

# **CLIFFE PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held at St Andrews Mission on Monday 9<sup>th</sup> April 2018**

**18/039 Present:** - Councillors M Topping (Chairman), H Cross, A Holman, C Topping, J Wallinger, A Wilson and R Woodall

Kate Urwin – Yorkshire Energy Doctor  
Mr Dave Herring – Cliffe Playing Field Association

Three members of the public were also present

**18/040 Apologies:** - Councillor J Allan  
County Councillor M Jordan  
District Councillors K Arthur and J Deans

**18/041 Declarations of Interest:** - None

**18/042 Public Session:-** As no members of the public present wished to speak no public session was held

### **18/043 Presentation from Kate Urwin – Yorkshire Energy Doctor:-**

Kate Urwin advised that the Yorkshire Energy Doctor can offer free independent energy advice for all residents especially those who are struggling with their energy bills.

Kate also spoke about their project aimed at residents over 65 who have served in the Forces (including those who did National Service) and offers support to keep warm, safe and well at home and maintain independence for longer. It was also noted that the project can also provide a befriending service, home visits & gardening service, trips and days out and hardship grants.

### **18/044 Receive update from Cliffe Playing Field Association (CPFA):-**

Mr David Herring advised that the Cliffe Playing Field Association trustees have agreed that their preferred sports wall is the AMG Sport-Play Twin Wire Recessed Goal End with basketball hoop and shock pad at a cost of £10,055.32 with the total project cost amounting to £11,051.86.

It was noted that the CPFA have received a grant of £6,180.00 from the Drax Power Ltd Community Landfill Fund and that the CPFA will be contributing the third party payment of £636.54 so therefore they are seeking a contribution of £4235.32 from Cliffe Parish Council. Mr Herring advised that at present, if Cliffe Parish Council is able to make a contribution to the project the CPFA only require written confirmation in order to proceed.

Mr Herring also gave an overview of the CPFA Sharing Heritage Project and advised that they are in the process of putting together a draft partnership document and will be inviting the Parish Council, school and Groundworks to be partners in the project.

The Parish Council briefly discussed the current amenities at the Playing Field and it was agreed that this would be discussed further at the May Parish Council meeting.

**18/045 Listen to reports from County and District Councillors:-**

The clerk read out a report provided by District Councillor J Deans concerning an ongoing alleged breach of planning and enforcement.

**18/046 Police Report:-**

A report listing the recent Ringmaster notifications received by the clerk was distributed. Councillor A Holman also reported two recent thefts from business premises in Selby.

**18/047 Confirmation of Minutes:-**

The Minutes of the Meeting held on Monday 5<sup>th</sup> March 2018 were proposed by Councillor J Wallinger, seconded by Councillor C Topping and unanimously agreed.

**18/048 Matters Arising: -** No items raised

**18/049 Items for Discussion:-**

**a) Public Rights of Way**

Councillor A Wilson advised that she was in the process of producing a map indicating the agreed walking routes and it was agreed that she would liaise with the Chairman on this.

**Newhay Lane Footpath**

Councillor C Topping raised concern that there had been no progress with the opening up of the legal line of the path and the clerk was asked to chase this up with Mike Guerny - NYCC Public Rights of Way Officer.

**William Jacques Drive**

The clerk reported that she was in the process of arranging a site meeting with Amanda Suthers (Selby District Council Neighbourhood Officer) and Yorkshire Water.

**Clay Lane**

The clerk advised that she had sent a letter of apology to the Ouse and Derwent Drainage Board as agreed at the March Parish Council meeting.

**b) Highway Issues**

**Cliffe Crossroads**

The clerk was asked to request a further site meeting with Highways to discuss the widening of the footway and the installation of a drop kerb.

### Vehicle Activate Sign

It was noted that the vehicle activated sign on the A63 has sunk due to a large hole that has appeared at the bottom of the pole, clerk to report to NYCC.

### York Road Footpath (Cherry Tree Stores to Railway)

At the April Parish Council meeting it was noted that the drop kerb had been moved due to the new development and this was now ineffectual and County Councillor M Jordan agreed to raise this with NYCC.

As no response had been received the clerk was asked to chase this up with County Councillor M Jordan.

### Street Light No.13 – York Road

The clerk reported that Northern Powergrid have carried out an inspection and confirmed that the light has a supply failure which they will repair week beginning Monday 16<sup>th</sup> April.

The clerk read out a letter received from Highways requesting details of any planned events in the forthcoming year in order to assist with the scheduling of the Selby Area Capital Programme.

### c) Village Green

Councillor M Topping advised that he would liaise with Councillor J Allan on the replacement Christmas tree.

Councillor A Wilson spoke about bulb planting throughout the Parish and involving the community with this.

### Flagpole

The clerk reported that Sharon Fox – NYCC Highways had raised no concerns in principle to putting a flagpole on the village green and that Highways would be a statutory consultee should planning permission be required.

It was noted that planning permission is not normally required if the flagpole is no more than 4.6mtrs above the ground and that the clerk was awaiting confirmation of this from Selby District Council.

The Parish Council briefly discussed the quote received for a heavy duty 6mtr flagpole (£280.90 + VAT) and the options for installation and it was agreed that this would be discussed further at the May meeting once the Parish Council have received a response from Selby District Council.

### d) Grass Cutting Contract 2018

The clerk reported that only one tender had been received and it was proposed by Councillor H Cross, seconded by Councillor A Holman and unanimously agreed that Mr George Fillingham would be awarded the grass cutting contract for 2018.

## **18/050 Planning:-**

### **9a) Consider Reconsultation on Planning Application:**

1. Retrospective application for single storey rear extension at **37 The Shrubberies, Cliffe.**

Having given careful consideration of all the information provided by Selby District Council and both parties concerned it was resolved to raise no objections.

### **9b) Consider Planning Applications Received:**

1. (2018/0359/FUL) Proposed erection of single storey building to form boarding kennels at **Foxhills, Market Weighton Road, Barlby.**

The Parish Council resolved to raise no objections but would like reassurances that the existing trees are to be kept and protected.

2. (2018/0246/HPA) Proposed rear sunroom and removal of existing conservatory at **New Barn, Hull Road, Cliffe. No Objections**

### **b) Note Planning Applications Granted:**

1. (2018/0042/FUL) Proposed erection of one temporary warehouse unit for storage of premises at **Olympia Mills, Barlby Road, Barlby.**

### **c) Note Planning Applications Refused:**

1. (2017/1364/HPA) Proposed two storey side and rear extensions, raising of roof height, alterations and the erection of a 3 bay detached garage at **Dyon Head, Dyon Lane, South Duffield.**

### **d) Note Planning Appeal Withdrawn: NIL**

## **18/051 Finance:-**

### **a) The following payments were proposed, seconded and unanimously agreed:-**

1. J Leighton-Eshelby (Salary)	£ As Agreed
2. Autela Group Limited (Payroll Services)	£ 46.08 (Gross) £ 7.68 (VAT) £ 38.40 (Net)
3. Mr M Topping (Expenses – Trees & Hedging)	£202.05
4. HMRC (PAYE)	£ 56.40

### **b) Note receipt of income, as listed below: - NIL**

c) Consider and Decide on Cliffe Playing Field Association (CPFA) Donation:-

It was proposed by Councillor A Wilson, seconded by Councillor A Holman and unanimously agreed to contribute £4235.32 towards the sports wall project as requested. Clerk to confirm in writing to Mr David Herring (Honorary Secretary) Cliffe Playing Field Association.

**18/052 Representatives Report:-**

Councillor J Wallinger stressed that the Parish Council need to increase their profile in the Parish and it was agreed this would be discussed further at the May meeting.

Councillor R Woodhall reported that he had received a request for a dog bin in the Shrubberies. It was agreed that Councillor Woodhall would make further enquiries and this would be discussed further at the May meeting.

Councillor Woodhall also raised safety concerns regarding caravans turning in and pulling out on to the A63 at Lund and the clerk was asked to look into this further.

Councillor A Holman gave an overview of the recent Plasmor Liaison Group meeting and the Drax Power Station proposals.

Councillor C Topping raised concern regarding the amount of litter around the village particularly around the school and it was agreed to ask County Councillor M Jordan to raise this with the school in his role as school governor.

It was also noted that there was an issue with dog poo bags being left on the public footpath at the side of Top End House and the clerk was asked to contact NYCC Public Rights of Way to enquire about appropriate signage.

Councillor M Topping reported that the sign at Broadlane Wood has been vandalised and the clerk was asked to report this and make enquiries with regards to repairing the damage.

It was noted that the recent Village Institute jumble sale had raised £302.00.

**18/053 Clerks Report:-**

The clerk advised that a new Rural Housing Enabler for Selby District Council was now in post who is dealing with the Rural Exception Sites identified in Cliffe following the Housing Need Survey conducted in March 2017.

It was noted that the two sites identified are still being considered and it is hoped that Selby District Council will soon be in a position to present both potential sites to the Parish Council and the community to hear views on which site would be preferable for 12 affordable housing units.

**Items of Expenditure over £500:-** Displayed on Parish Notice Boards

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.  
Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment)