

CLIFFE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 13th June 2022 at Cliffe Village Institute

22/093 Present: -

Councillor G Wilson (Chairman)
Councillor H Cross
Councillor A Holman
Councillor J Jewitt
Councillor P Maw
Councillor A Pulleyne
Councillor K Wedgwood
Councillor R Woodall

One member of the public was also present

22/094 Apologies: -

Councillor J Wallinger
County/District Councillor K Arthur
District Councillor M Topping

22/095 Declarations of Interest: -

Councillor K Wedgwood declared a personal interest in Item 22/109b (iii) as the invoice received is from a relative.

22/096 Public Session: -

A member of the public raised concern that the points he raised at the Annual Parish Meeting were not noted in the May Parish Council meeting minutes.

It was noted that his comments were made at the Annual Parish Meeting and as a point of clarification the **clerk** read out the information below provided by the National Association of Local Councils (NALC) concerning the Annual Parish Meeting: -

“This meeting has its own minutes, which should be kept separately from the Council minutes, and these minutes can only be approved by the next Annual Parish Meeting which will, of course, not be held until the following year”

The member of the public raised the following issues: -

Removal of the speed bumps on York Road

The **Chairman** reiterated that the Parish Council have not made any decisions regarding the speed bumps, and it is our intention to conduct a survey to gauge the opinion of all residents living near the speed bumps on York Road. The discussion with Highways was to identify what possible options there are regarding the speed bumps, which in turn will inform the survey.

Blocked Footpath from the tennis courts to the north-east corner of the adjacent field (with an adjoining footpath from the North side of the Playing Fields)

These footpaths are still blocked by Rapeseed crop as **Councillor J Jewitt** (landowner) has experienced difficulties in clearing the footpath due to the type of crop and fertiliser used; this will be addressed in the future.

It was noted that **Councillor Jewitt** has already sprayed the field but unfortunately this was unsuccessful however the field will be cut by mid-July leaving the footpath accessible again.

The member of the public offered to clear the footpath themselves. This offer was declined by the landowner (Councillor Jewitt), who requested that their crop should not be touched.

The member of the public also expressed concern that the Parish Council had resolved not to register a complaint against the landowner for not keeping the footpath clear.

The **Chairman** advised that he had sought advice from the Yorkshire Local Councils Association (YLCA) regarding the process if a Councillor (who is also a landowner) refuses to act and goes against Parish Council policy bringing the Parish Council into disrepute. The landowner in this instance has indeed made attempts at clearing the footpath.

Village Walks

Members had a discussion regarding the public footpaths in the Parish and a member of the public raised safety concerns regarding one of the village walks listed on the Cliffe Village website (3.25 mile/5.2 km) as this goes through a working farm and alongside an active runway.

It was agreed to add notes of caution to this walk. **Chairman** to ask **Councillor Wallinger** to update the walk on the website as appropriate.

Oxen Lane

Concern was raised regarding the poor state of Oxen Lane during winter months, and it was noted that the Parish Council have previously approached NYCC Highways, but they will not conduct any remedial work due to a lack of funding.

Councillor R Woodall volunteered to speak to Mark Lumby (NYCC Highways) to see if he can offer any assistance and enquire if the Parish Council would be permitted to conduct any work themselves.

22/097 Listen to reports from County and District Councillors: - None Present

22/098 Confirmation of Minutes of the Annual Meeting of the Council held on Monday 9th May 2022: -

The Minutes of the Annual Meeting of the Council held on Monday 9th May 2022 were proposed by Councillor R Woodall, seconded by Councillor J Jewitt and unanimously agreed.

22/099 Confirmation of Minutes of the Parish Council Meeting (09/05): -

The Minutes of the Parish Council Meeting held on Monday 9th May 2022 were proposed by Councillor R Woodall, seconded by Councillor J Jewitt and unanimously agreed.

22/100 Matters arising from the minutes of the above meeting (action review): -

01 - Confirm date and provide update on traffic management for footpath clearance/hedge cutting to the North of the A63 between Lund and the Railway Bridge: - Ongoing

Councillor J Jewitt suggested that **Councillor A Pulleyne** could put the footpath scrapings/cuttings down the side of his field from mid-July.

Councillor A Pulleyne to liaise with Mark Lumby (Highways) to agree a date to carry out the work.

02 - Update on broken South Duffield village sign (Hagg Lane end) reported by Councillor J Wallinger and sent to Highways by Councillor K Wedgwood: -

Councillor K Wedgwood reported that NYCC Highways have advised that this sign is owned by the Parish Council and is therefore our responsibility. **Councillor R Woodall** volunteered to look at what repair work is required and liaise with the **Chairman** who will also repaint the sign.

03 - Update on proposal/drawing for an ornamental sign to be built on the corner of the village green incorporating a flower bed sent to Highways for comment: -

The **Chairman** read out the following response received from NYCC Highways: -

“I noted that the village sign is just an idea at the moment, you do have enough clearance as the minimum from the carriageway edge is 2.5m. Once you decide if you want to put a sign entering the village, please let me have the final design I will then issue you with a licence. Just so you are aware the Parish Council will need £5 million in Public Liability Insurance and the contractor you employ to erect the sign must be street works accredited due to the sign being put on highway land”

Councillor K Wedgwood to query the response received as the sign will be installed on Parish Council owned land not Highway land. **Chairman** and **Councillor A Pulleyne** to discuss ideas for the village sign with a local builder.

It was also agreed to incorporate a Remembrance bench (similar to the one recently installed at Osgodby) into the design instead of a circular bench.

04 - Update from Highways regarding request for the Brown ‘Ranch Holiday Park’ sign to be removed (as it is now redundant) so that the lower signs can be moved up: -

The **Chairman** read out the following response received from NYCC Highways: -

“The Highway Officer will have a look at the signage near the village institute. If the sign does require lifting, I will arrange an order for this to be done by out contractors.”

Councillor K Wedgwood to follow up.

05 - Update on installation of additional double yellow lines outside the school: - Ongoing

No further update from NYCC Highways is expected until late summer.

06 - Update on drawings received from Highways for proposed new road markings on the Eastern and Northern approaches to the village and request for confirmation that the road markings will be replaced if the roads are resurfaced: -

Councillor K Wedgwood advised that NYCC Highways have confirmed that the road markings would be replaced if the roads are resurfaced.

07 - Speak to local electrician about the village green lights tripping during heavy rain and request quote to extend the cabling (underground) from the existing Christmas tree to the new one (leaving power point at the existing tree): - Ongoing

Chairman and **Councillor A Pulleyne** to follow up with the electrician that previously repaired the village green electric box, see item 08.

08 - Provide Chairman with contact details for the electrician that previously repaired the village green electric box: -

It was noted that the details have now been provided by the **clerk** to facilitate item 07.

09 - Update on investigations being carried out by Yorkshire Water: - Ongoing

10 - Monitor any village water supply/drainage issues: - Ongoing

11 - Update on S106 funding request submitted to Selby District Council (to extend the village green): - Ongoing

The Parish Council is awaiting receipt of the first half of the Section 106 funding requested (£4459.50).
Clerk to follow up.

12 - Update on CIL funding request (to extend the village green): - Ongoing

The Parish Council is awaiting receipt of the £8,108.70 CIL funding requested from Selby District Council.
Clerk to follow up.

13 - Update on the contribution request sent to the Ouse and Derwent Drainage Board: -

It was noted that the **clerk** is awaiting a response from Nathan Culpan (Assistant Engineer); **Clerk** to follow up.

14 - Update on actions agreed following completion of the work by Wrights of Crockey Hill (culvert the stretch of dyke up to the village green): -

It was noted that the wooden fencing to the south and west of the culvert has now been completed and the **Chairman** thanked **Councillor J Jewitt** for grass seeding the new area.

Members agreed to install wooden fencing with a pedestrian gate at the eastern end (adjacent to the Village Institute car park) and leave the existing footpath and gate in situ to join up with the new footpath.

15 - Liaise with Parish Council handyman on the Cliffe Parish Council backboards to display relevant educational material and sited where required: -

It was noted that **Chairman** is still to speak to the Parish Council handyman about making four backboards for the educational signs (two signs on each backboard).

A member of the public spoke about the possibility of the Parish Council erecting a sign advising that the footpath from the tennis courts to the north-east corner of the adjacent field is not a bridleway, but **Councillor J Jewitt** (landowner) advised that this issue has now abated.

16 - Update on creating a nature reserve at the Parish Paddock

It was noted that discussions are still ongoing with the resident (Ian Farr) who has volunteered to project manage the creation of a nature reserve. **Chairman** and **Councillors A Pulleyne** and **J Jewitt** are liaising with Askham Bryan College who are very keen to get involved with the project although a Newt survey must be carried out before any work can be done.

17 - Check to see if keys for Parish Council Safe can be found & provide them to the Chairman: -

It was noted that a key has been found and passed on to the **Chairman**. However, this did not look like it would be the correct key. **Chairman** to check and arrange for a locksmith to resolve the issue if required.

18 - Arrange access to the Parish Council safe at school to obtain legal documents relating to the Parish Paddock: -

Chairman to arrange access to the safe to establish if the key provided (see item 17) is the correct one. **Councillor H Cross** volunteered to investigate the status of all Parish Council land throughout the Parish and obtain the title documents for records.

19 - Update on path clearance on the eastern side of York Road between Yewtree Farm and the Cliffe sign at the end of Jacques Lane

It was noted that **Councillor A Pulleyne** hopes to complete the clearance before the July Parish Council meeting and members volunteered to assist with the work.

20 - Update on cutting back overgrown conifers in the Shrubberies: - Ongoing

21 - Update on review of repair work required to the four Parish noticeboards: -

The **Chairman** provided an update on the repair work: -

Old Post Office – No action required.

Village Green – The Parish Council handyman is carrying out the renovation work required.

Cherry Tree Stores & South Duffield – The Parish Council handyman has obtained quotes for the replacement doors required. New replacement doors are approx. £300 and Handyman labour will be approx. £300. It was agreed to proceed with the repairs as required on the basis that costs would be approx. £600 in total for renovation of all Parish noticeboards.

22 - Post survey to gauge residents feedback on new noticeboard in Lund: -

It was noted that **Councillor P Maw** has spoken to ten homeowners in Lund with regards to installing a new noticeboard.

23 - Update on feedback received regarding a new noticeboard in Lund: -

Councillor P Maw reported that none of the residents that he had spoken to want a new noticeboard therefore it was **resolved** not to pursue this matter any further.

24 - Update on discussion with Mark Lumby (NYCC Highways) regarding the possibility of removing the speed bumps from York Road: -

Councillor R Woodall advised that he has spoken to Mark Lumby (Highways) about the speed bumps on York Road and unfortunately NYCC Highways will not fund any speed bump improvements due to a lack of funding however they may provide funding to remove them.

The **Chairman** reiterated that the Parish Council have not made any decisions regarding the speed bumps, and it is our intention to conduct a survey to gauge the opinion of all residents living near the speed bumps on York Road. The discussion with Highways was to identify what possible options there are regarding the speed bumps, which in turn will inform the survey.

It was agreed that the Parish Council may investigate the possibility of funding speed bump improvements at a later date, depending upon the outcome of the survey.

A member of the public raised the possibility of changing the weight limit at Cliffe Crossroads and the **Chairman** advised that the Parish Council have already looked into this option, and it has been refused by Highways.

25 - Update on extension of 30mph speed limit further up Turnham Lane: -

Councillor K Wedgwood read out the following response received from NYCC Highways: -

"I have spoken with Vickie about this, and we agree that the speed limit could be extended. I will arrange the Traffic Order for this but please do be aware that the process of submitting to our Legal Team and advertising the traffic order several times is lengthy and it will be a good amount of time before anything happens on the ground"

26 - Speak with Highways regarding new signage at four-lane ends crossroads which is obstructing driver's view Northwards when pulling out of the road from Osgodby: -

Councillor K Wedgwood read out the following response received from NYCC Highways: -

"The signage north of the crossroads in Cliffe is within regulations however, we do appreciate that longer bonnet vehicles such as tractors may struggle therefore, I will place an order to extend the height of the posts"

Councillor R Woodall raised concern that just raising the sign will not resolve the issue as the sign needs relocating; **Councillor K Wedgwood** to raise this with NYCC Highways.

27 - Update on request for “Deer Warning Signs” on the A63: -

It was noted that a resident had approached both the **Chairman** and the **clerk** to request deer warning signs along the A63 (East of Hemingbrough).

Despite this being outside the Parish, the **Chairman** submitted the request on behalf of the resident through the NYCC portal and Highways have now agreed to install the signs. **Resolved.**

28 - Update on clarification with SDC regarding the placement of a dog bin on Turnham Lane: -

Ongoing

It was noted that the **Chairman** is still to speak to Selby District Council to clarify where they will be prepared to install a dog bin on Turnham Lane following their previous refusal.

22/101 Purchase of Tommy (statues) and/or memorial bench from the Royal British Legion for use on village green: -

Resolved to purchase a 1.47m Unknown Tommy Statue at a cost of £175.00; **clerk** to place the order with the Royal British Legion.

22/102 Public Footpaths (to include any overgrown public footpaths which have been identified that do not comply with the applicable laws/regulations): -

Already covered under item 22/096

22/103 Grass Maintenance Update: -

It was noted that the un-successful contractor that the Parish Council reapproached is not able to take on the contract however the newly appointed grass cutting contractor has now agreed to fulfil his contract and continue until the end of the year.

22/104 Village Green Banner Policy: -

Clerk to provide the **Chairman** with a copy of all the current Parish Council policies (including the Village Green Banner Policy). All policies to be reviewed by the **Chairman** and **Councillor J Wallinger** before being circulated to members for agreement at a future Parish Council meeting.

22/105 Wayleave agreement for Broad Lane Wood: -

The **Chairman** advised that the agreement has now been signed off and receipt of the first option fee (£2,500) is imminent.

22/106 Cliffe Bus/Route status update: -

It was noted that talks are still ongoing with Thornes, Selby District AVS and the Clinical Commissioning Group (CCG) and a follow up meeting to include the three parishes along the route is scheduled for Thursday 23rd June.

22/107 Posterngate Surgery Update: -

The **clerk** provided a brief update.

22/108 Planning: -

a) Consider Planning Applications Received: - NIL

b) Consider Planning Applications Received not listed on the agenda: - NIL

c) Note Planning Applications Granted: -

i. (2022/0175/HPA) Single storey rear extension at **High Common Farm, Market Weighton Road, Barlby**

ii. (2021/0241/FUL) Conversion of existing barn to form one dwelling, external alterations and a chimney at **The Farmstead, Lund Lane, Cliffe**

iii. (2022/0341/FUL) Erection of new detached dwelling and garage to the south of **Lace House, Hull Road, Cliffe**

d) Note Planning Applications Refused: NIL

e) Note Planning Applications Withdrawn: NIL

22/109 Finance: -

a) The following payments were proposed, seconded and unanimously agreed: -

i. J Leighton-Eshelby (June Salary) £ As Agreed

b) To approve payments not listed on the agenda: -

i. HMRC (PAYE) £ 78.60

ii. Mark Blundell
(Erecting 22 metres of post and rail fencing adjacent to Cliffe Village Green) £ 323.04

Having declared a personal interest Councillor K Wedgwood took no part in the discussion or decision process for item 22/109b (iii)

iii. John Wedgwood £ 1200.00
(Grass Cutting April & May)

iv. Men In Sheds £ 250.00
(Providing and erecting book library on the Village Green)

c) To ratify payments made in between meetings: -

i. Websters Timber (for Village Green Fencing) £301.20

d) Note receipt of income, as listed below: - NIL

22/110 Correspondence Received: -

The Chairman read out the following correspondence received from the Cliffe Community Fundraising Group: -

“As you are aware the Cliffe Community Fundraising Group have held two events over the weekend of Her Majesty The Queen’s Platinum Jubilee.

The CCFG had three main objectives;

- i. To provide two events that would promote and support community engagement within the village*
- ii. To celebrate the Platinum Jubilee*
- iii. To raise financial resources that could be redistributed to many local organisations and charities which are established within the village*

I am pleased to report that both events went ahead as planned and the feedback that I have received or have been made aware of, suggests that both events were well received, and that all our objectives were met.

On behalf of the Cliffe Community Fundraising Group, I would like to express my sincere gratitude to the Cliffe Parish Council, for their significant financial support, and positive engagement with the CCFG which ensured both of these events were able to take place”.

22/111 Review/Update Parish Projects List: - No issues to raise

22/112 Representatives Report: -

Councillor A Holman spoke about the possibility of installing a defibrillator in both Lund and South Duffield and it was agreed to put this on the July agenda for discussion.

Councillor Holman also raised concern regarding the overgrown roadside hedge on York Road near Lara Bridge; **Councillor R Woodall** to raise with Mark Lumby- NYCC Highways.

Councillor P Maw raised concern regarding the state of the road through Lund and queried when the road will be resurfaced; it was noted that the work should be carried out in conjunction with resurfacing of the A63 due in 2023.

Cliffe Playing Fields Drainage Update

Councillor P Maw reported that the drainage work has already been carried out on the Playing Fields at a cost of £600.00.

Members had a brief discussion regarding funding, and it was noted that if the Playing Field Association still wish to apply for funding this can be put on a future agenda on request.

Councillor H Cross reported that the Mary Waud Charity are holding their next meeting on Tuesday 21st June, and they are in the process of recruiting a new trustee.

22/113 Confirm date of next meeting: -

Monday 11th July 2022 commencing at 7.00pm in CLIFFE VILLAGE INSTITUTE

Councillors are elected on behalf of everyone on the Register of Electors; therefore, matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.

Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment).