

CLIFFE PARISH COUNCIL

Minutes of the Remote Meeting of the Parish Council held on Monday 26th April 2021

20/208 Present: - Councillors G Wilson (Chairman), H Cross, A Holman, J Wallinger, A Wilson and R Woodall

County Councillor M Jordan

Three members of the public were also present (Candidates for Co-Option)

20/209 Apologies: - Councillor P Maw
District Councillors K Arthur and M Topping

The Chairman advised that Councillor C Topping had resigned from the Parish Council with immediate effect and outlined the procedure that must be followed to fill the vacancy.

All three candidates agreed that they were happy to be put forward for this new vacancy if they were unsuccessful this evening.

20/210 Duke of Edinburgh period of mourning (reasons for meeting delayed by 2 weeks)

The Chairman apologised for the meeting delays and the reasoning behind this due to the death of HRH Prince Philip and the requirements of the Local Government Act 1972 in the convening of lawful meetings during the period of mourning.

20/211 Declarations of Interest: -

Councillor H Cross declared a Non-Registerable Interest in Item 20/225 (viii) due to living opposite the site.

Councillor R Woodall declared a Disclosable Pecuniary Interest in Item 20/225 (ii) due to being the landowner.

20/212 Public Session: -

None of the members of the public present wished to speak in the public session.

20/213 Parish Council Vacancy/Co-Option

Three candidates had put their name forward for co-option to the Parish Council and each candidate was invited to speak to the Parish Council about why they would like to join and what they could offer to the Parish Council and the community; all three were considered to be very strong candidates.

Following a vote, Andrew Pulleyne was co-opted and welcomed to the Parish Council; the Chairman also thanked the other two applicants for their interest.

20/214 Listen to reports from County and District Councillors:-

County Councillor M Jordan spoke about the new Selby District Council “Shining Star” community recognition awards and advised that the North Yorkshire County Council road surface dressing programme was now under way. The Chairman reported that he had received complaints regarding the state of the road surface on Main Street & Old Hull Road which is due to be resurfaced and Councillor J Wallinger also requested an update on the resurfacing of the A63; Councillor Jordan agreed to look into both of these and provide an update.

Councillor Jordan also reported a sharp rise in Covid 19 infection rates in Selby due to a workplace outbreak.

Councillor Jordan left the meeting.

20/215 Confirmation of Minutes of Parish Council Meeting: -

The Minutes of the Remote Meeting held on Monday 1st March 2021 were proposed by Councillor H Cross, seconded by Councillor R Woodall and unanimously agreed.

20/216 Matters arising from the minutes of the above meeting (action review):-

01 – Request quote from George Fillingham to clear path on the Eastern side of York Road between Yewtree Farm and the Cliffe sign at the end of Jacques Lane

Clerk to chase George Fillingham for quote.

02 – Request quote from George Fillingham to cut the grass verge as low as possible (to allow people to use it as a path) on the Eastern side of York Road between Common End Farm and the Southern perimeter of R Finney's fenced field

Clerk to chase George Fillingham for quote.

03 – Follow up path clearance between Cliffe and Lund with Highways

It was noted that Mark Lumby (Highways) has confirmed that the work has been added to the NYCC schedule but no date has been given.

It was agreed that the **Chairman** will email Highways regarding any outstanding projects following each Parish Council meeting to request a formal update.

04 – Liaise with Councillor M Topping regarding extending the village green lights and updating the Village Plan (plans now received from Councillor Topping)

Deferred to May meeting due to time constraints

05 – Monitor ongoing work by Yorkshire Water at pre-school (flooding)

Councillor A Holman advised that Yorkshire Water have agreed to fit a non return valve downstream from the inspection chamber in the first instance to reduce the impact/frequency of sewage backing up and flooding the pre-school and they are very happy with this mitigation.

06 – Chase reply from The Consumer Council for Water (CCWater) regarding lack of response from Yorkshire Water

Clerk to chase CCWater for response.

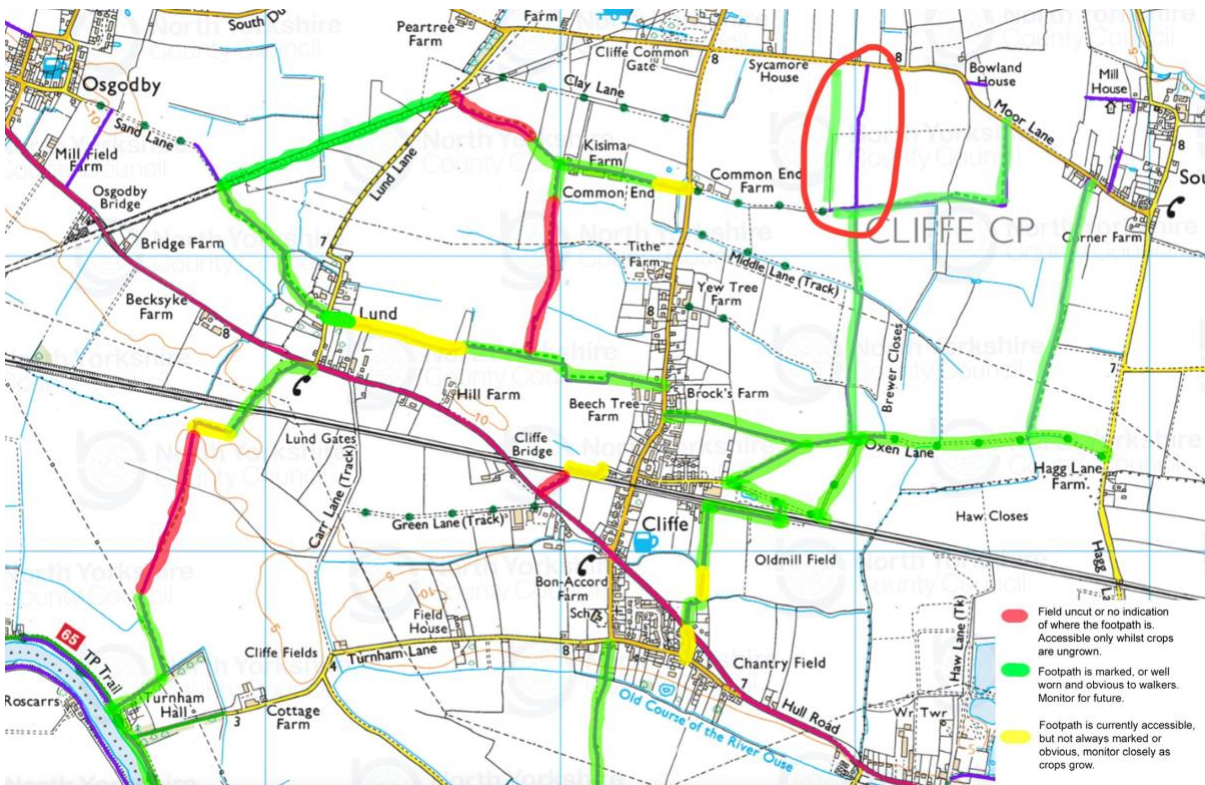
Councillor J Wallinger advised that in response to the post put on the Cliffe Village Website to try and establish how widespread the flooding problem is, eleven residents have raised concerns mainly on York Road & around the pumping station and it was agreed to put this on the May agenda for further discussion. **Councillor J Wallinger** to collate.

07 – Produce a more detailed plan, including estimated costs to culvert the stretch of dyke up to the village green

Deferred to May meeting due to time constraints

08 – Produce a list of overgrown public footpaths, identify the landowners and draft a courtesy letter

The **Chairman** gave an overview of the map produced to identify the overgrown public footpaths (marked in red) and the draft courtesy letter to be sent to the landowners.



Councillor A Holman expressed concern about the problems experienced by landowners regarding trespass on footpaths/fields which were not public rights of way.

Councillor R Woodall expressed concern about littering and general misuse of public footpaths (e.g. dog bags & used sweet wrappers being discarded at the side of footpaths within agricultural fields etc).

The **Chairman** stressed that the Parish Council have a responsibility to ensure that the public footpaths are kept clear but also want to help landowners who are encountering difficulties with members of the public using the footpaths that cross their land i.e. not following the correct footpath, dog fouling and littering etc.

It was agreed to put these two issues on the agenda for the May meeting to raise awareness about using the public footpaths in a responsible manner.

It was agreed that the **Chairman & Councillor J Wallinger** will continue to review the overgrown public footpaths on a monthly basis, with individual fields identified which do not comply with the applicable laws/regulations. These will then be placed on the agenda for discussion at the next meeting, with the intent of identifying the landowners and sending them a reminder letter in the first instance (prior to reporting to the authorities if the issue persists).

It was also noted that one of the public footpaths was marked incorrectly on the NYCC map (circled in red), **Chairman** to provide the **clerk** with a copy of the map showing the correct line to be sent to Mike Guerny (NYCC Public Rights of Way Officer).

09 – Mark possible passing place locations on a map and provide photographs for the clerk to forward to Highways

Deferred to May meeting due to time constraints

10 – Cliffe to Cliffe Common Footpath – Chase up advice from recommended charitable organisations

The **Chairman** reported that enquiries are on-going with the charitable organisations.

11 – Add to the agenda of the “June” meeting review of HGV traffic on York Road following discussions with local businesses

12 – Confirm date for contractor completing the tree work/planting on Main Street

Councillor J Wallinger expressed concern that a lot of the work is still to be completed; **clerk** to arrange a site visit with the contractor to discuss the outstanding work and let members know once a date has been confirmed.

13 – Contact Arc Sign to fit posts & sign at Broad Lane Wood

Clerk to confirm date for the work to be carried out.

14 – Get quote from Handyman for replacement bridge(s) at Broad Lane Wood

Deferred to May meeting due to time constraints

15 – Ask farmer for vehicular access to the north of the new bridge site at Broad Lane Wood (for installation of heavy bridge)

Councillor R Woodall reported that the farmer has given permission to use his land to access the bridge.

16 – Dog & litter bins – update on orders

The **clerk** gave an update on the order including slatted wooden bin for the Village Green. **Clerk** to provide an update at the May meeting.

17 – Place order for book library on Village Green

Councillor A Wilson advised that she has placed the order and Motley Makers have started work on the book library; **Councillor A Wilson** to continue to monitor and update the Parish Council.

18 – Contact Highways to establish if the Eastern end of Oxen Lane is permissible by motorised vehicles

The **Chairman** advised that Mark Lumby (NYCC Highways) has confirmed that Oxen Lane is an unclassified highway so any vehicle can drive on it but they must be road legal, taxed and with a valid MOT.

19 – Contact Highways to discuss prioritisation of A63 crossroads road repairs/resurfacing

Refer to Item 20/214

20 – Print copies of the “village walks” leaflet and place copies in Cherry Tree Stores for distribution. Also place one in the village noticeboard(s) for information

Councillor A Wilson to get the leaflets printed off and distributed.

21 – Monitor hole near river bank stile at the end of Turnham Lane to clarify if repairs have been made

It was noted that the missing cover is still to be replaced; **Councillor A Wilson** to chase up with the landowner

22 – Monitor river bank stile at the end of Turnham Lane to clarify if repairs have been made

It was noted that the stile has now been repaired.

20/217 Membership of the Yorkshire Local Councils Association (YLCA) and the National Association of Local Councils (NALC):-

The clerk reported that for the financial year 2021/22 NALC has resolved to forego the cost of affiliation for all new member councils therefore reducing the cost of membership to YLCA for the forthcoming year to £353.00 and this was unanimously agreed. **Clerk** to obtain membership of YLCA & NALC for the Parish Council.

20/218 Pedestrian Warning signs between Cliffe and Cliffe Common: -

The **Chairman** advised that Mark Lumby (Highways) has confirmed that the four signs have been ordered and will be installed as soon as possible.

20/219 Police Community Officer Report:-

Receipt of the April Police Report received from Constable Neil Morris was noted.

20/220 Red Telephone Box:-

The clerk advised that the telephone box would have to be in situ to enable the Parish Council to adopt it as BT do not deliver or re-locate kiosks and do not sell them.

20/221 Village signs upgrade (Cliffe & South Duffield):-

Councillor J Wallinger advised that a South Duffield resident has enquired if the Parish Council will consider getting new brick built village signs on entry to all the main routes into the village (2) for which he will provide the plants and maintain them.

The Parish Council discussed the possibility of also upgrading the Cliffe entrance signs (3) and the following actions were agreed:-

Councillor J Wallinger to arrange a meeting with the South Duffield resident to discuss his proposal further

Councillor A Wilson to make enquiries regarding the village sign options

Chairman to make enquiries with Highways regarding erecting new village signs & what are the procedures/rules to follow.

20/222 Footbridge at the end of Jacques Lane

The Chairman advised that the bridge is broken in the middle and is also very unsteady; **Councillor J Wallinger** to report to NYCC Highways/Byways contact

20/223 Speed Sign status report:-

Chairman reported that the speed sign has been situated on York Road for 10 weeks and has now been moved on to the A63 (for Westbound traffic entering the village from Hemingbrough)

The data downloaded from York Road (traffic travelling Southbound from Cliffe Common) showed the average speed as 32.8 miles mph (68% of vehicles were travelling above the 30 mph speed limit) with the highest speed recorded as 89.6 mph.

Members discussed the data obtained and the Parish Council unanimously agreed to pay NYCC to carry out an official speed survey at a cost of £110 so the data obtained can be passed on to police. **Councillor J Wallinger** to arrange speed survey on York Road ASAP.

20/224 Cliffe Bus Service/Route status:-

The clerk reported that Councillor J Strelczenie (Chairman of Hemingbrough Parish Council) is hoping to arrange a meeting with Arriva (to include all three Parish Councils along the route) once all the Covid 19 restrictions have been lifted to discuss the future of the bus service.

20/225 Planning: -

a) Consider Planning Applications Received:-

i. (2021/0079/HPA) Replacement of existing garage and shed with new dormer garage at

1 Cross Keys Cottages, Main Street, South Duffield No Objections

Having declared a Disclosable Pecuniary Interest in Item ii Councillor R Woodall left the meeting and took no part in the discussion/decision process

ii. (2021/0221/S73) Section 73 application to remove condition 07 (agricultural occupancy) of planning permission 8/17/106/PA Proposed erection of one detached dwelling on land granted on 29 October 1991 at **Greenacres Garth, Green Lane, Cliffe** No Objections

Councillor R Woodhall returned to the meeting.

iii. (2021/0263/HPA) Single storey extension to the side to from an annexe at **Redwood House, York Road, Cliffe** No Objections

- iv. (2021/0288/COU) Change of use of land for temporary siting of a static caravan at **Willow Cottage, Mill Lane, South Duffield**
(The application was deferred to the May meeting as further information was required; clerk to contact Selby District Council).
- v. (2021/0291/S73) Section 73 application to vary condition 02 (approved drawings) of approval 2019/1355/FULM Proposed expansion of the production capacity of the existing agri-processing site, including new wheat intakes and storage, glucose plant, additional distillation and fermentation, additional starch and gluten production, carbon dioxide collection and associated utilities and services granted on 16 September 2020 at **Sedalcol UK Ltd, Denison Road, Selby** No Objections
- vi. (2021/0312/FUL) Erection of a portal framed agricultural building on **Land Off, Turnham Lane, Cliffe** No Objections
- vii. (2021/0349/FUL) Erection of new workshops following demolition of existing building at **Birchwood Lodge, Market Weighton Road, Barlby**
(The application was deferred to the May meeting as further information was required; clerk to contact Selby District Council).
- viii. (2021/0400/FULM) Construction of a new warehouse building adjoining an existing warehouse building at **Just Paper Tubes, Cliffe Common, Cliffe**
(The application was deferred to the May meeting as further information was required; clerk to contact Selby District Council).

Consider any Planning Applications Received not listed on the agenda:- NIL

b) Note Planning Applications Granted: -

- i. (2020/1239/FUL) Erection of two detached dwellings (change of house type of approved scheme on (plots 1 and 4) The Willows at **Street Record, Main Street, South Duffield**
- ii. (2020/1305/HPA) Side and rear extensions to existing detached garage at **The Three Arches, Cliffe Common, Cliffe**
- iii. (2020/1385/HPA) Erection of a single storey rear extension at **Claret House, Oxen Lane, Cliffe**
- iv. (2021/0006/FUL) Separate one residential property into two residential properties with fenced boundary at **Goule Hall Farm, Ings Road, Cliffe**
- v. (2021/0152/HPA) Installation of new vehicular access to the front of property to provide vehicle access to proposed drive (surfaced using permeable materials) at **Withburga, 3 Moor Lane, South Duffield**
- vi. (2020/1325/FUL) Erection of new hangar at **Birchwood Lodge, Market Weighton Road, Barlby**
- vii. (2021/0107/FUL) Erection of new workshop to replace temporary workshop at **Birchwood Lodge, Market Weighton Road, Barlby**
- viii. (2021/0118/COU) Use of land to form horse arena (menage) at **Hill Farm, Road From Hull Road To Green Lane, Cliffe**

c) Note Planning Applications Refused: -

- i. (2021/0097/S73) Section 73 application to vary condition 02 (approved plans) of planning permission reference number 2018/0571/HPA. Proposed demolition of existing conservatory and erection of a two storey extension and one storey side in-fill extension granted on 13 July 2018 at **Hill Farm, Road From Hull Road To Green Lane, Cliffe**

d) Note Planning Applications Withdrawn: - NIL

20/226 Finance: -

a) The following payments were proposed, seconded and unanimously agreed: -

i. J Leighton-Eshelby (April Salary)		£ As Agreed
ii. Autela (Payroll Services)		£ 65.08 (Gross)
	£ 10.85 (VAT)	
		£ 54.23 (Net)
iii. Ouse and Derwent Internal Drainage Board (Drainage Rates)	£ 6.57	

b) To approve payments not listed on the agenda: -

i. J Leighton-Eshelby (Zoom Meeting Reimbursement – 6 Meetings)	£ 86.34
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c) Note receipt of income, as listed below: - NIL

d) Audit of end-of-year accounts (appointment of internal auditor)

It was resolved that Mr Chris Phillipson would be reappointed as the internal auditor for Cliffe Parish Council Accounts Year End 31st March 2021.

20/227 Correspondence Received:-

1. Resident – Receipt of correspondence received regarding flooding on York Road was noted and it was agreed that this would be discussed at the May meeting as part of the village drainage issues discussion.

20/228 Review/Update Parish Projects List:-

Deferred to May meeting due to time constraints

20/229 Representatives Report

Councillor J Wallinger noted that when Turnham Lane footpath was cut back, the contractor had recommended spraying it back a couple of times per year to keep on top of it.

Clerk to contact George Fillingham for quote to do this and also to spray the path going through the Village Green.

Councillor A Holman gave an overview of the recent Drax Liaison Meeting

20/230 Confirm date of next meeting: - Monday 17th May 2021 (Annual Parish Meeting, Annual Meeting of the Council and May Meeting)

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.

Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment).