

# **CLIFFE PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held at St Andrews Mission on Monday 3<sup>rd</sup> February 2020**

**20/016 Present:** - Councillors A Holman (Chaired the meeting), H Cross, P Maw,  
C Topping, J Wallinger and R Woodall  
District Councillor K Arthur

Trevor Allan – Cliffe Playing Field Association  
Jim Clark and Keith Hinchliffe - Cliffe Village Institute  
Three members of the public

**20/017 Apologies:** - Councillors M Topping and A Wilson  
District Councillor M Jordan

**20/018 Declarations of Interest:** - None

**20/019 Public Session:** -

Cliffe Playing Field Association

Trevor Allan advised that they were seeking Section 106 funding for additional drainage to alleviate flooding in the children's play area and to repair the damaged roof on the pavilion. It was noted that the Association had held two very successful fundraising events to build up their funds and it was unanimously agreed in principle that the Parish Council would support them.

A question was also raised regarding plans for the Parish Paddock and it was noted that the Japanese Knotweed is still present although the area of concern is fenced off. The Parish Council will be carrying out a site visit in the spring to discuss future use of the paddock and are hoping to get the school involved with tree planting.

Cliffe Village Institute

Jim Clark advised that the contractors have agreed to honour their original quote of £10,950 to remove the asbestos and are looking to commence work in the institute as soon as possible. It was noted that the Committee have secured funding totalling £4,000 (£2,000 from NYCC via County Councillor Mike Jordan's Locality Budget and £2,000 from Lord Barnby's Foundation) and were also seeking funding from the Parish Council towards the work and the potential redecoration costs.

The clerk advised that Carol Perry – Selby District Council CIL & Section 106 officer had confirmed that Section 106 funds cannot be used to contribute towards the work as it had to be used for Recreational Open Space projects.

The Parish Council had a discussion about the asbestos removal/management and a member of the public present who specialises in asbestos removal offered to assist the Committee.

The Parish Council agreed that the Village Institute is a very important village asset and it was proposed by Councillor C Topping, seconded by Councillor J Wallinger and unanimously agreed to support the Committee with an initial grant of £4,000 with the potential to increase this depending on the redecoration costs.

Two members of the public expressed their concerns regarding the ongoing problem with overgrown trees that are encroaching onto properties on The Shrubberies. It was noted that some work has been carried out by the landowner but this is not enough to alleviate the problem.

It was noted that members of the Parish Council have already spoken to the landowner but as the issue has still not been resolved District Councillor Karl Arthur agreed to take this up on behalf of the residents.

**20/020 Listen to reports from County and District Councillors: -**

District Councillor K Arthur spoke about the forthcoming Selby District Council recycling service changes and it was noted that smaller or larger bins will be available on request. The new wheelie bins (Blue – glass, cans & plastic and Brown – paper & cardboard) will be delivered in February and the new collections will come into effect in April.

Councillor Arthur reported that Selby District Council have proposed a rise of £5 over the year for the Council Tax on a Band D property with North Yorkshire County Council proposing a 2% increase in Adult Social Care plus 1.99% increase in basic Council Tax.

Councillor Arthur also briefly spoke about the Selby District Council Local Plan.

**20/021 Police Report: -**

The clerk gave details of a recent Ringmaster notification received.

**20/022 Confirmation of Minutes of Parish Council Meeting: -**

The Minutes of the Meeting held on Monday 7<sup>th</sup> October 2019 were proposed by Councillor J Wallinger, seconded by Councillor R Woodall and unanimously agreed.

**20/023 Confirmation of Minutes of Parish Council Meeting: -**

The Minutes of the Meeting held on Monday 6<sup>th</sup> January 2020 were proposed by Councillor J Wallinger, seconded by Councillor R Woodall and unanimously agreed.

**20/024 Matters Arising: - None**

**20/025 Items for Discussion: -**

**a) Review/Update Parish Project List**

The Parish Council reviewed the Parish Project List prepared by Councillor J Wallinger and agreed the following actions: -

The presence of Japanese Knotweed at the Parish Paddock

The clerk has chased DTMS for an update but has been unable to get a response; Continue to chase - **Clerk**

To develop mapped walking routes around the village

Councillor J Wallinger has now uploaded six walking routes on the Cliffe Village Website along with links to the countryside code.

Broadlane Wood – Damage to sign & on-going maintenance of the footpath

Following a site visit the Chairman has identified repairs required to one bridge.

Lack of/poor signage to the Playing Fields

The sign should be fitted within the next week.

Grass Cutting – South Duffield and Lund

The clerk reported that the Parish Council grass cutting contractor had quoted an additional £80 to extend the grass cutting in South Duffield and this was unanimously agreed; **Clerk** to confirm with the contractor.

Tree work along Main Street

The clerk has identified five contractors who are interested in quoting for the work; awaiting receipt of updated plan of works from the Chairman to be sent to potential contractors - **Clerk**

Contact BT regarding telephone wires hanging through the trees – Awaiting receipt of updated plan of works, to be sent to BT along with current photographs - **Clerk**

Contact Mark Lumby (Highways) regarding tree cutting at the roadside – Awaiting receipt of updated plan of works, to be sent to Highways - **Clerk**

Car parking obstructions on York Road

To be discussed at site meeting with Vicky Day – Highways.

Replacement of ‘sick ‘looking Christmas Tree on the Village Green

The available trees are not suitable; **Councillor A Holman** to make further enquires with Newsholme Christmas Trees.

Road Safety & highway issues throughout the Parish

**Clerk** awaiting date for a site meeting with Highways to discuss all outstanding Highway issues.

Parents parking outside school on the double yellow lines during school drop off/pick up times

Clerk contacted Selby Abbey Primary School who advised that they purchased the “No Parking” banner from a company that has since ceased trading; **Clerk** to source quotes for a similar banner.

Dog poo bin in The Shrubberies (snicket between Main Street and The Shrubberies), dog poo bin on York Road and litter bin on York Road

The clerk has chased up the order with Selby District Council but is still awaiting an update; continue to chase Selby District Council - **Clerk**

Dog poo bin at the top end of York Road

Councillor A Holman requested a change to the original agreed position; **Councillor A Holman** to provide the clerk with photographs of the new location, to be sent to Selby District Council.

Improvements to the Parish Council Profile

**Clerk** to provide Councillor J Wallinger with the missing historical minutes for inclusion on the Cliffe Village website.

Brambles growing over from the dyke at the Village Green

Councillor P Maw has cut the brambles back agreed to tidy up the area initially.

The clerk reported that the Parish Council grass cutting contractor has quoted £30 to spray off in the spring once the weather has dried up plus two further sprays throughout the year and this was unanimously agreed; **Clerk** to confirm with the contractor.

Enquiries are ongoing with regards to who owns the land, it has been suggested this may be Yorkshire Water and looking into the possibilities of the Parish Council obtaining it –

**Councillor A Holman**

Dog poo bags being left in fields (specifically near the Playing Field)

**Chairman** to install stakes/signs near the playing fields tennis courts and the footpath at the bottom of Top End House – Awaiting update

Vehicle Activated Signs (VAS)

Clerk has chased up details and prices of solar powered signs and it is hoped that these will be available by the end of February.

Parish street lighting issues

Most of the faulty streetlights have now been repaired by NYCC.

It was suggested that going forward, any lights that require repair are changed to LED to spread the cost over several years.

**Clerk** to make enquiries with NYCC regarding the LED costs and potential energy and maintenance/service savings.

Parish Paddock Maintenance

Keith Walls has been asked to cut the roadside hedge; awaiting work being carried out

Clerk awaiting quote from George Fillingham to repair the gatepost

Footpath along York Road to Cliffe Common/Parish Paddock

The clerk reported that the Parish Council grass cutting contractor had quoted £300 to cut back to make the footpath walkable and this was unanimously agreed; **Clerk** to confirm with the contractor.

**Clerk** to also ask the Parish Council grass cutting contractor to dig back “test sections” to establish if there is a footpath underneath the grass.

Village Green benches are looking shabby

The clerk reported that George Fillingham had quoted £100 per bench (2) to restore and this was unanimously agreed; **Clerk** to confirm with the contractor.

Insufficient passing places on Hagg Lane to South Duffield

**Clerk** to contact Mark Lumby (Highways) regarding concerns raised re the lack of passing places on Hagg Lane to South Duffield and the impact this has on the state of the grass verges

Village Flag

The school children are now working on their designs for the village flag; **Councillor A Wilson** to run the project with the school and report back on ideas and progress.

Playing field flooding

Cliffe Playing Field Association have advised that their priorities are dealing with the flooding in the children's play area and repairs to the pavilion roof; awaiting indication of costs for these repairs and it was agreed to look at funding through Section 106 money.

Overgrown footpath between Cliffe & Hemingbrough

George Fillingham has checked the footpath and there may be some confusion regarding the overgrown section in question; **Clerk** to ask George to re-check the footpath for any issues with overgrown vegetation

"Cliffe" sign when entering the village from Cliffe Common

The sign is very worn, dirty & faded and an attempt at cleaning the sign was unsuccessful. It was agreed to contact Mark Lumby (Highways) to enquire if he would be happy for the Parish Council to repaint the sign – **Clerk**

Parish Noticeboards are very difficult to open

Due to all the recent rain the noticeboards are very difficult to open; **Councillor P Maw** to carry out some repair and maintenance work (2 in Cliffe and 1 in South Duffield).

The public side of the noticeboards are very untidy with old notices; **Clerk and Councillor J Wallinger** to tidy up the public side when posting Parish Council notices.

b) Public Rights of Way – No issues raised

c) Highway Issues - Already covered under Item 20/025(a)

d) Village Green - Already covered under Item 20/025(a)

e) Parish Council Profile (Cliffe Village Website) – Already covered under Item 20/025(a)

f) Future Street Lighting Repairs -Already covered under Item 20/025(a)

g) Village Noticeboards

Due to the size of the noticeboards, it was agreed not to display Parish Council minutes except on the Village Green board.

A permanent notice will be put on the Village noticeboards stating that the minutes are available to read on the Cliffe Village website and the Village Green board. **Cllr J Wallinger**

Parish Council meeting agenda's will be posted on all the Village noticeboards (including the Village Green) and the Cliffe Village website.

**h) Approach to decision making in between Parish Council meetings**

The Parish Council discussed and agreed that the best approach was for the clerk to contact all members by email and follow up by second email and telephone call if no response was received.

**20/026 Planning: -**

**Consider Planning Applications Received: -**

1. (2020/0022/CPE) Lawful development certificate for existing use of former forge and part of adjoining building for ancillary residential use at **Derwent Valley Forge, Greengate Lane, South Duffield**

**Consider any Planning Applications Received not listed on the agenda: - NIL**

**Note Planning Applications Granted: -**

1. (2019/1241/HPA) Proposed single storey side/rear extension at **Willow Cottage, Mill Lane, South Duffield**

2. (2019/1032/HPA) Proposed erection of a single storey rear conservatory extension to house and extension to garage at **Poplar View, Green Lane, Cliffe**

**c) Note Planning Applications Refused: - NIL**

**d) Note Planning Applications Withdrawn: - NIL**

**20/027 Finance: -**

**a) The following payments were proposed, seconded and unanimously agreed: -**

1. J Leighton-Eshelby (Salary) £ As Agreed

**b) To approve payments not listed on the agenda: - NIL**

**c) Note receipt of income, as listed below: - NIL**

**20/028 Correspondence:**

1) Selby District Council – Receipt of correspondence regarding a consultation on the “Issues and Options” stage of preparing the Local Plan was noted.

**20/029 Representative Reports:-**

Councillor R Woodall raised concern that Highways contractors have recently cut trees back away from road signs but have left all the cuttings in situ; clerk to report to Highways.

Councillor J Wallinger reported that information regarding the forthcoming Selby District Council recycling service changes and the Councillor vacancy has been put on the Cliffe Village website.

Councillor H Cross gave an update on the Mary Waud and South Duffield Charities.

Councillor A Holman advised that he had been unable to attend the recent Drax Power Station Liaison Committee but gave an overview of the information circulated by Drax following the meeting.

**20/030 Clerks Report: -**

Cliffe Pre-School Donation

The clerk advised that work on the new track would be starting 08/02 and it was agreed to raise a cheque which will be passed on to pre-school once the clerk is informed that the work has been completed and they are happy with it.

**20/031 Confirm date of next meeting: - Monday 2<sup>nd</sup> March 2020**

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views. Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment)