

# **CLIFFE PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held at St Andrews Mission on Monday 3<sup>rd</sup> July 2017**

**17/100 Present:** - Councillors M Topping (Chairman), J Allan, A Holman, C Topping and M Whattam

County Councillor M Jordan

District Councillors K Arthur and J Deans

Three members of the public were also present

**17/101 Apologies:** - Councillors H Cross and A Wilson

**17/102 Declarations of Interest:** - None

### **17/103 Public Session:-**

A member of the public expressed her concerns regarding the recent planning application for Oakwood Lodges, Market Weighton Road (2017/0653/DOC).

District Councillor J Deans spoke about the background to the application being granted and advised that he has requested that this application goes before the Planning Committee to be determined.

### **17/104 Listen to reports from County and District Councillors:-**

County Councillor M Jordan advised that NYCC are introducing a new permit system for contractors due to concerns raised regarding repairs not being carried out to the required standard.

Councillor M Whattam raised concern regarding work carried out last year near the bus shelter on Main Street which is not to a good standard and Councillor Jordan agreed to look into this.

Councillor Jordan reported that the Selby Bypass will be closed on the 4<sup>th</sup> August for between 6-12 weeks (depending on the work required) from the Brayton roundabout to the Thorpe Willoughby roundabout.

It was noted that Cawood Bridge will also be closed for 3 weeks during the bypass closure.

Councillor Jordan also advised that local/community groups are now able to apply for funding from his NYCC Locality Budget for 2017.

District Councillor J Deans advised that the Selby District Council Development Management service has now been split into three area teams to ensure a consistent approach to decision making and to create a stronger working relationship between Officers, Ward Councillors and Parish Councils.

It was noted that the principal contact for the Selby team is Louise Milnes.

It was noted that District Councillor K Arthur is now Vice-Chairman of the Selby Area Committee.

### **17/105 Co-option / Parish Council Vacancies**

It was noted that there are currently two Councillor vacancies and it was agreed that this would continue to be advertised on the Parish Council noticeboards.

### **17/106 Police Report:-**

A report listing the recent Ringmaster notifications received by the clerk was distributed.

### **17/107 Confirmation of Minutes:-**

The Minutes of the Meeting held on Monday 5<sup>th</sup> June 2017 were proposed by Councillor C Topping, seconded by Councillor M Whattam and unanimously agreed.

### **17/108 Matters arising: -** No items raised

### **17/109 Items for Discussion:-**

#### **a) Public Rights of Way**

It was noted that Councillor A Wilson has been in contact with Riccall Parish Council who have given her advice about public rights of way walking routes and that she hopes to be much further on after the summer.

The clerk reported that Highways have provided a list of Streetwork accredited contractors and she has contacted the closet contractor (based in Beal) who will be carrying out a site visit as soon as possible to provide a free no-obligation quote to make the lane good. Quote to be forwarded to County Councillor M Jordan for consideration against his locality budget as agreed at the May meeting.

Concern was raised that the money could potentially be utilised better elsewhere in the village and it was agreed that the clerk would write to Sharon Fox (Highways) to request that NYCC cut back the overgrown hedges and clear the verge back to the original alignment.

The Chairman closed the meeting to allow a member of the public to speak about Oxen Lane before re-opening the meeting.

#### **Broadlane Wood**

Councillor J Allan spoke about the ownership of Broadlane Wood and the Parish Council discussed the damage caused by 4x4 vehicles driving on Clay Lane which is also being compounded by maintenance vehicles.

Councillor A Holman raised concern about the Parish Council making improvements to the detriment of the rest of the Parish and it was agreed that this should form part of the Village Plan consultation process.

The Chairman closed the meeting to allow a member of the public to speak about Broadlane Wood before re-opening the meeting.

It was agreed to hold a site meeting 4<sup>th</sup> July to discuss any work required (resident also invited to attend).

Parish Wood - Deferred until the end of the meeting, to be discussed in Part 2 (Press and Public excluded)

b) Highway Issues

Main Street

It was agreed that the clerk would circulate the tree surgeons quote/report to members and to hold a site meeting to look at the recommendations following the next Parish Council meeting.

**17/110 Planning:-**

a) Consider Planning Applications Received:

1. Amended Plans (2017/0229/FUL) Section 73 to vary conditions 05 (access), 10 (access) and 17 (access) of approval 2006/1531/FUL for resubmission of refusal 8/17/37C/PA for the erection of fourteen holiday cabins, community building and associated works at **Oakwood Lodges, Oakwood Park, Market Weighton Road, North Duffield.**

The Parish Council discussed the application and the following comments were raised:-

- 1) Object to the removal of a large oak tree and hedgerow to accommodate visibility splay
- 2) Further street lighting may be required
- 3) Urbanisation of a rural setting
- 4) This is a high speed road which has already seen a considerable increase in traffic and this access will only exacerbate the problem
- 5) A curfew on vehicle movements between certain times should be considered to protect the amenity of residents
- 6) If the application is granted then the four passing places must be in place before the access is opened

2. (2017/0653/DOC) Discharge of condition 9 (drainage) of planning permission 2017/0108/FUL for erection of a detached dormer bungalow to replace existing garage and stable block at **Brocks Farm, York Road, Cliffe.** No Objections

b) Note Planning Applications Granted: NIL

c) Note Planning Applications Refused: NIL

d) Note Planning Applications Withdrawn: NIL

e) Notification of Appeal Received Following Refusal:

1. (2017/0080/OUT) Outline planning permission for residential development (all matters reserved) at land **to the south side of Turnham Lane, west of Springfield House, 5 Turnham Lane and opposite Chester Court** No further comments were raised

## 17/111 Finance:-

### a) The following payments were proposed, seconded and unanimously agreed:-

1. J Leighton-Eshelby (Salary)	£ As Agreed
2. Mrs F Mary A Farman (Internal Audit)	£ 18.75
3. George Fillingham (Grass Cutting)	£ 660.00

The clerk was asked to contact the grass cutting contractor and ask him to cut the grass verge on Turnham Lane (school side) prior to the fun day on 9<sup>th</sup> July to facilitate cars parking on the verge.

Clerk also to arrange site meeting with the contractor to clarify the area's to be cut as part of the grass cutting contract.

### b) Note receipt of income, as listed below:

1. Northern Powergrid (Wayleaves)	£ 114.29
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### c) Cliffe Playing Field Association Funding Request

Following on from their attendance at the July Parish Council meeting a formal request for the Parish Council to consider match funding of £6180 for a sports wall was discussed. It was agreed that the Parish Council fully support the project and agree to the commitment in principle subject to confirmation of matched funding from the Drax Power Ltd Community Landfill Fund and a final costing pre installation.

Comments were raised by members regarding the VAT, quotes received and the potential for further discount and it was agreed that Councillor C Topping (Parish Council representative) would raise these at the forthcoming Cliffe Playing Field Association meeting.

### d) Receive, Consider and Decide on Internal Auditors Report 2016/17

The clerk read out the report received and the two recommendations raised for consideration:-

1) In view of the minimal amount of interest and the work incurred in keeping the account I recommend that the savings account of £238.12 is closed and the money transferred to the current account. **Clerk to make further enquiries regarding the savings account and feedback to members.**

2) The clerk's hours should, in view of the current work load, be increased by 2 hours per week to 11 hours per week. This increase should be back-dated to 1<sup>st</sup> April 2017.

**This was unanimously agreed.**

### **17/112 Representatives Report:-**

Councillor M Whattam reported that the Christmas tree on the village green requires attention. Councillor M Topping to carry out some pruning and will contact the contractors if improvements are not forthcoming.

Councillor A Holman raised concern regarding residents tipping garden waste into adjoining fields instead of using the green bin.

Councillor J Allan advised that she had spoken to L.A.W Electrical who has confirmed that there is no power supply to light No.13, clerk to contact Northern Powergrid. Councillor Allan also agreed to make enquiries regarding commemorative plaque for the Village Green.

Councillor M Topping reported that all of the schools computers are out of date and require updating.

It was noted that the school have already used their entire IT budget on replacing their projectors so have no funds available and it was agreed that this would be discussed further at the next meeting. Councillor Topping also to suggest that the school contact County Councillor M Jordan regarding possible funding from his Locality Budget.

### **17/113 Clerks Report:-**

#### **Parish Paddock**

It was also noted that DTMS have carried out a site visit and unfortunately there are still a number of Japanese Knotweed plants within the fenced area. The plants have been treated again and DTMS will carry out a further site visit in a couple of months.

Clerk to make further enquiries with regards to renting out the paddock and their recommendations for the next five years.

**17/114 Confirm date of next meeting:** - Monday 7<sup>th</sup> August 2017

### **Items of Expenditure over £500:-** Displayed on Parish Notice Boards

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.

Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment)