

# **CLIFFE PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held at St Andrews Mission on Monday 5<sup>th</sup> September 2016.**

**16/128 Present:** - Councillors G Carroll (Chairman), H Cross, A Holman, C Topping, M Topping, M Whattam and A Wilson  
District Councillor J Deans

Three members of the public were also present

**16/129 Apologies:** - Councillors J Allan and D McSherry  
County Councillor M Jordan  
District Councillors K Arthur

**16/130 Declarations of Interest:** - None

### **16/131 Public Session:-**

Two members of the Cliffe Playing Field Association (CPFA) advised that the refusal to grant permission to connect to the Fenwick Lane Drain had been a big setback and that they were in the process of arranging a meeting with the Ouse & Derwent Internal Drainage Board to discuss this further and also speaking to their preferred contractor regarding other available options.

It was agreed that the Parish Council fully support the CPFA and that Parish Council representatives would also attend the meeting.

The members also gave an update on their plans for the update and refurbishment of the playing fields and it was noted that they hoped that the work would commence in December

### **16/132 Listen to reports from County and District Councillors:-**

District Councillor J Deans spoke about the decision by the Ouse & Derwent Drainage Board not to grant permission for the CPFA to connect to the Fenwick Lane Drain.

Councillor Deans also advised that the PLAN Selby consultation had been delayed until Jan/Feb 2017 and spoke about the current Economic Development Strategy and Car Park Strategy consultations.

### **16/133 Police Report:-**

A report listing the recent Ringmaster notifications received by the clerk was distributed.

### **16/134 Confirmation of Minutes:-**

The Minutes of the Meeting held on Monday 5<sup>th</sup> September 2016 were proposed by Councillor H Cross, seconded by Councillor M Whattam and unanimously agreed.

**16/135 Matters arising:** - No items raised

**16/136 Items for Discussion:-**

**a) Receive update on progress of Village Green Project**

Councillor M Topping advised that the work was still behind schedule with the lighting still to be installed and that some jobs have had to be done again by the contractor as they were not completed to the original specifications.

It was also noted that the contractor has offered to carry out some extra work free of charge as a gesture of goodwill due to the delays.

**b) School Crossing Patrol**

No further update but it was noted that Gary Lumb - NYCC Highways Improvement Manager would be in attendance at the November Parish Council meeting to discuss the ongoing safety concerns regarding Cliffe crossroads.

**c) Public Rights of Way**

It was noted that the public footpaths at the side of William Jacques Drive and past Top End House to the riverbank were overgrown and need clearing/cutting back.

The clerk was also asked to chase up Selby District Council regarding cutting the grass verge on York Road (opposite Cherry Tree Stores).

**d) Car Parking – Main Street, Cliffe**

No further update

**e) Community Speed Watch**

The clerk advised that North Yorkshire Police would be carrying out a site assessment to ensure that Community Speed Watch can be deployed safely and if the site is deemed as appropriate they will arrange training before the scheme can go live.

**f) Grass Cutting**

It was agreed that when the grass cutting goes out to tender for the 2017 season potential contractors will be asked to quote for each piece of land as part of the total job.

**g) Village Christmas Tree Lights**

It was agreed that the Parish Council would approach the Cliffe Village Institute Committee to request permission to use their lights on the village green.

Councillor A Holman also stated that he would like to make a personal contribution towards decorations for the village green.

**h) Village Green Electricity Meter**

It was agreed that due to the low electricity usage the Parish Council would prefer to be billed quarterly by the Cliffe Village Institute Committee.

It was also noted that the lock on the electricity meter cabinet had been damaged by the contractor so they would be fitting a new hasp lock.

## **16/137 Planning:-**

### a) Consider Planning Applications Received:

1. (2016/1044/HPA) Proposed pitched roof to existing flat roof extension and proposed replacement roof covering to workshop and link at **Field House, Turnham Lane, Cliffe**.  
No Objections
2. (2016/1061/FUL) Revised replacement dwelling including proposed extension to rear of dwelling to form swimming pool and to side to form dining area at **The Three Arches, Cliffe Common, Cliffe**. No Objections

### b) Note Planning Applications Granted:

1. 1. (2016/0822/REM) Reserved matters application for the erection of 9 No. detached dwellings and associated garages/parking following outline application 2014/0279/OUT at **Collins Coaches, Cliffe Service Station, York Road, Cliffe**.

### c) Note Planning Applications Refused: NIL

### d) Note Planning Applications Withdrawn: NIL

## **16/138 Finance:-**

### a) The following payments were proposed, seconded and unanimously agreed:

1. J Leighton-Eshelby (Salary)	£ As Agreed
2. A.M Services (Grass Cutting)	£ 420.00
3. PKF Littlejohn (External Audit Fee)	£ 240.00
4. Autela Limited (Payroll Services)	£ 30.00
5. Hemingbrough Parish Council (Grass Cutting St Mary's Church Graveyard)	£ 850.00

### b) Note receipt of income, as listed below: NIL

c) Receipt of certified Annual Return for the year ended 31st March 2016 from PKF Little John was noted.

### d) Consider request for £50.00 donation towards daffodil bulbs for Turnham Lane

It was noted that the Parish Council had received a donation request for £50.00 towards daffodil bulbs for Turnham Lane but Councillor M Whattam stated that he would like to personally donate the £50.00 for the bulbs.

### **16/139 Representatives Report:-**

Councillor C Topping spoke about a number of missing public footpath signs around Cliffe and it was agreed that he would compile a list for the clerk to forward to Mike Guerney – NYCC Public Rights of Way Officer.

It was also noted that in the last few weeks the relocated public footpath at New Hay Lane had flooded and the clerk was asked to pass this information onto Mike Guerney – NYCC Public Rights of Way Officer and ask him to reinstate the original footpath until the application to move the footpath has been submitted by the homeowner and resolved.

Councillor H Cross raised concern regarding the temporary vehicle activated sign which needs adjusting and the clerk was asked to contact NYCC.

Councillor A Wilson spoke about arranging a Christmas market on the village green as the official opening.

It was unanimously agreed that this would take place on Friday 9<sup>th</sup> December and Councillor Wilson would liaise on this.

Councillor Wilson also advised that she had spoken to the Mrs Hay (Headteacher) – Cliffe Primary School regarding the school producing an art project to mark the installation of the village green.

### **16/140 Clerks Report: -**

#### **Correspondence not listed on the agenda:-**

Clerk & Councils Direct Newsletter

Selby District AVS Newsletter

The clerk gave an update on the missing signpost at Lara Bridge.

#### **Items of Expenditure over £500:-** Displayed on Parish Notice Boards

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.

Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment)

