) Finance Report and Precept for 2023/24:- Councillors RESOLVED to set the precept at £25,000 for 2023/24.

23/018 Correspondence Received:- NIL

23/019 Representatives Report: -

**Councillor A Holman** raised concern regarding the location of the crossing lady at the pedestrian crossing on the A63 Hull Road and suggested Highways should carry out a road safety survey at the crossroads as there are constraints when being blinded by the sun. **Chairman** to distribute previous traffic survey carried out in 2019 and to be added to the agenda for the next meeting.

It was agreed that **Councillor R Woodall** to buy a Kings Coronation flag for the PC.

**Cllr H Cross** to attend the Mary Waud Trust meeting on 31<sup>st</sup> January and report back to councillors at the next meeting.

**Cllr K Wedgwood** had nothing further to report.

The **Chairman** to follow up on the installation of WIFI to the Village Institute.

23/020 Confirm date of next meeting: - Monday 6<sup>th</sup> March 2023 commencing at 7.00pm in CLIFFE VILLAGE INSTITUTE.

22/200 Parish Council owned land: - Ongoing.

Councillors are elected on behalf of everyone on the Register of Electors; therefore, matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views. Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment).