

# **CLIFFE PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held at St Andrews Mission on Monday 18<sup>th</sup> November 2019**

The clerk advised that for personal reasons Councillor David Allenby had resigned from the Parish Council with immediate effect, clerk to inform Selby District Council.

**19/165 Present:** - Councillors M Topping (Chairman), A Holman, P Maw, C Topping, J Wallinger and R Woodall  
County Councillor M Jordan

One member of the public was also present

**19/166 Apologies:** - Councillors H Cross and A Wilson  
District Councillor K Arthur

### **19/167 Declarations of Interest: -**

a) Councillor R Woodall - A pre-declared Disclosable Pecuniary Interest in Item (19/174 No.2) Planning Applications Received was noted.

### **19/168 Public Session: -**

A member of the public expressed his concerns regarding overgrown trees at a property on Hull Road which are causing difficulties for neighbouring properties.

It was noted that Councillors A Holman and R Woodall have previously spoken to the homeowner who agreed to reduce the height of the trees at the end of the bird nesting season but this has now passed and the work is still to be done.

It was noted that the homeowner has indicated that he will start work on the trees on Friday 22/11 and it was agreed that the Parish Council will continue to monitor the situation and will send a letter to the homeowner if the work has not been done by the end of November.

### **19/169 Listen to reports from County and District Councillors:-**

County Councillor M Jordan reported that he had been contacted by a member of Cliffe Parish Council expressing concern regarding a HGV that had turned into York Road but he advised that the driver had a legitimate reason and therefore he was allowed to continue his journey.

Councillor Jordan also advised that he had been approached for advice regarding difficulties with poor broadband speed and spoke about two internet providers that may provide better service.

District Councillor M Topping reported that following a number of complaints from residents regarding the condition of the snicket between William Jacques Drive and The Shrubberies

this has now been cleared along with the snicket between the A63 and William Jacques Drive. Parish Council to continue to monitor to ensure that the snickets are kept clear. Councillor J Wallinger also reported that Selby District Council will be carrying out remedial work on the potholes in William Jacques Drive.

District Councillor M Topping talked about how the Selby District Council Scrutiny Committee deal with enforcement and advised that Selby District Council have approved the production of a new Local Plan which will go through the full consultation process in due course.

**19/170 Police Report:-**

A report listing the recent Ringmaster notifications received by the clerk was circulated to members.

**19/171 Confirmation of Minutes of Parish Council Meeting:-** Deferred to the December Meeting

**19/172 Matters Arising:-** No matters raised

**19/173 Items for Discussion:-**

**a) Review/Update Parish Project List**

The Parish Council reviewed the Parish Project List prepared by Councillor J Wallinger and agreed the following actions:-

The presence of Japanese Knotweed at the Parish Paddock  
Contact DTMS for update – **CLERK**

To develop mapped walking routes around the village  
The Chairman confirmed that the Parish Council must use the North Yorkshire County Council Ordnance Survey Map.

Contact Mike Guerney – North Yorkshire County Council Public Rights of Way Officer to request permission to publish the route maps on the Cliffe Village Website – **CLLR J WALLINGER**

Broadlane Wood – Damage to sign & on-going maintenance of the footpath  
Create plan of works to give to contractors for quotes – **CHAIRMAN**

Lack of/poor signage to the Playing Fields  
Obtain quote to have sign made and fitted to spare post – **CLLR J WALLINGER**

Grass Cutting – South Duffield and Lund  
Additional areas in South Duffield have been identified, chase quote from Parish Council grass cutting contractor to add these additional areas to the grass cutting schedule – **CLERK**

Parish Council to produce a plan of action for village plan

Gather information relating to Parish land to pass to the Chairman to input onto the Parish Plan mapping system – **CLERK & CLLR A HOLMAN**

Tree work along Main Street

Create a plan of works to give to contractors for quotes – **CHAIRMAN**

Car parking obstructions on York Road

Speed survey previously requested for York Road, Glen Donaldson (Highways) wants to review survey results before investigating the possibility of double yellow lines along the length of York Road (opposite New Inn)

Contact Glen Donaldson to chase up speed monitoring survey - **CLERK**

Replacement of ‘sick’ looking Christmas Tree on the Village Green

Source and plant replacement Christmas Tree for next year (2020) – **CHAIRMAN**

Safety & footpath improvements at Cliffe Crossroads

Chase site meeting with Highways to discuss Cliffe Crossroads and all other outstanding Highway issues – **CLERK**

Parents parking outside school on the double yellow lines during school drop off/pick up times

Contact Police Community Support Officer (PCSO) to request their presence during school drop off and pick up times to remind parents of the parking restrictions – **CLERK**

Road markings outside school are wearing away, to be discussed with Highways at site meeting.

Dog poo bin in The Shrubberies (snicket between Main Street and The Shrubberies), dog poo bin on York Road and litter bin on York Road

Selby District Council have confirmed that the bins are due into their depot mid December and once arrived will be added onto the contractors next schedule of works for installation.

Dog poo bin at the top end of York Road

As agreed at the October 2019 Parish Council meeting the order has been submitted to Selby District Council, clerk awaiting confirmation of order.

Improvements to the Parish Council Profile

Councillor J Wallinger has built the website and lots of content have been added, still much more information to add and will, in effect, be an “ongoing project”.

Request from Councillor Wallinger for historical minutes and streetlight map so these can be put on the website, to be provided - **CLERK**

List and links to potential grant providers to be sent to Councillor Wallinger to put on the website to assist local organisations who are looking for funding – **CHAIRMAN**

Brambles growing over from the dyke at the Village Green

These have previously been cut back but require further attention, contact George Fillingham to ask him to cut the brambles back to within a metre of the barrier and spray off in the spring – **CLERK**

Unauthorised HGV's using York Road as a cut through and speeding on York Road

To be discussed at site meeting to be arranged with Highways – **CLERK**

“Children” warning signs at the approach to the A63

Highways previously indicated that the signs are too small and agreed to replace them with larger ones, to be chased up with Highways - **CLERK**

New Actions Agreed (November 2019)

Insufficient passing places on Hagg Lane to South Duffield)

Councillor A Holman raised concern regarding the lack of passing places on Hagg Lane to South Duffield and the impact this has on the state of the grass verges, enquiries to be made with Highways - **CLERK**

Village Flag

Councillor J Wallinger suggested getting the school involved with designing a “village flag” which could be made up and flown on the new flagpole at the Village Green. Enquiries to be made with Selby District Council as to whether permission would be required to fly this - **CLERK**

b) Public Rights of Way

Locked gate on public footpath (Lund Lane)

The clerk advised that Mike Guerney will be writing to the landowner to arrange a site meeting to discuss a way forward but as he is currently dealing with a couple of large bridge replacement schemes it may not be for a few weeks.

It was also noted that the landowner can provide a stile as an alternative but the definitive line should be available.

Councillor R Woodhall advised that for health and safety reasons British Rail want to close the public footpath that goes from the railway bridge (A63) to Station View but it was noted that the Parish Council have not received any formal notification of this.

c) Highway Issues - Already covered under Item 19/173(a)

d) Village Green - Already covered under Item 19/173(a)

e) Parish Council Profile (Cliffe Village Website) – Already covered under Item 19/173(a)

f) Vehicle Activated Signs (VAS)

The clerk gave an overview of the information received which will cost £2800 + VAT (per sign) plus an additional £250 per sign for data collection (optional).

It was noted that the signs are battery operated but the details and prices of a solar powered version will be released early next year and it was agreed to defer any decision until the information becomes available – **CLERK** to obtain in due course.

It was also agreed to approach Plasmor to ask if they would be willing to make a contribution towards the purchase of the Vehicle Activated Signs – **COUNCILLOR A HOLMAN**

### **19/174 Planning:-**

#### **9a) Consider Planning Applications Received: -**

1. (2019/1149/HPA) Proposed erection of proposed workshop and garage with storage and gym above for ancillary accommodation at **Chantry House, Hull Road, Cliffe**  
No Objections

Due to a pre-declared Disclosable Pecuniary Interest Councillor R Woodall left the meeting and took no part in the discussion or decision for Item No: 2

2. (2019/0920/COU) Retrospective change of use from agriculture to mixed use: touring caravan storage, general purpose agricultural storage and Use Class B8 at **Green Lane Farm, Green Lane, Cliffe** No Objections

Councillor R Woodall returned to the meeting.

3. (2019/1032/HPA) Proposed erection of a single storey rear conservatory extension to house and extension to garage at **Poplar View, Green Lane, Cliffe** No Objections

4. (2019/1006/HPA) Proposed alterations to the existing building through extension of the kitchen and addition of a new bedroom to the first floor at **Rose Cottage, Mill Lane, South Duffield** No Objections

Consider any Planning Applications Received not listed on the agenda: - NIL

#### **b) Note Planning Applications Granted: -**

1. (2018/1387/FUL) Proposed Forming of new storage area, forming of new workshop and use of runway for any day of the week at **Birchwood Lodge, Market Weighton Road, Barlby**

c) Note Planning Applications Refused: - NIL

d) Note Planning Applications Withdrawn: - NIL

### **19/175 Finance:-**

a) The following payments were proposed, seconded and unanimously agreed:-

1. J Leighton-Eshelby (Salary) £ As Agreed

b) To approve payments not listed on the agenda: - NIL

c) Note receipt of income, as listed below: - NIL

d) Cliffe Preschool grant request

The clerk advised that Cliffe Preschool have asked the Parish Council to consider increasing the grant already agreed as they have now received the final quotes for the replacement of their outside track and as the original quotes did not include the redressing of the groundwork and VAT the cost is now £4440 (best price matched local contractor with 5 years warranty).

It was noted that at the June 2019 meeting the Parish Council had agreed a grant of up to £2,000 subject to the funds being available to complete the project and it was agreed that Councillor J Wallinger would clarify what their funding deficit is and also the position with regards to their charity status and claiming the VAT back.

It was agreed in principle to cover the extra cost; Councillor Wallinger to circulate details to members.

**19/176 Correspondence: -**

a) Scope – Receipt of correspondence regarding textile recycling banks was noted. It was agreed that the Parish Council have no suitable location for a textile bank but it was suggested that the Village Institute may be interested; clerk to forward to the Village Hall Committee.

**19/177 Representative Reports:-**

Councillor A Holman expressed concern regarding members of the public taking photographs of the vehicle registration numbers of HGV vehicles travelling on York Road as the majority of these are permitted to use this route.

The Chairman advised that he will source another set of Christmas lights to replace the damaged ones and will circulate details to members.

The Chairman also reported that Selby District Council are looking at climate change as part of the new Local Plan and it was agreed that the Parish Council would look into this long term.

Councillor A Holman spoke about the possibility of the Parish Council putting together an emergency plan in the future and it was agreed that Councillor Holman would look into this further.

Councillor J Wallinger reported that volunteers had planted 40 kilos of bulbs throughout the Parish and thanked Councillor A Wilson for organising this.

Street Lighting

It was noted that there are currently 12 streetlights out within the Parish along with a further 5 that North Yorkshire County Council are responsible for (these have already been reported).

The Parish Council had a lengthy discussion regarding the North Yorkshire County Council Maintenance Contract and the costs previously quoted and it was proposed by Councillor J

Wallinger, seconded by Councillor R Woodall and unanimously agreed to adopt the North Yorkshire County Council Maintenance Contract.

Clerk to enquire about the timeframe to get the contract in place in order to get the faulty streetlights repaired as soon as possible and to circulate this information to members; it was also agreed to ask a local electrical contractor for a quote if there will be a significant delay in setting up the new contract.

**19/178 Clerks Report: -**

Correspondence not listed on the agenda:-  
Clerk & Councils Direct Newsletter

**19/179 Confirm date of next meeting: -** Monday 9<sup>th</sup> December 2019

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views. Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment)