

CLIFFE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 6th September 2021

21/103 Present:-

Councillor G Wilson (Chairman)
Councillor P Maw
Councillor J Wallinger
Councillor R Woodall

District Councillor M Topping

21/104 Apologies:-

Councillor H Cross
Councillor A Holman
Councillor J Jewitt
Councillor A Pulleyne
Councillor K Wedgwood

District Councillor K Arthur
County Councillor M Jordan

21/105 Declarations of Interest: - None

21/106 Public Session: -

Unfortunately due to work commitments John Wedgwood was unable to attend the September meeting to talk about the Queen's Jubilee 2022 therefore this will be carried forward to the October agenda.

21/107 Listen to reports from County and District Councillors:-

District Councillor M Topping spoke about the Selby District Local Plan – Evidence Base Documents Consultation (03/09-15/10) which includes a Green Belt Review, Greenspace Audit, Local Plan & CIL Viability Report and Indoor & Outdoor Sports Facilities Assessment. This will be on the October agenda for discussion.

Councillor Topping also gave an update on the recent committee appointments and it was noted that Selby District Council are looking to purchase land to be used as a Community Woodland.

Members discussed using the available S106 funding to culvert the dyke and extend the Village Green; **clerk** to obtain S106 application form and forward to the Chairman.

It was noted that three quotes will be required for the S106 application; **Councillor R Woodall** to contact Jacksons to request a third quote.

It was also agreed to apply to the District Councillors for Locality Budget funding towards the project; **clerk** to make further enquiries.

Members discussed the ongoing issue of speeding on the A63; **clerk** to follow up with PC Neil Morris who has been tasked with looking at traffic concerns on the A63 following the recent visit by Philip Allott – North Yorkshire Police and Crime Commissioner.

Councillor Topping requested an update on the speed limit request and path clearance (along the A63) in Lund and the Chairman gave a brief apprise of recent correspondence with Highways.

It was noted that as there have not been any serious accidents/fatalities then this is not a Highways priority.

Councillor Topping gave an update on the proposed special educational needs (SEN) school in Osgodby.

21/108 Confirmation of Minutes of the Parish Council Meeting (02/08): -

The Minutes of the Parish Council Meeting held on Monday 2nd August 2021 were proposed by Councillor P Maw, seconded by Councillor R Woodall and unanimously agreed.

21/109 Matters arising from the minutes of the above meeting (action review):-

01 – Review of Highway Issues – Ongoing

02 - Request Highways to repair the potholes at the crossroads as soon as possible to alleviate some of the noise – Ongoing

03 - Chase up with Mark Lumby re the clearing of the footpath to the North of the A63 between Lund and the Railway Bridge – Deferred as Councillor A Pulleyne was not present

04 - Make enquiries re the Speed Management Protocol (SMP) speed survey for York Road (taking into account weight of vehicles in addition to speed)

Councillor J Wallinger advised that the Parish Councils previous request for a SMP survey was turned down due to insufficient evidence of the problem so he has completed a new application and provided the data gained from our vehicle activated sign. This data is very similar to the data obtained by the official survey recently carried out by North Yorkshire County Council.

05 - Make enquiries regarding a ‘Community Speedwatch’ to tackle speeding along York Road

The Chairman advised that he had spoken to Bubwith Against Speeding (BAS) about the scheme and it has been very successful; enquiries are ongoing.

06 - Speak to Campey’s Haulage regarding their vehicles using York Road

The Chairman read out the following memo that Campeys have sent to all their drivers (following discussions with Councillor A Pulleyne):-

Just Paper Tubes, Selby – Arriving & Departing

When travelling to or from Just Paper Tubes at Cliffe Common, Selby can we please, wherever possible do this via the A163 and NOT by using York Road that runs through Cliffe village.

Whilst it is perfectly legal to travel through Cliffe, there is a high number of HGV’s currently using the route, which is causing some disruption to the residents. As a rural haulage company, we must try to work alongside the villages that are our neighbours as much as we possibly can.

07 - Speak to Pickering’s Haulage regarding their vehicles using York Road

The clerk read out the following update provided by Councillor K Wedgwood:-

Since the opening of the A19 it appears that this doesn’t seem to be as much of an issue.

I personally haven't seen any Pickering lorries pass through the village and the concerned residents haven't informed me that this is still a huge issue therefore I have not phoned and spoken to the manager. I am still happy to do this if anyone else thinks differently at the meeting.

It was agreed to ask **Councillor Wedgwood** to speak to Pickering's Haulage even though the situation appears to have improved since the A19 was re-opened.

08 - VAS Speed sign update (from A63 Westbound vehicles)

It was agreed that the VAS sign will be moved back to York Road within the next few weeks; **Chairman** and **Councillor J Wallinger** to implement.

It was also noted that the data obtained from the present location will be discussed at the October meeting.

09 - Circulate the assessment report regarding pedestrian crossing of A63 to all members

The **Chairman** circulated the report to all members.

10 - Read assessment report regarding pedestrian crossing of A63 for discussion at the September Parish Council meeting.

Members discussed the report and it was agreed that at present due to the extremely high costs involved the installation of a pedestrian crossing is not financially viable as the Parish Council would have to increase the precept significantly over the next few years to raise funding for this as NYCC will not cover the costs.

Chairman to speak to Mr Miles at Cliffe Primary School in the first instance to enquire if we can obtain any information regarding accidents/near misses at Cliffe Crossroads.

11 - Ornamental Village Signs: Circulate the passive safety protocol to all members

The **Chairman** circulated the report to all members.

12 - Ornamental Village Signs: Read the passive safety protocol for discussion at the September Parish Council meeting

Councillor J Wallinger advised that as the signs are non-passive i.e. not specifically designed and tested street furniture, the five potential sites, west of the A63, north along York Road and three in South Duffield must be assessed by North Yorkshire Highways in the first instance; **Councillor Wallinger** to contact Glen Donaldson – NYCC Highways Project Engineer to arrange.

13 - Update on exposing the footpath under the overgrowth on the Eastern side of York Road between Common End Farm and the Southern perimeter of R Finney's fenced field.

The **Chairman** advised that **Councillors A Pulleyne** and **J Wallinger** have exposed a small section and there is a footpath approx. 6 inches underneath.

Councillor J Wallinger also has aerial photographs showing the footpath and letters referring to the footpath have been located at Cliffe Primary School.

It was noted that due to budget cuts NYCC will not fund new highway projects but do have a duty to maintain so the Parish Council will continue to pursue this; **Chairman and Councillors J Wallinger & A Pulleyne** to expose more sections of the footpath as further evidence to send to NYCC along with the aerial photographs and letters.

14 - Progress report on extending the village green lights and updating the Village Plan

District Councillor M Topping to establish how many sets of Christmas lights the Parish Council have so additional sets/cabling can be ordered if required.

Councillor Topping also advised that he is happy to continue to assist with extending the village green lights and updating the Village Plan.

15 - Monitor any village water supply/drainage issues - Deferred as Councillor A Holman was not present

16 - Update on outstanding third party Consent forms which are required by The Consumer Council for Water (CCWater) before they can fully investigate the lack of response from Yorkshire Water - to comply with the General Data Protection Regulation (GDPR)

Councillor J Wallinger provided the clerk with five third party consent forms collected; another 3-4 forms are still outstanding.

Clerk to forward the consent forms received so far to CCWater.

17 - Update on further quotes to culvert the stretch of dyke up to the village green (using identical scope of works so that quotes can be compared).

Already discussed under 21/107

18 - Update on follow up with Nathan Culpan - Ouse and Derwent Drainage Board and submission of the official Board application form & contribution request

The clerk advised that the completed official Board application has been sent off and members unanimously agreed the £50.00 application fee (to be paid by bacs).

Members discussed the request to the Board for a contribution towards the work and it was agreed not to request a particular sum but to advise that the Parish Council have identified that we will be approx. £3,000 short of our target so a figure in this region would be ideal but any amount of funding would be appreciated.

19 - Review the overgrown public footpaths on a monthly basis, with individual fields identified which do not comply with the applicable laws/regulations

Members had a brief discussion regarding landowners clearing overgrown public footpaths and complying with the applicable laws & regulations.

20 - Update on ongoing investigations with NYCC re path identified as being incorrectly marked on the NYCC pathways map

Members discussed the definitive path and the footpath marked incorrectly on the NYCC pathways map. Clerk to chase up response from NYCC.

It was noted that a stile onto a public footpath off the A63 is broken and requires repair; **Councillor J Wallinger** to photograph and report to NYCC Highways/Byways.

21 - Update on repair of the bridges at Broad Lane Wood (by PC handyman)

The **Chairman** advised that one bridge has been cleaned off and inspected by the PC handyman.

22 - Source wire mesh required for broad lane wood bridges (1.2m wide x 15m long)

It was noted that **Councillor A Pulleyne** had volunteered to source the wire mesh required; **Chairman** to follow this up.

23 - Cliffe to Cliff Common Footpath – Chase up advice from recommended charitable organisations - Ongoing

24 - Arc Sign fitting update

It was noted that the new posts and sign have now been installed at Broad Lane Wood.

25 - Dog & litter bins – update on orders

Clerk to follow up on the outstanding orders; dog bins for Turnham Lane & Hagg Lane, litter bin for the Village Green and dog bin relocation at the Shrubberies.

26 - Provide update on the book library on the village green

It was noted that the book library was scheduled to be installed by the end of August but unfortunately Motley Makers are having difficulty sourcing the wood required to complete the project.

Chairman to liaise with ex Councillor A Wilson regarding a plaque to commemorate the Village Green opening.

27 - Place a note on the village website that the village walk leaflets are available to pick up at Cherry Tree Stores

Completed by **Councillor J Wallinger**

28 - Update on hole near river bank style at the end of Turnham Lane

Councillor P Maw reported that he had investigated further and this is a stop tap for a cattle trough with a missing manhole cover.

It was noted that Councillor Maw had reported this to Yorkshire Water who have been and dug it out and replaced the missing manhole cover with a much larger one that covers the whole area.

29 - Update on the defective bridge at the end of Jacques' Lane reported to NYCC Highways/Byways

It was noted that this has still not been repaired; **Councillor J Wallinger** to chase up with NYCC Highways/Byways.

30 - Add to the agenda for January 2022 the following topics:

Trespass on footpaths/fields

General mis-use of public footpaths

Signage and leaflets regarding footpath use

Clerk to place on January 2022 agenda.

31 - Update on NYCC request for suitable official signage for 'dogs on lead' at footpath though Paddock in Lund

It was noted that the **clerk** had received a dozen 'dogs on lead' signs from NYCC and passed these on to the **Chairman**.

Members discussed placement of the signs where required throughout the Parish; **Chairman & Councillor J Wallinger** to put some up in Lund and **Councillor R Woodall** to pass six signs on to a local landowner to put on their land.

It was also agreed to order another dozen signs for the Parish; **clerk** to contact NYCC to order.

32 - Parish Paddock ideas for future use

Councillor M Topping advised that Catherine Hickford – Selby District Council Low Carbon Project Officer may be able to assist the Parish Council with their plans to use the Parish Paddock as a nature reserve; **clerk** to contact her in the first instance.

It was noted that the Parish Council had also received an enquiry regarding renting the paddock; **clerk** to make further enquires as to their intended use.

33 - Send application to the Road Safety Trust for funding for the VAS (Applications open 9th September)

Clerk to send application once applications open on the 9th September.

21/110 Update on proposed renewable energy scheme (ground mounted solar farm) to be situated on land north east of Osgodby and to the north west of Cliff Common (Boom Power)

It was noted that the Pegasus Group on behalf of Boom Power have now submitted the planning application but the Parish Council have not received any formal notification from Selby District Council.

21/111 Update on Wayleave agreement for Broad Lane Wood

Councillor R Woodall clarified that the landowner had turned down the Parish Councils request to provide a 1.5m strip of land to facilitate the creation of a footpath to Cliff Common as the land is owned by a number of members of the family.

Chairman to follow up with **Councillor A Pulleyne** who was going to arrange for the wayleave agreement to be reviewed by an acquaintance who is in the legal profession.

21/112 Police Community Officer's Report

It was noted that the last report received was in June (circulated to members).

Councillor J Wallinger follow up with PC Neil Morris.

21/113 Review of Trees & groundworks on West side of Main Street.

It was noted that the **Chairman** and **Councillors A Pulleyne, J Wallinger & K Wedgwood** had met with the contractor to review the outstanding work.

It was noted that some of this has now been completed whilst some is still to be done in conjunction with **Councillor A Pulleyne** who has volunteered to assist.

21/114 Cliffe Bus/Route status update

The **Chairman** gave an overview of the meeting held on 19th August with Arriva to discuss the future of the bus service (representatives from Hemingbrough Parish Council and Barlby & Osgodby Town Council were also in attendance).

It was noted that Arriva had agreed to look into a number of alternative routes which were discussed at the meeting with costings etc. although it will be October before they can come back with the information.

The **clerk** also gave an overview of the initial proposals received from Thornes which are to be discussed further at a future meeting.

21/115 Posterngate Surgery Update re Proposed closure of branch surgery at Hemingbrough

The **clerk** advised that it is still their intention to propose closure however the partners have agreed to put back the submission of the report to the Clinical Commissioning Group (CCG) from September to November to allow more time for consultation with patients and stakeholders.

21/116 Update on Village Green Plaque Proposal in memory of former councillor

Members agreed that the Christmas Tree recently installed on the Village Green will be dedicated to former Councillor David McSherry.

District Councillor M Topping volunteered to speak to Kay McSherry regarding suitable wording for the plaque.

Clerk to order the plaque once the wording has been confirmed; PC Handyman to mount plaque on to a wooden backing board.

21/117 Cliffe Meadows Holiday Park site visit

Members discussed the correspondence received from a resident regarding Cliffe Meadows Holiday Park and it was noted that the **Chairman** and **Councillors J Wallinger & K Wedgwood** had met with the owner to discuss plans for the site.

The **Chairman** and **Councillor J Wallinger** gave an overview of the meeting which did not raise any serious concerns but questions were raised regarding the landscaping plan.

Members discussed the site at length and it was agreed that the **Chairman** and **Councillor J Wallinger** will speak to the owner further regarding the screening, landscaping and vegetation around the site.

Clerk to contact Selby District Council planning to enquire about the status of the planning application (2021/0385/FUL).

Members also expressed concern that Selby District Council has changed the way it notifies residents adjacent to sites subject to a planning application and no longer send out neighbour notification letters. **Councillor J Wallinger** to reply to the resident regarding their concerns.

21/118 Planning: -

a) Consider Planning Applications Received:- NIL

b) Consider any Planning Applications Received not listed on the agenda:- NIL

c) Note Planning Applications Granted: -

i. (2021/0508/HPA) Erection of detached home office at **Corner Farm, Moor Lane, South Duffield**

ii. (2021/0027/HPA) Erection of rear sitting room and internal alterations following demolition of existing garage and store at **Longfield House, Road From Hull Road To Green Lane, Cliffe**

d) Note Planning Applications Refused: -

i. (2021/0079/HPA) Replacement of existing garage and shed with new dormer garage at **1 Cross Keys Cottages, Main Street, South Duffield**

ii. (2021/0641/S73) Section 73 application to vary conditions 08 (hours) and 09 (flights) of planning permission reference number 2018/1387/FUL Proposed forming of new storage area, forming of new workshop and use of runway for any day of the week granted on 15th October 2019 at **Birchwood Lodge, Market Weighton Road, Barlby**

e) Planning Updates: - None

21/119 Finance: -

a) The following payments were proposed, seconded and unanimously agreed: -

i. J Leighton-Eshelby (September Salary) £ As Agreed

b) To approve payments not listed on the agenda: -

i. J Leighton-Eshelby (Clerks Expenses & Zoom Reimbursement)	£ 154.92
ii. HMRC (PAYE & NI)	£ 48.86
iii. Autela (Payroll Services)	£ 52.19 (Gross)
	£ 8.70 (VAT)
	£ 43.49 (Net)
iv. Arc Sign (Broad Lane Wood Posts & Sign)	£ 526.80 (Gross)
	£ 87.80 (VAT)
	£ 439.00 (Net)

c) Note receipt of income, as listed below: -

i. HMRC (VAT Refund)	£ 2743.31
ii. Northern Powergrid (Wayleaves)	£ 114.70

d) Cliffe Playing Fields Insurance

It was unanimously agreed that the renewal (£ 857.98) would be paid in full and the money was granted under Section 137.

21/120 Correspondence Received:-

- i) Resident – Receipt of correspondence regarding overgrown roadside on Hull Road was noted.
Chairman to take photographs of the overgrown verge and send to the clerk.
Clerk to forward to Selby District Council and advise that the Parish Council have received a complaint and would request that this is cut back as soon as possible.
- ii) Resident – Receipt of correspondence regarding Cliffe Meadows Holiday Park (Turnham Lane) – Already covered under 21/117
- iii) Selby District Council Local Plan – Receipt of Additional Sites Consultation (circulated to members) was noted; no additional sites have been submitted for Cliffe.
- iv) Selby District Council – Receipt of Validation Checklist (circulated to members) was noted.
- v) Clerk & Councils Direct – Receipt of September newsletter was noted.

21/121 Review/Update Parish Projects List:-

Clerk to follow up with George Fillingham on the additional grass cutting and footpath clearance work agreed.

21/122 Representatives Report

Councillor P Maw spoke about the overgrown trees encroaching onto properties on The Shrubberies; **clerk** to send letter requesting that the landowner cut the hedge down to two metres.

Councillor Maw also raised concern regarding the overgrown kerbs which are normally sprayed to keep the weeds/vegetation back.

Councillor R Woodall referred to the request from a resident discussed at the July meeting, to open up the impassable footpath that runs down the side of the new house to the south of the A63 which it was established is on private land.

Councillor Woodall asked if the Parish Council could extend the grass cutting to include the short strip of grass between the end of Green Lane and the layby so that the resident could walk along here as an alternative and it was agreed to consider this as part of the grass cutting review.

Councillor R Woodall also raised concern regarding visibility when pulling out of York Road onto the A63 in a tractor/large farm vehicle due to the overgrown hedge; **Councillor Woodall** to photograph and raise this with NYCC Highways.

The **Chairman** advised that a representative of the Playing Fields Association had contacted Selby District Council to enquire if some of the available S106 money could be used for the maintenance/repair of playground equipment but as maintenance does not meet the S106 criteria they had made enquiries with regards to using the money to buy new playground equipment.

Members discussed the request but it was agreed that culverting the dyke and extending the Village Green is a project for using the S106 money.

21/123 Confirm date of next meeting: - Monday 4th October 2021 commencing at 7.00pm

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.

Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment).