

# **CLIFFE PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held on Monday 3<sup>rd</sup> April 2023 at Cliffe Village Institute**

### **23/041 Present: -**

Councillor G Wilson (Chairman)  
Councillor H Cross  
Councillor A Holman  
Councillor J Jewitt  
Councillor J Wallinger  
Councillor K Wedgwood  
Councillor R Woodall

One member of the public was also present.

### **23/042 Apologies: -**

Councillors P Maw and A Pulleyne

### **23/043 Declarations of Interest: -**

Councillor K Wedgwood declared a Non-Registerable Interest in Item (8) Grass Maintenance 2023 as a family member carries out the Parish Council grass cutting.

### **23/044 Public Session: -**

#### **Traffic calming measures on York Road**

The member of the public present spoke about funding for additional traffic calming measures on York Road. The Chairman reiterated that NYCC Highways are not willing to fund full width speed bumps on York Road however he is awaiting clarification on which, if any, of the potential projects Highways would be willing to fund/part-fund however it was noted that no decisions have been made yet.

#### **Oxen Lane**

The resident requested an update on repairs to Oxen Lane and the Chairman advised that NYCC Highways have granted permission for the Parish Council to carry out remedial work on Oxen Lane and an on-site meeting will be arranged before the May Parish Council meeting to discuss the work required. It was noted that NYCC Highways will no longer provide road scrapings due to the risk of contamination.

#### **Village Green Footpath**

The resident questioned why there is now two footpaths to the Village Green. The Chairman explained that the new footpath was put in as a walkway through the centre of the green, with the added benefit of keeping pedestrians away from the road. Also, the Parish Council cannot touch the original footpath & railings as they belong to NYCC Highways.

#### **Public Rights of Way**

The resident advised that in their opinion the public footpath across the field east of the Playing Fields is starting to get too long and Councillor J Jewitt confirmed that this has recently been sprayed.

**23/045 Listen to reports from District Councillors: -** None present

It was noted that no report had been received from District Councillor Karl Arthur.

Clerk to write to Councillor Arthur to clarify how the Parish Council will be supported in future by our District Councillor within the new North Yorkshire Council.

**23/046 Confirmation of Minutes of the Parish Council Meeting (06/03): -**

The Minutes of the Parish Council Meeting held on Monday 30<sup>th</sup> January 2023 were proposed by Councillor H Cross, seconded by Councillor J Wallinger and unanimously agreed.

**23/047 Matters arising from the minutes of the above meeting (action review): -**

**01 - Update on the feasibility of installing a build out on York Road: -**

It was noted that the Chairman was still awaiting a response from Gary Lumb (NYCC Highways) following his return to work at the end of March after long term leave.

**02 - Update on request for police speed camera to be deployed on York Road as previously agreed: -**

It was noted that the clerk has contacted North Yorkshire Police Traffic Bureau to request an update; awaiting response.

**03 - Update on request for Gary Lumb (NYCC Highways) to confirm in writing their perspective on the effectiveness of the speed bumps on York Road: -**

See Item 01; Awaiting response from Gary Lumb (NYCC Highways) on his return.

**04 - Update on site meeting to be arranged (before the May Parish Council meeting) to discuss remedial work to be undertaken on Oxen Lane (by the Parish Council): -**  
**Chairman** to arrange on-site meeting before the May Parish Council meeting.

**05 - Update on request to NYCC Highways to carry out a survey of the public footpaths in the Parish to ensure that they are correctly signed: -** Ongoing.

**Councillor K Wedgwood** reported that she has followed this up with Stacey Preece (NYCC); awaiting response.

**06 – Update on footpath spraying to the north of the A63 between Lund/Railway Bridge and the village: -** Ongoing.

Still awaiting response from **District/County Councillor K Arthur** who agreed to investigate this with NYCC Highways; **clerk** to follow up.

**07 - Confirmation of costs (including new posts) for replacement of South Duffield village sign (Hagg Lane end): -**

See Item 01; Awaiting response from Gary Lumb (NYCC Highways) on his return.

**08 - Consider village sign and memorial bench from the Royal British Legion for the corner of the village green: -**

Members discussed the proposals and it was agreed not to pursue this any further at this time; to be removed from future agendas.

**09 - Update on proposed new road markings on the Northern approach to the village (York Road): -**

See Item 01; Awaiting response from Gary Lumb (NYCC Highways) on his return.

**10 - Update on changing the village green electrical socket over to something more suitable (as agreed): -** Ongoing.

It was noted that following discussions with an electrical contractor **Councillor A Pulleyne** has ordered a new socket which will be fitted by the contractor once received.

**Councillor Pulleyne** to be reimbursed by the Parish Council.

**11 - Update on investigations being carried out by Yorkshire Water: -** No further update; **Councillor J Wallinger** still awaiting a response.

**12 - Update on drainage remedial work to be carried out by the Parish Council as agreed: -** **Chairman** to contact Pre-School and **Councillor A Holman** to fit a collar to prevent sewerage coming up inside.

**13 - Update on the contribution request sent to the Ouse and Derwent Drainage Board: -**

Ongoing; It was noted that the **Clerk** has followed this up with Mr W Symons (Clerk of the Board); awaiting response.

**14 - Confirmation that Nathan Culpan (Ouse and Derwent Drainage Board) has been informed that the remedial culverting work has been completed by Wrights of Crockey Hill:-**

The **Chairman** advised that Nathan Culpan (Assistant Engineer to the Board) was informed and has confirmed that he is satisfied with the repair work carried out on the headwall.

**15 - Update on fencing repairs to be carried out by Wrights of Crockey Hill following completion of the culverting work:-**

The **Chairman** reported that Wrights of Crockey Hill have repaired the fence however they left a gap which could potentially be a dangerous access for young children so **Councillor J Jewitt** very kindly extended the fence to close the gap.

**16 - Update on Village Green extension project being carried out by DVA Landscapers: -**

The **Chairman** reported that DVA Landscapers have now finished their work and the only thing left to complete on the Village Green is the metal fencing; **Councillor J Jewitt** to continue liaising with the fabricators to ensure this is installed ASAP. It was noted that an event is being held on the Village Green on Sunday 21<sup>st</sup> May and the fencing must be completed by then.

**17 – Update on Village Green path clearance being carried out by John Wedgwood: -**

The **Chairman** advised that the path clearance work has been completed by John Wedgwood and he has done a great job.

**18 - Update on the distribution of Cliffe Parish Council educational signs to local landowners: -**

It was noted **Councillor A Holman** is now in receipt of all the signs and will pass some on to other local landowners as required.

**19 - Update on the Parish Council documents contained in the safe at school: -**

It was noted that **Councillor A Holman** is continuing to scrutinise the documents removed from the safe.

**Chairman** to arrange a further session for members to go through everything in the safe.

**20 - Update on survey to gauge the opinion of all residents living near the speed bumps on York Road: -**

See Item 01; Awaiting response from Gary Lumb (NYCC Highways) on his return before proceeding with the survey.

**21 - Update on extension of 30mph speed limit further up Turnham Lane: -** Ongoing

It was noted that the traffic order is still being dealt with by the NYCC Legal Team however this is a lengthy process and could take up to two years to complete.

**22 – Update on request to Highways to move the post at four-lane ends crossroads 20 yards further north as it is obstructing driver’s view Northwards when pulling out of the road from Osgodby: -** Ongoing.

**Councillor K Wedgwood** reported that she has followed this up with Stacey Preece (NYCC); awaiting response.

**23 - Confirmation that the current Parish Council policies have been forwarded to Councillor J Wallinger and posted on the Cliffe Village Website:-**

**Chairman** to forward the signed and dated copies to **Councillor J Wallinger** to post on the Cliffe Village Website.

**24 - Review the Records Management Policy & GDPR Information Audit and confirm compliance: -**

The **clerk** reported that she has reviewed the policies and confirmed compliance. It was noted that a couple of minor amendments had been made and the **clerk** has forwarded both amended policies to the **Chairman** for signing.

**Chairman** to forward the signed and dated copies to **Councillor J Wallinger** to post on the Cliffe Village Website.

**25 - Update on blocked road drains on York Road reported by NYCC Highways to Selby District Council: -**

**Councillor K Wedgwood** advised that she has contacted the Street Cleansing Department and they are sending out a road sweeper in the first instance; to be re-assessed once the road sweeper has cleaned the road.

**26 - Update on letter to be sent to businesses that are breaking the 7.5 tonne weight limit on York Road: -**

The **Chairman** advised that no letters have been sent out yet but he has recently spoken to one company on the Whitemoor business park and a meeting will be arranged in the next few weeks with the other businesses based at Selby Energy Park and Whitemoor Mine site to discuss the weight limit on York Road.

**27 - Update on communication with Trading Standards re policing of weight limits on York Road: -** Ongoing

**28 - Update on investigation with Highways re the possibility of installing double yellow lines on Oxen Lane (beyond the tennis courts) and Badgers Way: -**

**Councillor K Wedgwood** advised that NYCC Highways have agreed to double yellow lines on Oxen Lane (beyond the tennis courts) and both sides of Badgers Way.

It was noted that the traffic orders have been sent to the NYCC Legal Team to start the consultation period however due to their heavy workload no timescale can be given.

**29 - Update on investigation of parking issues next to the triangle island in the centre of South Duffield: - Ongoing**

**Councillor K Wedgwood** advised that she has been unable to speak to the vehicle owner so far but she will continue to pursue.

**30 – Obtain details of local contractor certified to spray weeds and pass details on to the Chairman:-**

It was noted that the details kindly provided by Sally Look (clerk to North Duffield Parish Council) have been passed on to the **Chairman**.

Members discussed the paths in the village that may require spraying and it was agreed to wait for a response from County Councillor Karl Arthur regarding potential funding from the new North Yorkshire Council before making any further decision.

**23/048 Public Footpaths:- (to include any overgrown public footpaths which have been identified that do not comply with the applicable laws/regulations): - No issues raised.**

**23/049 Grass Maintenance 2023: -**

It was noted that Main Street has recently been cut and **Councillor J Wallinger** reported that three of the newly planted trees are dead.

**Councillor H Cross** to source three replacement potted trees which **Councillor J Jewitt** volunteered to plant.

Members also briefly discussed removing the lights from the Christmas trees on the Village Green.

**23/050 Path maintenance: -**

Members discussed the four footpaths identified by J Wedgwood as needing cutting back and/or spraying:-

- The path from the A63 / York Road junction going in the general direction of the railway bridge
- The initial path at York Road as the village ends
- The path located opposite the A63/Hull Road `triangle` at the Hemingbrough end of the village (on the bend)
- The initial pavement around the York Road/A63 junction

**Chairman** to request quote from J Wedgwood to cut back all four footpaths with a view to spraying later to keep the paths well maintained.

Members also raised concern regarding an overgrown hedge on the A63/York Road junction and it was agreed to send a letter to the homeowner. **Clerk** to draft letter.

**23/051 Broad Lane Wood: -**

It was noted that a recent check has been carried out and no work is required at present.

**23/052 Parish Paddock: -** No update.

**23/053 Village Green Art Project: -**

The Chairman read out correspondence received from Amy Wilson regarding the school creating a lasting piece of artwork for the village green to commemorate the upcoming Coronation.

This would be in the form of four mosaics (one by each class) on a theme connected to our local area (River Ouse, farming and agriculture, local wildlife and railways) and it was noted that the school have enlisted the help of a local artist who will spend half a day in each class working with the children to create their mosaic.

Members discussed installing a bench on the village green (near the noticeboard) to mark the Coronation with a wooden planter on either side to incorporate the mosaics.

It was noted that the school have asked for funding of £600 to cover the cost of working with the professional artist and the materials required.

Proposed by Councillor A Holman, seconded by Councillor J Wallinger and unanimously agreed; **Chairman** to liaise with Amy Wilson.

**23/054 Planning: -**

**a) Councillors considered the following Planning Applications received: -**

i. (2023/0254/HPA) Erection of two storey extension between existing buildings at **Barrack Row, York Road, Cliffe** No Objections

**b) Consider Planning Applications Received not listed on the agenda: -**

**c) Note Planning Applications Granted: -**

i. (2022/1469/LBC) Listed building consent for replacement of 5 windows on north elevations at **White House, Hull Road, Cliffe**. Noted

ii. (2023/0052/TPO) Prune south side of 1 No Willow by 1 metre protected by TPO 23/2022 at **Kilravock House, York Road, Cliffe**. Noted

iii. (2022/1264/HPA) Erection of garden room in rear garden Location at **Lund Hall Farm, Hull Road, Cliffe**. Noted

**d) Note Planning Applications Refused: NIL**

**e) Note Planning Applications Withdrawn: NIL**

### 23/055 Finance: -

#### a) The following payments were proposed, seconded and unanimously agreed: -

i. J Leighton-Eshelby (Clerks Salary – April)	£ As Agreed
ii. Autela (Payroll Services)	£ 73.85 (Gross)
	£ 12.31 (VAT)
	£ 61.54 (Net)

#### b) To approve payments not listed on the agenda: -

i. Andy Pulleyne (Electrical socket for village green)	£ 338.66 (Gross)
	£ 56.44 (VAT)
	£ 282.22 (Net)

#### c) To ratify payments made in between meetings: -

i. John Wedgwood (Pathway Clearance)	£ 684.00
ii. DVA Landscapes (Path Works)	£ 3847.50 (Gross)
	£ 641.25 (VAT)
	£ 3206.25 (Net)

#### d) Note receipt of income, as listed below:- NIL

#### e) Cliffe Primary School Funding Request Update:-

It was noted that the **Chairman** has written to the school to confirm that the Parish Council agreed to support their request by funding 80% of the cost of the fencing, up to a maximum of £2,000.

### 23/056 Correspondence Received:-

i. Yorkshire Local Councils Association (YLCA) – Receipt of training information was noted and it was agreed that the **Chairman** will attend a Public Rights of Way (PROW) webinar being held on Monday 17<sup>th</sup> April; **clerk** to confirm attendance.

**Councillor J Wallinger** also reported that he had been contacted via social media concerning the pond at Whitemoor Mine which is owned by Cliffe Parish Council. It was agreed to arrange a site meeting to look at the overgrown trees and broken fence in order to secure the area.

### 23/057 Representatives Report: -

**Councillor A Holman** spoke about the ongoing work being carried out on Bubwith bridge.

**Councillor K Wedgwood** gave an update on the safety concerns raised by the school crossing patrol officer.

**Councillor R Woodall** to raise the concerns with Mark Lumby – NYCC Highways.

**Councillor R Woodall** advised that he will be putting the Kings Coronation flag up on Monday 1<sup>st</sup> May 2023.

It was noted that **Councillor K Wedgwood** has resigned from Cliffe Parish Council but is happy to follow up on her outstanding actions until a new member is co-opted.

The **Chairman** thanked **Councillor Wedgwood** for all her hard work and service to the village. **Clerk** to inform the new North Yorkshire Council and ask them to commence the required procedure.

**23/058 Confirm date of next meeting:** - Monday 15<sup>th</sup> May 2023 commencing at 7.00pm in CLIFFE VILLAGE INSTITUTE.

**23/059 Parish Council owned land:** - Ongoing.

Councillors are elected on behalf of everyone on the Register of Electors; therefore, matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.

Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment).