

CLIFFE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at St Andrews Mission on Monday 8th October 2018

18/124 Present: - Councillors M Topping (Chairman), J Allan, H Cross, A Holman, C Topping, M Whattam, A Wilson and R Woodhall

18/125 Apologies: - Councillor J Wallinger
County Councillor M Jordan
District Councillors K Arthur and J Deans

18/126 Declarations of Interest: - None

18/127 Public Session: - As no members of the public were present no public session was held

18/128 Listen to reports from County and District Councillors: - No County or District Councillors were present

18/129 Police Report:-

A report listing the recent Ringmaster notifications received by the clerk was circulated to members and the Parish Council had a brief discussion about local policing issues.

18/130 Confirmation of Minutes:-

The Minutes of the Meeting held on Monday 3rd September 2018 were proposed by Councillor A Holman, seconded by Councillor R Woodhall and unanimously agreed.

18/131 Matters Arising: - No Issues Raised

18/132 Items for Discussion:-

a) Public Rights of Way

Broadlane Wood

Following a site meeting on Saturday 8th September Councillor J Allan advised that the bridges are sound and that the paths are relatively clear and accessible. Councillor J Wallinger also reported graffiti on the information board.

It was agreed that members will continue to monitor Broadlane Wood throughout the winter and the Parish Council will put together a schedule of works and maintenance plan together for 2019. Chairman to produce draft management plan for discussion at the December Parish Council meeting.

b) Highway Issues

Report on meeting with Highways 07/09/18

The clerk gave an overview of the meeting and reported on the actions to be taken by Glen Donaldson – Project Engineer.

Junction Safety Review

Road Safety Team to provide the criteria required to undertake a safety review of the junction.

Extend the barriers

This was rejected previously as Highways felt that the barriers would impede visibility exiting York Road onto the A63. The Parish Council questioned that extending the barriers would impede the visibility and the clerk was asked to query this and suggest that lower level barriers are installed.

Sign on A63/Main Street Junction (Height)

It was noted that this has already been actioned.

Speeding on York Road

Glen Donaldson suggested that the Parish Council complete a Speed Concern form in order to get speed monitoring carried out. Clerk has completed the form and returned to the North Yorkshire Police Traffic Bureau.

Yellow Lines/Restrictions on York Road

It was noted that once the speed monitoring has been completed Glen Donaldson will look at the results and take the appropriate action.

It was also noted that the recent patching on Main Street was for pothole repairs.

c) Village Green

Flagpole/Tommy Memorial

The clerk reported that a local builder had confirmed that he would be happy to quote for the flagpole installation but the quote had not been received to date.

Village Green Banner Policy

The Village Green Banner Policy (previously circulated to members) was proposed by Councillor H Cross, seconded by Councillor J Allan and unanimously agreed.

d) Parish Council Profile

Cliffe Village Website

As Councillor J Wallinger was not present at the meeting no update was given but it was noted that the Parish Council are very pleased with the progress of the village website.

e) Parish Plan

Replacement Litter Bin – York Road

It was noted that during a walk around following the Highways meeting (07/09) it had been agreed that a post mountable litter bin would be ordered at a cost of £101.58 which will be secured to lamp post number 12 (outside New Inn car park).

Dog Waste Bin – York Road

It was noted that a suitable location had now been identified and permission had been given by the resident of Brocks Farm to site the bin near the wall or on the grass strip outside. This will now be ordered with Selby District Council as agreed at the September Parish Council meeting.

It was also noted that a dog waste bin will be relocated to Station Lane, clerk to confirm new location with Selby District Council.

f) Mowing of verge outside Heybrigge, Cliffe

The Chairman read out a letter received regarding the maintenance of the grass verge outside Heybrigge, Cliffe which has previously been carried out by the resident.

It was agreed to request a quote from the Parish Council grass cutting contractor to include this verge as part of the grass cutting schedule.

h) Street Lighting

Maintenance Quote

The clerk gave an overview of the meeting with Peter Ball – NYCC Parish Lighting Project Manager 18/09 and the Parish Council discussed the quoted received.

It was agreed that the clerk would make further enquiries and ask the current street lighting contractor to also provide a maintenance quote, to be discussed further at a future meeting.

Energy Quote

The clerk advised that based on the current lighting assets the quote received to join the NYCC energy contract was £1689.60 including VAT.

The Parish Council discussed the bills received previously from their current energy supplier and it was proposed by Councillor M Whattam, seconded by Councillor H Cross and unanimously agreed to join the NYCC energy contract due to the significant savings that will be made.

18/133 Planning:-

9a) Consider Planning Applications Received:

1. (2018/1062/HPA) Proposed single storey front extension, canopy and internal alterations to create additional living accommodation at **Cedar Croft, York Road, Cliffe**. No Objections

2. (2018/1046/HPA) Proposed erection of two storey side and rear extensions and detached triple garage at **Dyon Head, Dyon Lane, South Duffield**. No Objections

3. (2018/1042/HPA) Proposed alterations and extensions including front and rear extensions and loft conversion at **Redwood House, York Road, Cliffe**. No Objections

b) Note Planning Applications Granted:

1. (2018/0913/TPO) Application for consent to crown clean, remove dead, diseased and dysfunctional material over 35mm diameter, crown lift canopies to clearance levels 5.2m and crown thin by 15 - 20% to 2no Lime Trees (T1 & T2) covered by TPO 16/1992 at **30 Hull Road, Cliffe**.

c) Note Planning Applications Refused: NIL

d) Note Planning Applications Withdrawn: NIL

18/134 Finance:-

a) The following payments were proposed, seconded and unanimously agreed:-

1. J Leighton-Eshelby (Salary)	£ As Agreed
2. L.A.W Electrical (Street Light Emergency Repair)	£ 46.62 (Gross) £ 7.77 (VAT) £ 38.85 (Net)
3. PKF Littlejohn (External Audit Fee)	£240.00 (Gross) £ 40.00 (VAT) £200.00 (Net)
4. HMRC (PAYE)	£ 56.80
5. Autela (Payroll Services)	£ 48.26 (Gross) £ 8.04 (VAT) £ 40.22 (Net)

b) To approve payments not listed on the agenda: - NIL

c) Note receipt of income, as listed below:-

1. Selby District Council (2nd half of precept) £11,409.20

d) Receipt of certified Annual Return for the year ended 31st March 2018 from PKF Littlejohn was noted

e) Consider and decide on electronic banking

The clerk advised that she had spoken to the Yorkshire Bank and they can offer an online banking service with dual authorisation. Clerk to make further enquiries, to be discussed further at a future meeting.

f) Consider quote received to replace lantern to street lighting column No.10

It was agreed that this item would be deferred at present to allow the clerk to make further enquiries regarding street lighting maintenance.

g) Consider donation request received from Citizens Advice

A donation of £50.00 was agreed in recognition of their value to the community.

18/135 CORRESPONDENCE:-

1) Councillor John McCartney – Receipt of correspondence regarding a proposal to introduce a “Public Space Protection Order” was read out by the clerk and the Parish Council unanimously agreed that they are in favour of the proposal.

18/136 Representatives Report:-

Councillor A Holman gave an overview of the Drax Power Station Parish Council Liaison meeting held on Wednesday 5th September.

Councillor J Allan advised that the recent Village Institute jumble sale had been the most successful ever and had raised £435.00.

Councillor R Woodhall raised safety concerns regarding the dyke near the village green and asked if it would be possible to get this piped in. Clerk to contact District Councillor J Deans to make further enquiries in the first instance.

Councillor A Wilson raised concern regarding parking issues and antisocial behaviour on York Road which were discussed by the Parish Council.

Councillor C Topping gave an update on the blocked stile and the initial response received from Network Rail, clerk to follow this up.

The Parish Council also discussed a recent incident when chemicals were spread in a field off Main Street causing irritation to local residents.

18/137 Clerks Report :-

Correspondence not listed on the agenda

Clerk & Councils Direct Newsletter

Letter from Royal Mail raising awareness of scam mail in the community

The clerk also reported that she had received notification from Selby District Council that the Parish Council have £8919.00 of S106 Developer Recreational Open Space Projects (ROS) contributions available which must be used by September 2023, potential projects to be discussed at a future meeting.

The clerk also read out an update received from Lily McQuade (SDC Rural Housing Enabler).

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.
Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment)