

Draft Minutes of Meeting of Cliffe Parish Council on 15th May 2023

Chairman: Cllr Mr G Wilson

Present: All parish councillors; NY Cllr K Arthur; Acting Clerk – F M A Farman; 2 residents

1. Apologies for absence:

- All members present.

2. Declare any personal/prejudicial interest regarding any agenda item:

- No interests declared

3. Public Session:

- Query re speed bumps on York Road. Chairman replied no current progress BUT – has been speaking with Highways re feasibility of installing a 'build out' on York Road as an alternative. An on-site meeting during the second week in June has been arranged.
- Query re installation of yellow lines. Chairman reported that the case has been put forward and is to go to the case review board. This is an on-going issue.
- Query re repairs to Oxen Lane. On-going. Councillors due to have an on-site meeting soon.
- Thanks to Cllr Jewitt for work done on clearing the footpath.
- Query on state of path to Lund – all have been sprayed and clearing will be done when the weather is more clement.
- Query re state of Top Lane, near Common Lane Farm – a 4m grass margin has to be left for environmental reasons and to comply with government regulations.

4. Reports from North Yorkshire Councillor:

- NY Cllr K Arthur gave a comprehensive report about the merging of Selby District Council into the Unitary Authority of North Yorkshire. His report is attached.
- 5. Confirmation of Minutes of the Parish Council Meeting held on Monday 3rd April 2023 Members **resolved** to accept the minutes of 3rd April 2023 as an accurate record of the meeting.

6. Matters arising from the minutes of the above meetings (action review):-

ID	Action	Responsible	Date Raised
01	Update on the feasibility of installing a build out on York Road <i>The representative from NY Highways is unfortunately still on long-term sick leave. Following many email conversations, an on-site meeting with three representatives from NY Highways has been arranged to discuss all outstanding Highways issues during the second week of June.</i>	Chairman	09/2022

ID	Action	Responsible	Date Raised
02	Update on request for police speed camera to be deployed on York Road as previously agreed. <i>Ongoing - Clerk not present.</i>	Clerk	08/2022
03	Update on request for NYCC Highways to confirm in writing their perspective on the effectiveness of the speed bumps on York Road. <i>See response to 01</i>	Chairman	09/2022
04	Update on site meeting to be arranged to discuss remedial work to be undertaken on Oxen Lane <i>Ongoing.</i>	Chairman	03/2023
05	Update on request to NYCC Highways to carry out a survey of the public footpaths in the Parish to ensure that they are correctly signed. <i>See response to 01</i>	Chairman	08/2022
06	Update on footpath spraying, including to the north of the A63 between Lund/Railway Bridge and the village. <i>Ongoing.</i>	NY Councillor K Arthur	11/2022
07	Confirmation of costs (including new posts) for replacement of South Duffield village sign (Hagg Lane end). <i>See response to 01</i>	Chairman	11/2022
08	Update on proposed new road markings on the Northern approach to the village (York Road) <i>See response to 01</i>	Chairman	12/2021
09	Update on fitting new electrical socket (purchased by A Pulleyne). <i>This has now been installed. Invoice forwarded to the Clerk. Resolved.</i>	A Pulleyne	11/2021
10	Update on investigations being carried out by Yorkshire Water. <i>No updates this month.</i>	J Wallinger	04/2022
11	Update on drainage remedial work to be carried out by the Parish Council as agreed. <i>Discussions took place, and it was decided to not do this work due to the possible relocation of the pre-school to another site, and whether doing this work would simply move the problem over to nearby resident's properties. Resolved.</i>	A Holman, J Wallinger & A Pulleyne	02/2021
12	Update on the contribution request sent to the Ouse and Derwent Drainage Board. <i>Ongoing - Clerk not present.</i>	Clerk	09/2021
13	Update on completion of Village Green metal fencing. <i>Fencing will be installed on Thursday/Friday 18/19 May. Resolved.</i>	J Jewitt	04/2023
14	Update on the distribution of Cliffe Parish Council educational signs to local landowners. <i>Signs have been shared amongst landowners. Resolved.</i>	A Holman	04/2023

ID	Action	Responsible	Date Raised
15	Update on the Parish Council documents contained in the safe at school. <i>Ongoing.</i>	Chairman	11/2021
16	Update on survey to gauge the opinion of all residents living near the speed bumps on York Road. <i>See response to 01</i>	Chairman	04/2022
17	Update on extension of 30mph speed limit further up Turnham Lane. <i>Ongoing – this is a long process which may take over a year – but no problems are envisaged. Will update following the arranged meeting with NY Highways in mid-June - See response to 01</i>	Chairman	04/2022
18	Update on request to Highways to move the post at four-lane ends crossroads 20 yards further north as it is obstructing driver's view Northwards when pulling out of the road from Osgodby. <i>Will update following the arranged meeting with NY Highways in mid-June - See response to 01</i>	Chairman	04/2022
19	Confirmation that signed and dated copies of the current Parish Council policies (including Records Management Policy and GDPR Information Audit) have been forwarded to Councillor J Wallinger to post on the Cliffe Village Website. <i>Updated/signed copies have been forwarded to Cllr Wallinger for inclusion on the website. Resolved.</i>	Chairman	04/2023
20	Confirmation that the signed and dated copies (as above) have been posted on the Cliffe Village Website. <i>Policies are now on the website. Resolved.</i>	J Wallinger	04/2023
21	Update on blocked road drains on York Road reported by NYCC Highways to Selby District Council. <i>Will update following the arranged meeting with NY Highways in mid-June - See response to 01</i>	Chairman	07/2022
22	Update on letter to be sent to businesses that are breaking the 7.5 tonne weight limit on York Road. <i>Ongoing pending meeting with local businesses.</i>	Chairman	08/2022
23	Update on meeting to be arranged with the businesses based at Selby Energy Park and Whitmoor Mine to discuss the weight limit on York Road. <i>Ongoing.</i>	Chairman	04/2023
24	Update on communication with Trading Standards re policing of weight limits on York Road <i>Previously the action of Cllr K Wedgwood. Ongoing – investigations continue to ascertain who best to contact.</i>	Chairman	01/2023

ID	Action	Responsible	Date Raised
25	Update on investigation with Highways re the possibility of installing double yellow lines on Oxen Lane (beyond the tennis courts) and Badgers Way. <i>Will update following the arranged meeting with NY Highways in mid-June - See response to 01</i>	Chairman	09/2022
26	Update on investigation of parking issues next to the triangle island in the centre of South Duffield <i>Will update following the arranged meeting with NY Highways in mid-June - See response to 01</i>	Chairman	01/2023

7. Public Footpaths:

- Chairman to discuss issues with Highways. NY Cllr to discuss footpath spraying.

8. Grass Maintenance 2023:

- J Wedgwood has decided to step down from grass cutting duties after this year. **Resolved** to leave current situation for forthcoming year. Councillors will discuss later in the year options for 2024 onwards.

9. Path Maintenance:

- No issues raised.

10. Broad Lane Wood:

- No issues raised.

11. Parish Paddock:

- No issues raised.

12. Village Green Art Project Update:

- Plans to use the pupils' mosaics and incorporate with a coronation celebratory area are in hand. **Resolved** that the Chairman continue to work with this project.

13. Parish Council Vacancy:

- No election has been called. Council can go ahead and ask for residents to put themselves forward for co-option on to the parish council.

14a) Consider Planning Applications Received:

i. (2023/0327/HPA) Erection of single storey rear extension at **Forge Cottage, Main Street, South Duffield – no objection**

ii. (ZG2023/0416/TPO) Crown clean, removal of deadwood, diseased and dysfunctional material over 25 mm diameter throughout the canopy to 2 No European Lime trees (T1 and T2) protected by TPO 16/1992 at **32 Hull Road, Cliffe – no objection**

14b) Consider Planning Applications Received not listed on the agenda

i. (2023/0157/COU) – Cliffe Holiday Park; application for more static holiday homes. After much discussion Cllrs **resolved** that the plans and previous permission be looked at closely before deciding on the council's observations.

14c) Note Planning Applications Granted:

i. (2022/1432/FUL) Installation of 3 No liquid petroleum gas (LPG) tanks together with associated security enclosure at **Just Paper Tubes, Cliffe Common, Cliffe**

ii. (NY/2023/0025/73) Consultation on planning application for the purposes of the retention of prefabricated classroom unit 1788 for a further 6 years on land at **Cliffe Voluntary Controlled School, Main Street, Cliffe**

14d) Note Planning Applications Refused:

i. (2022/1404/OUT) Outline application for erection of 5.No detached two storey dwellings with double garages to include access and layout (all other matters reserved) following demolition of Haymoor House at **Haymoor House, Moor House, South Duffield**

14e) Note Planning Applications Withdrawn: NIL

15. Finance:

15a) Agree payments, as listed below:-

i. J Leighton-Eshelby (Clerks Salary – May)	£ As Agreed
ii. Yorkshire Local Councils Association (YLCA) (Membership Subscription)	£ 447.00
iii. J Wedgwood (Grass Cutting)	£ 340.00
iii. H Cross (Tree Reimbursement)	£ 390.00

15b) To approve payments not listed on the agenda:-

- No other payments requested

15c) To ratify payments made in between meetings:-

i. Cliffe Primary School (Fencing Contribution)	£ 2,000.00
ii. Cliffe Primary School (Coronation Village Green Art Project Contribution)	£ 600.00

15d) Note receipt of income, as listed:-

i. North Yorkshire Council (1 st half of precept)	£12,500.00
ii. Locality Budget Grant (Construction of new Village Green footpath and relocate the fencing & noticeboard)	£ 2,670.00
iii. VAT Refund	£ 1,105.41

15e) 1st Barlby/Osgodby Rainbows and Brownies Funding Request

15f) Cliffe Parish Council Insurance Renewal

16. Note correspondence received, and decide on action to be taken, where appropriate:-
- A N Other correspondence

17. Representative Reports

(1) Coronation Celebratory Project

Chairman reported this would cost in the region of £2,400 to provide planters, a bench and incorporate the pupils' mosaics. Chairman reminded members that council have already given the school a grant of £600 towards the cost of the mosaics. Discussed and **resolved** that the chairman go ahead with this matter. **Agreed** funding of £1,800.

(2) Faulty street light

Street light no. 4 on the Old Hull Road has been reported as not working. Resolved that Cllr Wallinger will **action** this issue.

(3) Grass cutting

Brief discussion took place, noting that a request from the playing field association for funding towards grass cutting has not been received by the Parish Council.

(4) General queries were also raised about

- i] the increase of £30 in council tax;
- ii] the possibility of providing and maintaining another defibrillator (Village Institute have already indicated their agreement to host on their building) – **Chairman to action**
- iii] the funding of a footpath to Cliffe Common - a major project

(5) MoP 2 asked for permission to speak - granted

- i] Queried current social housing shortage and asked what would be happening to the area of land belonging previously to SDC but now to NYCouncil. Is it likely to be turned into a play area, extra parking?
- ii] Chairman pointed out that the land had already been earmarked by the previous SDC as development land with provision for 70 dwellings as proposed in SDC's Local Plan.

18. Confirm date of next meeting

- The date of the next meeting was confirmed as Monday 12th June 2023

19. Parish Council owned land

- Council discussed a text from a resident asking to keep three (3) small ponies on the parish paddock. After much discussion re the possibility of turning the paddock into a nature reserve Council resolved to agree to the request on the same terms and conditions as previously granted.

Key messages for Parish Council AGMs in the Cliffe and North Duffield Division

I am happy to provide some key messages to you to relate at your Parish AGM, which I set out below:

- The council is still in safe hands. For the last 25 years we have been a Conservative Council, stable, prudent and consistent in applying sensible policies that work for you and the communities we serve. Although the majority is much reduced, it is still a working majority, and not every member of the opposition groupings is opposed to our policies so this should provide the political stability needed to take things forward;
- The transition from eight councils to one unitary council has gone well. This is thanks to the hard work of officers at both tiers of local government who see this as a great opportunity to improve service delivery, reduce duplication and confusion about who does what and to eventually cut costs;
- Largely, the people who delivered services on the Friday before transition are the same people who deliver services after it. Where there have been problems they have been mainly minor, and our teams of back up people have put them right. Please report any problems you have been having to me as your local member, I will then feed them back to the centre;
- What has not changed is the fact that everybody and each division still has an elected councillor and we are here to serve you. Most of our communications came through the website now but we are committed to keep a face to face contact point in each main area of the county. In Selby's case, this will be the civic centre on Doncaster Road in Selby and for now, Highways Area 7 will continue to be based on Canal Road in Selby. Existing phone numbers will run for now but there will be a new contact number to use – this being **0300 131 2131**;
- Unfortunately, the authority had to increase the Council Tax to the maximum 2.99% this year and use the Adult Social Care Levy increase of 2% because of rising demand for services and inflation, particularly in energy costs, which have been hitting us the same as everyone else. In addition, residents who reside in Selby District as was will face a levelling up of the district charges so that all the old district precepts will be the same across the county. This levelling up (or down in the case of some districts of boroughs) will be phased in over two years and in Selby Districts case will be around £30 extra per annum in total for a Band D property. The authority has introduced mitigation measures such as a Local Access Fund and the Household Fund to help the most vulnerable amongst us and we continue to support Citizens Advice to help give advice and guidance to people who may be struggling with their bills
- A Green Bin Tax or Charge will be introduced for the first time in Selby District as part of the program to level charges for these items across the county. The consultation closed recently and once the Executive Committee (Cabinet) at Northallerton have discussed the consultation findings (probably in late May) the charge will be introduced across Selby District. The authority is able to charge for this service as it is a discretionary service unlike the rubbish and recycling collections which are statutory services and must therefore be funded by Council Tax. As the service is discretionary residents will be able to decide whether they wish to retain the green waste bin. If they do they will be charged, if they decide that they do not wish to possess a green bin then no charge will be forthcoming;
- The Authority is likely to make savings from the new Council in the future, which will then release funds to invest more in front line services or keep the council tax lower than it would otherwise have been or a combination of the two. The first results of these cost cutting exercises have already been realised with the reduction of Chief Executives from eight to one (saving £1 million per annum) and reducing the amount of councillors from 350 to 90 (saving £750K per annum). The authority will be looking at the disposal of surplus properties next and will conduct a general restructuring of staff in due course;
- The authority is working with central government to introduce devolution of decision making powers to our sub region, decisions made at County Hall not Westminster or Whitehall, and there will be a flow of extra cash to come with it. If forthcoming this new pot of cash may be a means by which our parish councils will be able to bid for to partly help fund proposals such as the new footpaths between North Duffield and Skipwith, and Cliffe and Cliffe Common. I will update you more on this once I have further information;

- The authority will form a council plan for the next four years with priorities which various parish councils highlighted in the consultation process leading up to the vesting of the new authority in April. One priority across the council is to reduce our own carbon emissions, and the authority will help other organisations and companies in the county to reduce theirs. There will be a Climate Change Champion appointed at the Full Council on Wednesday 17th May 2023 to help implement and push through these changes;
- Key to the success of the new authority is working with you – our parish councils – and we are committed to double devolution. Under this double devolution we wish to discuss with you what services and powers you feel that you are willing and able to take on for your communities from the new unitary council. **BUT we won't dump anything on you and it will be entirely up to you which services if any you may wish to take on going forward;**
- The system for members to refer planning applications to come before the planning committee has changes since 1st April. Under the new system members can still refer applications to come before the committee within the allotted 21 days of it coming on the members weekly list. But the criteria has been tightened up and once submitted the Area Head of Planning – in Selby's case, Mr. Martin Grainger – in conjunction with the chair of the Local Planning Committee – in the case of the Selby and Ainsty Area Constituency Committees Local Planning Committee, Cllr John Cattanach – will have the final say over whether an application can come before the committee or not. In addition, the rules for speaking at the committee have changed. The same people can as before – ie. An Objector, A Parish/Town Councillor, the Local Member and a Representative of the Applicant – can speak. But they will be limited to a speaking time of THREE minutes rather than the five minutes that were allowed by Selby District Council rules;
- The authority is currently looking into ways to harmonise waste collection services across the county. Suggested solutions, which were explained to councillors at our recent members seminar, include keeping things as they are in the old Selby District (ie fortnightly rubbish collections and four weekly recycling collections), moving to a system of fortnightly rubbish collections and fortnightly collections for all recyclables, whether to keep two recycling bins or move to one and the possibility of introducing a caddy for food waste which would be collected on a weekly basis. Once it has been decided on which path to take as far as waste collections are concerned the proposed route will then be put out for consultation with local communities and parish/town councils before the new service can be introduced, likely 2026 or 2027;
- The Councillors Locality Budget is back and I have £10k which I can recommend be spent on various initiatives and projects around the Cliffe and North Duffield Division. I have already recommended several grants for projects around the division after advertising the locality budgets on Facebook Pages throughout the division and I am happy to listen to any idea's which you may have to recommend finance for. The minimum grant that can be awarded under the scheme is £300 and I like to put in a maximum recommendation of around £2k or thereabouts so that I can help fund as many projects as possible from my pot. The final date for submitting applications is 31st January 2024. So far, since applications opened in April, I have arranged funding for four projects with another in the pipe line, and happily it looks like all four parishes within my division will receive help to fund at least one project within their parish; and
- Finally, when we propose changes to improve efficiency and make potential cost savings in the future – such as the waste collection proposals mentioned above – we will keep you informed.

I am happy to receive any feedback you may have on this report and any questions you may have on it.

Best regards

Karl

Cllr. Karl Arthur

Cliffe and North Duffield Division