

CLIFFE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at St Andrews Mission on Monday 3rd September 2018

18/110 Present: - Councillors M Topping (Chairman), H Cross, A Holman, C Topping, J Wallinger, M Whattam and R Woodhall

County Councillor M Jordan

One member of the public was also present

18/111 Apologies: - Councillors J Allan and A Wilson

18/112 Declarations of Interest: - None

18/113 Public Session: -

As the member of the public present did not wish to speak no public session was held.

18/114 Listen to reports from County and District Councillors:-

County Councillor M Jordan reported that both Cawood Bridge and Chapel Haddlesey Bridge would be closing in October for maintenance work. It was also noted that Councillor Jordan had switched from the Conservatives to the Yorkshire Party.

Councillor Jordan advised that he still has a small amount of funding available from both his NYCC Locality and Environmental Budgets for 2018.

18/115 Police Report:-

A report listing the recent Ringmaster notifications received by the clerk was emailed to members prior to the meeting.

18/116 Confirmation of Minutes:-

The Minutes of the Meeting held on Monday 9th July 2018 were proposed by Councillor J Wallinger, seconded by Councillor C Topping and unanimously agreed.

18/117 Matters Arising: - No items raised

18/118 Items for Discussion:-

a) Public Rights of Way

Newhay Ferry Cottage

The Parish Council discussed the work carried out by NYCC Public Rights of Way to reinstate the footpath. It was noted that there is now a clear walkable line and the waymarkers from the alternative route have been removed but the legal line has not been waymarked as it is clear and obvious.

The homeowners have been advised that the oil tank should be re-located when it needs replacing but NYCC have indicated that they do not intend to take any further action at present.

It was agreed to send a letter of understanding to NYCC requesting that they waymark the legal line and confirm in writing that when the tank is replaced it will be moved back away from the Trans Pennine Trail.

Broadlane Wood Maintenance

It was agreed that members of the Parish Council would hold a site meeting on Saturday 8th September to look at the maintenance work required, to be discussed further at the October Parish Council meeting.

b) Highway Issues

It was noted that a site meeting had been arranged with Highways for Friday 7th September to discuss a number of ongoing issues including the crossroads, yellow lines on York Road and signage.

Clerk to chase Sharon Fox (NYCC Highways) regarding traffic survey request and moving the weight limit sign (York Road).

A63 Railings

It was noted that the railings that had previously been removed have now been replaced and painted black as requested and the Parish Council thanked Mark Lumby – NYCC Highways for his assistance.

c) Village Green

Flagpole

The clerk reported that SDC have confirmed in writing that planning permission would not be required for the flagpole (pole to be no more than 4.6 mtrs above ground).

It was proposed by Councillor A Holman, seconded by Councillor H Cross and unanimously agreed to purchase a heavy duty 6mtr flagpole with internal ropes at a cost of £280.90 + VAT and to request a quote for installation from a local builder.

Tommy Memorial

The Parish Council briefly discussed the options available and it was agreed to seek further advice from NYCC Highways.

Village Green Banner Request

It was noted that a request had been received from a resident to place a banner on the village green fence to advertise a charity event taking place on Saturday 30th September. County Councillor M Jordan advised that Highways have a policy regarding banners so it was agreed that the clerk would make further enquiries before any decision was made.

Village Green Banner Policy

It was agreed that the clerk would formulate a policy based on Highway guidelines to be agreed at a future meeting.

d) General Data Protection Regulation (GDPR) Compliance Update

Data Audit

The Data Audit (previously circulated to members) was proposed by Councillor H Cross, seconded by Councillor A Holman and unanimously agreed.

Document Retention Policy

The Document Retention Policy (previously circulated to members) was proposed by Councillor H Cross, seconded by Councillor A Holman and unanimously agreed.

e) Parish Council Profile

Cliffe Village Website

Councillor J Wallinger gave a comprehensive update on the progression of the village website and its content.

f) Parish Plan

Litter Bin – York Road

The clerk reported that SDC had confirmed that the bin was not removed by them and if the Parish Council wants it replacing it then it would be at their expense. It was also noted that SDC had suggested that the Parish Council would need to identify a more suitable location for a new litter bin as they are concreted into the pavement and due to the lamppost this would be difficult as there will be wires running under the footpath.

Members to identify a suitable location for the replacement bin (7th September).

Dog Waste Bin Request

The clerk read out a letter received from a resident expressing concern about the distribution of bins (dog and general waste) which are predominantly on the south side of the village. It was agreed that the Parish Council would purchase a dog bin to be situated on York Road as requested, members to identify a suitable location (7th September).

18/119 Planning:-

9a) Consider Planning Applications Received:

1. (2018/0924/HPA) Proposed single storey extension to form swimming pool and associated rooms at **Rose Lodge, Oakwood Park, Market Weighton Road, Barlby**. No Objections
2. (2018/0913/TPO) Application for consent to crown clean, remove dead, diseased and dysfunctional material over 35mm diameter, crown lift canopies to clearance levels 5.2m and crown thin by 15 - 20% to 2no Lime Trees (T1 & T2) covered by TPO 16/1992 at **30 Hull Road, Cliffe**. No Objections

3. (2018/0904/COU) Proposed change of use of disused agricultural field to caravan and camp site including the siting of up to 5 static caravans (one to be used as reception/site office) and associated access and groundworks at **Street Record, Turnham Lane, Cliffe**. Strongly Object

1) National Planning Policy Framework

Paragraph 2.4 - This would be completely out of character with the village and would impact on a rural setting.

Paragraph 2.5 - The Parish Council do not consider that this development is sensitive to its surroundings and is not physically well related to existing settlements.

Paragraph 3.9 - Tourist attractions and outdoor leisure/recreational activities are not available locally

2) Concerns regarding drainage from the site

3) No noise assessment has been carried out and the caravan/camp site is in close proximity to residential properties. Noise generated from the site would have a negative impact on local residents.

4) Concerns regarding the increase in traffic generated from the site. Turnham Lane is a single track road which is totally unsuitable for touring caravans. The proposed site is also in very close proximity to the primary school and the area is very busy with traffic during school drop off/pick up times.

5) Selby District Core Strategy Local Plan – SP1

The site is in the middle of a village with no facilities to support it. Cliffe is a secondary village with a very limited bus service and only a village shop, butchers and one public house.

4. (2018/0968/HPA) Proposed rear single storey and double storey kitchen/diner/games room extension plus two bedrooms to second storey at **8 Curson Terrace, Cliffe**. No Objections

b) Note Planning Applications Granted:

1. (2018/0571/HPA) Proposed demolition of existing conservatory and erection of a two storey extension and one storey side infill extension at **Hill Farm, Hull Road, Cliffe**.

2. (2018/0514/FUL) Proposed installation of a sorting line at **Van Werven UK Ltd, Selby Energy Park, Cliffe Common**.

3. (2018/0359/FUL) Proposed erection of single storey building to form commercial boarding kennels at **Foxhills, Market Weighton Road, Barlby**.

c) Note Planning Applications Refused: NIL

d) Note Planning Applications Withdrawn: NIL

18/120 Finance:-

a) The following payments were proposed, seconded and unanimously agreed:-

1. J Leighton-Eshelby (Salary)	£ As Agreed
2. Npower (Street Lighting Sensor)	£ 69.30 (Gross) £ 3.30 (VAT) £66.00 (Net)
3. Information Commissioner (Data Protection Fee)	£40.00

Clerk to contact Npower to query the invoice received for the sensor.

b) To approve payments not listed on the agenda:- NIL

c) Note receipt of income, as listed below:-

1. HMRC (VAT Refund)	£439.81
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d) Cliffe Playing Fields Association Insurance Renewal

It was proposed by Councillor M Whattam, seconded by Councillor H Cross and unanimously agreed that the renewal (£1382.05) would be paid in full and the money was granted under Section 137.

e) Consider and decide on electronic banking

The Parish Council briefly discussed implementing electronic banking and the clerk was asked to make further enquiries regarding dual authorisation.

18/121 CORRESPONDENCE:-

1) 1st Cliffe Brownies – Receipt of letter of thanks for the support the Parish Council has given in their first year, in particular allowing the use of the village green for a campfire in July was noted.

2) Barlby and Osgodby Town Council – Receipt of letter seeking the Parish Councils view on police presence in villages was noted. It was agreed that the Parish Council would welcome more police presence in the community and support Barlby and Osgodby Parish Council in their aim to formulate a collective response to submit to the Police and PCC.

3) Cliffe Playing Field Association – Receipt of letter of thanks for the donation towards the sports wall was noted.

18/122 Representatives Report:-

Councillor C Topping advised that the sports wall had now been installed and that the CPFA were looking at obtaining further signage for the playing field. It was also noted that the recent beer festival had been very successful.

Councillor Topping also reported that Keith Walls had recently cut the parish paddock but had difficulty accessing the field as the gate post is broken.

18/123 Clerks Report (Press and Public excluded)

The clerk read out an update received from Lily McQuade (SDC Rural Housing Enabler).

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.
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