

CLIFFE PARISH COUNCIL

Minutes of the Remote Meeting of the Parish Council held on Monday 1st June 2020

20/052 Present: - Councillors M Topping (Chairman), H Cross, A Holman, C Topping, J Wallinger, A Wilson and G Wilson

20/053 Apologies: - Councillors P Maw and R Woodall

20/054 Declarations of Interest: - None

20/055 Public Session: - No members of the public were present

20/056 Confirmation of Minutes of Parish Council Meeting: -

The Minutes of the Meeting held on Monday 4th May 2020 were proposed by Councillor J Wallinger, seconded by Councillor C Topping and unanimously agreed.

20/057 Review/Update Parish Project List:-

The Parish Council reviewed the Parish Project List prepared by Councillor J Wallinger and agreed the following actions: -

The presence of Japanese Knotweed at the Parish Paddock

DTMS have carried out a site visit and have found no evidence of knotweed therefore no further action is required at present however if the knotweed reoccurs DTMS will come back out and treat as necessary.

It was also noted that the fenced off area where the knotweed was is very overgrown and needs clearing.

It was agreed to ask **Councillor P Maw** if he would be happy to cut this back and if this is not possible **Clerk** to contact George Fillingham to request a quote.

Broadlane Wood

Clerk has sent schedule of works and photographs to George Fillingham and is awaiting quote for the bridge repairs required and footpath maintenance.

Local printer requires dimensions to provide quote for replacement sign; **Councillor J Wallinger** to measure up and supply details.

Additional map sign to be added at a later date.

Replacement of 'sick' looking Christmas Tree on the Village Green

Councillors A Holman and A Wilson to visit Newsholme Christmas Trees to view and reserve a tree for planting at the end of October/beginning of November.

Parents parking outside school on the double yellow lines during school drop off/pick up times

Clerk has received a more competitive quote from a local printer for a “No Parking” banner who has also supplied prices for a more permanent rigid board alternative.

Councillor A Wilson to speak to the Headteacher with regards to the schools preference on type, size and position.

Clerk to speak to Mark Lumby (Highways) with regards to placement of the sign.

Dog poo bin at the top end of York Road (Awaiting installation)

Brambles growing over from the dyke at the Village Green

Clerk to follow up with Mark Lumby (Highways) to enquire if NYCC own the land.

George Fillingham to continue to spray back the brambles as agreed.

Vehicle Activated Signs (VAS)

Clerk has obtained prices of solar powered signs but as these were significantly higher than the battery operated version (+ £1,150 per sign) it was agreed that the clerk would seek alternative quotes and also make enquiries regarding the possibility of a mains powered version that could be powered from a street light post.

Councillors A Holman and G Wilson to make enquiries with local businesses with regards to financial assistance towards the signs as a gesture of goodwill to the community.

Parish Street Lighting

The **Clerk** provided details of the costs to change the Parish lights to LED and the potential energy and maintenance/service cost savings.

Resolved that in the future any of the Parish owned lights reported as faulty will be changed to LED in order to spread the cost over the next few years; **Clerk** to confirm this with NYCC.

Street light number 43 was reported as faulty; **Clerk** to report the fault to NYCC and request that the light is changed to LED.

Village Green benches are looking shabby

Clerk to enquire with George Fillingham when the two benches will be restored as agreed.

Parish Paddock Maintenance

Awaiting quote from George Fillingham to repair the gatepost; **Clerk** to chase up.

Footpath along York Road to Cliffe Common/Parish Paddock

The Parish Council grass cutting contractor has done the grass cutting work to make the footpath walkable and also dug some “test sections” which have confirmed that there is no footpath underneath the grass.

Clerk to contact George Fillingham to request a quote to add this footpath to the grass cutting schedule (6 times per year) to encourage pedestrians to walk on the verge.

Clerk to contact Mark Lumby (Highways) to make enquiries regarding a more permanent solution and also the possibility of reducing the speed limit in this area.

Clerk to make enquiries with regards to any grant funding that may be available.

Insufficient passing places on Hagg Lane to South Duffield

Clerk to follow up request for a list of approved contractors and the required passing place specifications with Mark Lumby (Highways).

Village Flag

Councillor A Wilson advised that the project had been put on hold due to the school closure and she will feedback on any progress once the school reopens.

“Cliffe” sign when entering the village from Cliffe Common

Mark Lumby (Highways) has given permission for the Parish Council to repaint the sign.

Councillor G Wilson volunteered to try to clean the sign in the first instance and if this is not successful he will repaint the sign.

Public Footpath at Newhay

Councillor J Wallinger reported that following concerns raised at the May meeting he had looked into this further and although the footpath is still accessible there are no way markers indicating the correct route.

Clerk to contact Mike Guerney (NYCC Public Rights of Way Officer) to request that way markers are put up.

20/058 Parish Council Communication

Decision Making by Councillors

It was agreed that in order to keep the Parish Council moving forward any decisions (excluding financial) required in between meetings can be taken with a majority vote.

Methods of Communication – Email/WhatsApp/Telephone and Reasonable Response

In between meetings any decisions must be agreed by email, clerk to follow up by telephone if response from all members is required and has not been received.

WhatsApp to be used for general conversation and informal updates only.

Circulation of Draft Minutes and Publishing of Meeting Agenda

Draft Minutes to be circulated to all members within 10 Working Days and Meeting Agenda to be circulated to all members and published 5 Working Days before the meeting date.

20/059 Parish Paddock Tenancy

Members discussed the draft parish paddock tenancy at length and this was agreed with a few minor amendments.

Councillor G Wilson to send the final version to the **Clerk** to forward to the new tenant.

20/060 Tree work along Main Street – Tenders Received

The clerk advised that three tenders had been received but due to time constraints it was agreed that the clerk would circulate the tenders to all members to review; to be agreed at the July meeting.

20/061 Review of Dog Bins in the Parish

Councillor J Wallinger advised that a resident had requested two additional dog bins at Cliffe Common and near Clay Lane and the request was discussed by the Parish Council.

Resolved to purchase two dog bins to be located at Cliffe Common and Hagg Lane.

Councillor J Wallinger to provide map locations of the proposed sites; **Clerk** to place order with Selby District Council.

20/062 Planning: -

a) Consider Planning Applications Received:-

1. (2020/0470/FUL) – Creation of new vehicular access from Greengate Lane, construction of stables, barn and horse riding menage for private residential use by occupants at **Claythorpe House, Greengate Lane, South Duffield**. **No Objections**

Consider any Planning Applications Received not listed on the agenda: - NIL

b) Note Planning Applications Granted: -

1. (2020/0022/CPE) Lawful development certificate for existing use of former forge and part of adjoining building for ancillary residential use at **Derwent Valley Forge, Greengate Lane, South Duffield**.

c) Note Planning Applications Refused: -

1. (2019/1307/CPE) Certificate of lawful use for existing use of land for the stationing of mobile homes at **Cliffe Country Lodges, Cliffe Common, Cliffe**.

d) Note Planning Applications Withdrawn: - NIL

e) Birchwood Lodge Update

The **Chairman** gave a brief update on the current planning situation for the site.

20/063 Finance: -

a) The following payments were proposed, seconded and unanimously agreed: -

1. J Leighton-Eshelby (June Salary) £ As Agreed

b) To approve payments not listed on the agenda: -

2. HMRC (PAYE) £ 3.60

c) Note receipt of income, as listed below: - NIL

d) Update on Cliffe Village Institute Asbestos Removal (circulated to members prior to the meeting)

The recent asbestos removal work at the Village Institute has identified a major problem with the roof and if the existing roof timbers, boards and joists are not replaced this will result in the roof leaking with the distinct possibility of the roof collapsing in the very near future. It was noted that whilst the Committee have recently received a grant which will cover the majority of the additional work there is a shortfall of £750 and any further financial assistance the Parish Council is able to provide would be greatly appreciated.

Resolved to contribute an additional £750 to cover the shortfall in recognition of their value to the community (£4,000 grant already agreed in February 2020 towards the asbestos removal).

20/064 Representatives Reports:-

Members had a brief discussion regarding parish land and it was agreed that **Councillors J Wallinger and G Wilson** will look into this further.

20/065 Confirm date of next meeting: - Monday 6th July 2020 (Remote Meeting)

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views. Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment)