

CLIFFE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at St Andrews Mission on Monday 13th May 2019

19/073 Present: - Councillor M Topping (Chairman), Councillor D Allenby,
Councillor H Cross, Councillor A Holman, Councillor C Topping,
Councillor J Wallinger and Councillor R Woodall

19/074 Apologies: - Councillors P Maw and A Wilson

19/075 Declarations of Interest: - None

19/076 Public Session: - As no members of the public were present no public session was held

19/077 Listen to reports from County and District Councillors:-
Councillor M Topping was congratulated being elected as District Councillor for the Derwent Ward (Cliffe, Hemingbrough, North Duffield & Osgodby).

19/078 Police Report:-

A report listing the recent Ringmaster notifications received by the clerk was circulated to members and Councillor R Woodhall spoke about a recent burglary on Turnham Lane, Cliffe.

19/079 Confirmation of Minutes:-

The Minutes of the Meeting held on Monday 1st April 2019 were proposed by Councillor J Wallinger, seconded by Councillor A Holman and unanimously agreed.

19/080 Matters Arising: -

Parking outside school (drop off and pick up times)

Councillor J Wallinger reported that the last two head teacher newsletters have included a reminder to parents not to park on the double yellow or zigzag lines for the safety of the children.

It was agreed to contact the local Police Community Support Officer to ask them to monitor the parking situation in an effort to alleviate the problem. **CLERK**

19/081 Items for Discussion:-

a) Public Rights of Way

Overgrown Footpath from William Jacques Drive to the Shrubberies

It was noted that the clerk had chased this up with Selby District Council but had still not received a response from the Estates Officer.

Clerk to continue to pursue Selby District Council.

The Parish Council discussed the use of public footpaths and it was noted that members of the public can sometimes unknowingly stray off a public right of way whilst others deliberately trespass onto farmers land by riding motorbikes across the fields etc.

It was noted that Councillor A Wilson was in the process of organising a launch event for the Cliffe Village Walks on Saturday 23rd June and it was agreed to look at including information regarding the correct use of public rights of way.

Locked gate on public footpath (Lund Lane)

The clerk read out the response received from Mike Guerney – North Yorkshire County Council Public Rights of Way Officer:-

“ This has been logged on our system and as part of the processes, I have asked a volunteer to inspect and take photos. Once I have received these I will identify the landowner and send a letter as we can't contact the landowner without evidence of the locked gate. If there is also a cropping issue, this can also be investigated”

b) Highway Issues

The clerk advised that she was still awaiting a date for the site meeting with Highways and reported that she had chased up the larger “Children” warning signs but the officer dealing with this is on annual leave until 20th May.

It was agreed to look at the cost of installing three Vehicle Activated Signs (two on the A63 entering and existing the village and one on York Road)

CLERK

c) Village Green

The Chairman advised that he was still in the process of sourcing a suitable replacement Christmas tree.

The clerk gave an update on the flagpole installation and it was noted that she was awaiting a site visit date from the manufacturer to agree the positioning.

d) Parish Council Profile

Cliffe Village Website

Councillor J Wallinger reported that information regarding The Mary Waud Foundation is now on the website along with a list of the current Parish Council projects.

e) Potential S106 Contribution Projects

It was noted that the Parish Council had not heard further anything from Cliffe Tennis Club following their attendance at the April meeting when they requested funding to replace the netting on the field side of the courts.

Cliffe Village Institute funding request

The clerk read out correspondence received from Cliffe Village Institute requesting funding towards the removal of asbestos in the roof void.

The Parish Council discussed the request and it was agreed to enquire with Carol Baker – Selby District Council CIL & S106 Officer if Section 106 money could be used for this purpose.

CLERK

It was also agreed to invite the Jim Clark (Treasurer - Cliffe Village Institute Management Committee) to attend the June meeting to speak to the Parish Council about their funding request.

f) Tree Preservation Orders (TPO's)

The clerk read out correspondence received from Will Smith (Selby District Council Planning Officer) concerning the recent removal of a large oak tree at Station Farm, Cliffe.

It was noted that enforcement have looked into the matter and are satisfied that no breach of planning conditions has occurred as the planning permission did not require that the tree had to be retained and the tree was not subject to a protection order or within a conservation area and therefore consent was not required to remove the tree.

Effectively, the condition was to provide protection to the tree during the construction process and didn't specify the requirement of the trees retention.

Councillors expressed their disappointment with the removal of the tree and it was agreed that in order to ensure that high amenity trees are protected the Parish Council will seek to ensure that they are retained as part of any future planning consent.

It was also agreed that the Parish Council will look at carrying out tree planting in the village particularly at the Parish Paddock and Broadlane Wood and get the Primary School involved with this.

g) Street Lighting Maintenance Contract

It was agreed that the clerk would liaise with Councillor D Allenby to look into cost comparison, to be discussed further at a future meeting.

h) Parish Mapping

It was noted that the clerk and Councillor A Holman were gathering the information required and looking into the registration of Parish Council land.

19/082 Planning:-

9a) Consider Planning Applications Received: -

1. (2019/0227/FULM) Proposed erection of modular accommodation to be used as welfare accommodation linking to an existing building at **Clipper Logistics, Barlby Road, Barlby.**
No Objections

Consider any Planning Applications Received not listed on the agenda: - NIL

Re-Consultation (2018/1387/FUL) Birchwood Lodge, Market Weighton Road

It was noted that the clerk had received correspondence from the planning officer advising that the agent does not intend to provide a response to the comments raised by the Parish Council at the April meeting (as below):-

- 1) The Parish Council seek clarification of the anticipated frequency of aircraft taking off and landing on the runway as no figures are specified within the application.
- 2) Confirmation of the operational hours of the runway.

RESOLVED to strongly object to the planning application as the Parish Council are unable to assess the impact on the residential amenity of neighbouring properties as the applicant has declined to answer the Parish Councils questions.

b) Note Planning Applications Granted: - NIL

c) Note Planning Applications Refused: - NIL

d) Note Planning Applications Withdrawn: - NIL

19/083 Finance:-

a) The following payments were proposed, seconded and unanimously agreed:-

1. J Leighton-Eshelby (Salary)	£ As Agreed
2. Ouse and Derwent Internal Drainage Board (Rates)	£ 6.57

b) To approve payments not listed on the agenda: - NIL

c) Note receipt of income, as listed below: -

1. Selby District Council (1 st Half of Precept)	£ 11,409.20
2. HMRC (VAT Refund)	£ 526.91

d) Confirm appointment of Internal Auditor for Cliffe Parish Council Accounts Year End 31st March 2019

It was resolved that Mr Chris Phillipson would be reappointed as the internal auditor for Cliffe Parish Council Accounts Year End 31st March 2019.

19/084 Correspondence: -

- 1) Clerk and Councils Direct Newsletter – Receipt of May 2019 newsletter was noted.

19/085 Representative Reports:-

It was noted that Councillor A Wilson is looking to hold a launch event for the Cliffe Village Walks on Sunday 23rd June; maps will be provided to encourage residents to try one of the walking routes with refreshments to be provided on the Village Green.

This was unanimously agreed and members volunteered to assist.

Councillor A Holman advised that the fencing had been re-done at the railway crossing.

Councillor M Topping reported that the Cliffe Women's Institute had carried out a litter pick as part of the Keep Britain Tidy Campaign and collected 10-12 bags of rubbish.

19/086 Clerks Report: - No report given

19/087 Confirm date of next meeting: - Monday 3rd June 2019

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.

Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment)