

CLIFFE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 7th March 2022 at Cliffe Village Institute

22/035 Present: -

Councillor G Wilson (Chairman)
Councillor H Cross
Councillor A Holman
Councillor J Jewitt
Councillor P Maw
Councillor A Pulleyne
Councillor J Wallinger
Councillor R Woodall

Councillor R Musgrave

22/036 Apologies: -

Councillor K Wedgwood
County Councillor M Jordan
District Councillors K Arthur and M Topping

22/037 Declarations of Interest: - None

22/038 Public Session: -

Councillor R Musgrave introduced himself to the Parish Council and it was noted that Councillor Musgrave is standing for the Cliffe and North Duffield Ward in the upcoming elections in May 2022.

Councillor Musgrave provided an update on the Local Government Reorganisation and advised that Selby District Council have agreed to freeze Council Tax again this year, but North Yorkshire County Council have agreed an overall increase of 3.99%.

22/039 Listen to reports from County and District Councillors: - None present

22/040 Confirmation of Minutes of the Parish Council Meeting (07/02): -

The Minutes of the Parish Council Meeting held on Monday 7th February 2022 were proposed by Councillor P Maw, seconded by Councillor J Jewitt and unanimously agreed.

22/041 Matters arising from the minutes of the above meeting (action review): -

01 - Confirm date and provide update on traffic management for footpath clearance/hedge cutting to the North of the A63 between Lund and the Railway Bridge

Councillor A Pulleyne advised that the hedge has now been cut back and traffic management has been granted (2-3 weeks' notice required).

Councillor Pulleyne to arrange a date in early April and Parish Council volunteers will assist with clearing away the debris.

02 - Update on recent data obtained from the PC Vehicle Activated Sign (York Road) the next time that it is relocated and provided to 'Community Speedwatch' as evidence of the ongoing problem

The Vehicle Activated Sign is soon due to be relocated as it has now been in its current location for a number of months; **Chairman** to provide the data once obtained for discussion at the April Parish Council meeting.

03 - Update on alternative location for ornamental village sign (near the village green) & also for South Duffield

Chairman is still trying to contact Vickie Day (NYCC Highways engineer) to request update.

04 - Update from Highways regarding request for the Brown 'Ranch Holiday Park' sign to be removed (as it is now redundant) so that the lower signs can be moved up

Chairman is still trying to contact Vickie Day (NYCC Highways engineer) to request update.

05 - Update on installation of additional double yellow lines outside the school

Chairman is still trying to contact Vickie Day (NYCC Highways engineer) to request update.

06 - Update on request for revised costing from Highways for proposed new road markings on the Eastern and Northern approaches to the village (due to the signage already being in place)

Chairman is still trying to contact Vickie Day (NYCC Highways engineer) to request update.

It was agreed that **Councillor A Pulleyne** would raise the outstanding issues with Mark Lumby (NYCC Highways Officer) and **Councillor R Musgrave** volunteered to speak to Vickie Day (NYCC Highways engineer) on behalf of the Parish Council.

It was also noted that the "Deer" warning signs have now been installed on Lowmoor Road.

07 - Update on recalibration of vehicle activated sign (following concerns raised that the sign is triggering at speeds less than the speed limit set)

Councillor J Wallinger reported that an engineer is coming out to look at the sign on Tuesday 8th March.

08 - Update on the installation of drainage pipe and gullies along the Eastern side of York Road between Common End Farm and the Southern perimeter of R Finney's fenced field

Ongoing

09 - Update on enquiry to Selby District Council re. Providing a monetary contribution towards a couple of areas that they are responsible for but have been included in the Parish Council grass cutting schedule to ensure they are kept tidy.

The following response received from Selby District Council was noted:-

"The grass is cut every 6 to 8 weeks, however, this is weather dependant and cutting starts in April. Grass cutting is part of Selby District Council's environmental services contract and therefore we would not provide any monetary contribution if anyone else cuts this grass."

10 - Update on Network Rail tidying up the brambles (railway line side) from the level crossing to the gate at the far end of Station Lane

Chairman reported that Network Rail have been hampered by storm damage in recent weeks, but the work should be done within the next 4-6 weeks in conjunction with signal sighting in the area.

11 - Speak to local resident who has previously cut the grass near Baxter Lane Cottages to enquire if he is happy to continue to do this

Ongoing

12 - Provide receipts for the new Christmas lights purchased

Ongoing

13 - Request quote from local electrician to extend the cabling (underground) from the existing Christmas tree to the new one (leaving power point at the existing tree)

Chairman reported that he has had preliminary discussions with a local electrician and will be arranging a site visit to discuss the requirements further.

The **Chairman** thanked Mrs P Topping and Mrs A Wilson for all their assistance with the Christmas lights.

14 - Update from Pre-School regarding the fitting of a 'non-return valve' following enquiries made with Councillor J Wallinger

Councillor J Wallinger reported that Yorkshire Water have been out to look at the manhole, but the non-return valve has still not been fitted.

Councillor R Musgrave to forward details of a contact at Yorkshire Water whose role is to liaise with elected representatives; **Councillor A Holman** to follow up with new contact.

15 - Update from the Consumer Council for Water (CCWater) following submission of the third party consent forms (5) to enable them to fully investigate the lack of response from Yorkshire Water - to comply with the General Data Protection Regulation (GDPR)

No response received; **clerk** to follow up and forward additional third party consent form received via **Councillor J Wallinger**.

16 - Monitor any village water supply/drainage issues - Ongoing

17 - Update on S106 funding request submitted to Selby District Council (to extend the village green)

The **clerk** reported that she had notified Selby District Council that consent for the culverting had now been granted and provided them with a copy of the consent; **clerk** to follow up on funding request.

18 - Update on funding from the 'Two Ridings Community Fund' for the culvert project

The **clerk** reported that the Two Ridings Community Fund is a hub to assist community groups to access regional funding programmes and at present the project does not meet the criteria for any of the five sources of funding currently open in the Selby area.

19 - Update on Locality Budget funding request to extend the village green submitted to both District Councillor's K Arthur and M Topping

The **clerk** reported that £1,000 has been granted from both District Councillor K Arthur and District Councillor M Topping towards the project.

20 - Update on the official board application to culvert the stretch of dyke up to the village green & contribution request sent to the Ouse and Derwent Drainage Board

It was noted that the Parish Council have now received consent from the Ouse and Derwent Drainage Board and **Councillor A Pulleyne** has spoken to Wrights of Crockey Hill who will be carrying out the culverting work.

Clerk to provide Wrights of Crockey Hill with a copy of the consent and ask them to commence work as soon as possible within the terms of the consent.

The **Chairman** thanked **Councillor Pulleyne** for all his assistance in liaising with the contractor.

21 - Review the overgrown public footpaths on a monthly basis, with individual fields identified which do not comply with the applicable laws/regulations

Councillor J Wallinger expressed concern that a number of footpaths have still not been cleared and it was agreed that the **Chairman** and **Councillor J Wallinger** will produce a list and map of the footpaths that require clearing

Councillor Wallinger will also investigate to identify if there is a process to register a complaint against the landowners and seek advice from the Ramblers Association.

22 - Obtain quote for four educational boards to be erected on public footpaths (Oxen Lane, Middle Lane, Turnham Lane and Green Lane) – Ongoing

23 - Update on Selby District Council decision not to site dog bins on either Hagg Lane or Turnham Lane and to concerns raised regarding the current dog bins not being emptied as per the Selby District Council weekly schedule

The **Chairman** reported that he has challenged the decision not to site the dog bins as requested and asked Selby District Council to reconsider but he has not received any further response.

Councillor R Musgrave to forward details of a contact at Selby Council who may be able to assist; **Chairman** to follow up with new contact.

24 - Provide update on the book library on the village green and plaques to commemorate the Village Green opening and in memory of former Councillor

The **Chairman** reported that the book library is still under construction; Amy Wilson to follow up on the installation which should be completed by the end of March.

The **Chairman** has spoken to the Parish Council handyman who will look at the plaque mount options prior to the **Chairman** placing an order for the plaques.

25 - Update on creating a nature reserve at the Parish Paddock

Ongoing; **Chairman** to liaise with **Councillor A Pulleyne** and the resident who will project manage, as a volunteer, on behalf of the Parish Council.

The **Chairman** reported that a local resident had expressed an interest in renting the paddock to graze her horse and this was agreed on the same terms as the previous tenant for an initial period

of six months whilst the nature reserve project is in the early stages; **Chairman** to liaise with the resident. The Parish Council will still have full access to the paddock if required.

26 - Update on initial enquiries with current landowner regarding Maltkiln Pond

It was noted that the property has recently been sold & considerable work has been carried out to clear the land; **Chairman** to make further enquires to identify the new owner, with a view to establishing what their plans are for the pond.

27 - Arrange access to the Parish Council safe at school to obtain legal documents relating to the Parish Paddock

The **Chairman** is liaising with Mrs A Wilson to arrange access to the safe.

It was also noted that **Councillor J Wallinger** is in the process of obtaining an official plan for Broad Lane Wood from the Land Registry.

28 - Update on outstanding trees & groundworks on West side of Main Street - Ongoing

29 - Update on the purchase of a weeping Purple Beech tree and plaque for the Village Green to commemorate the Queens Jubilee and eight Amelancher (Robin Hill) trees for Main Street

It was noted that following the February Parish Council meeting **Councillor H Cross** had obtained a final quote as agreed but unfortunately, he had been unable to confirm the order with the chosen supplier as despite chasing them on several occasions he has not been able to contact them. It was agreed that **Councillor Cross** would make enquiries with an alternative supplier and provide members with an update.

30 - Update on path clearance on the eastern side of York Road between Yewtree Farm and the Cliffe sign at the end of Jacques Lane – Ongoing

31 - Update on cutting back overgrown conifers in the Shrubberies

It was noted that the landowner has informed the **Chairman** that the conifers will be cut back as soon as possible.

32 - Chase District Councillor K Arthur for update on the planning application status of Cliffe Meadows Holiday Park (2021/0385/FUL) and highlight two further undetermined planning applications for this site – See below

33 - Update on planning application status of Cliffe Meadows Holiday Park (2021/0385/FUL).

The **clerk** reported that following the February Parish Council meeting she had contacted **District Councillor K Arthur** to request an update and highlight a further two undetermined planning applications for the same site (2021/1205/FUL & 2021/0385/FUL).

It was noted that the case officer dealing with the applications had agreed to provide the Parish Council with an update once she had carried out a site visit (scheduled for 23/02) and completed her investigation but no response had been received.

Councillor A Pulleyne reported that the applicant has raised concern with him regarding the long delays throughout the application process.

Clerk to follow up with **Councillor Arthur** and request an update as a matter of urgency.

34 – Speak to local handyman about carrying out repairs on the four Parish noticeboards (in the spring) and constructing a new noticeboard for Lund

The **Chairman** advised that the Parish Council handyman will be reviewing the noticeboards on Saturday 12th March.

35 - Provide feedback from Mark Lumby (Highways) regarding residents preferred location for new noticeboard in Lund

Councillor A Pulleyne advised that he has spoken to the resident and agreed the location which Mark Lumby – NYCC Highways is also happy with provided the Parish Council submit the relevant application.

It was noted that once the Parish Council agree on the type of noticeboard **Councillor Pulleyne** will confirm this with the resident.

Chairman to forward photograph and map of the required location to the **clerk** for submission to NYCC Highways along with the application.

36 - Provide feedback from Mark Lumby (Highways) regarding residents request for a bench to be installed on Turnham Lane

The Parish Council discussed the advantages and disadvantages of siting a bench on Turnham Lane and **Councillor A Pulleyne** reported that Mark Lumby – NYCC Highways has agreed to this in principle.

Due to the number of large farm vehicles that use Turnham Lane it was agreed not to go ahead with installing a bench.

37 - Obtain details and costs for Christmas lights similar to those in Barlby for consideration at a future meeting.

The **clerk** provided members with the details requested and it was agreed not to pursue this any further.

Councillor P Maw agreed to speak to the Village Institute Committee about the possibility of putting Christmas lights on the Village Institute (to be funded by the Parish Council).

22/042 Consider Grass Cutting Tenders Received and Award Grass Cutting Contract:-

Members discussed the six tenders received and it was agreed to award the contract (3 years with a yearly review) to John Wedgwood due to the competitive quote received and he is also resident in the village.

22/043 Update on Wayleave agreement for Broad Lane Wood:- No further update

22/044 Cliffe Bus/Route status update:-

It was noted that a follow up meeting to include all three Parishes along the route has been arranged for Monday 14th March at Barlby Library; **Chairman, Councillors J Wallinger & P Maw** and the **clerk** to attend.

22/045 Posterngate Surgery Update re Proposed closure of branch surgery at Hemingbrough:- No further update

22/046 Planning:-

a) Consider Planning Applications Received:- NIL

b) Consider Planning Applications Received not listed on the agenda:-

- i. (2022/0125/HPA) Erection of single storey side extension with balcony and alterations to existing hipped roof side extension to introduce flat roof with glazed lantern at **Common End Farm, York Road, Cliffe** No Objections
- ii. (2022/0044/LBC) Listed building consent for reinstatement of gable end window along with internal alterations within the roofspace at **Yeomans Farm, York Road, Cliffe** No Objections
- iii. (2022/0200/HPA) Erection of two storey rear extension at **4 Moorland Houses, Moor Lane, South Duffield** No Objections

Reconsultation (Amended Plans, Amended Information and Additional Plans)

- iv. (2021/0978/FULM) Installation of renewable energy generating station comprising ground mounted photovoltaic solar arrays together with substation, transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements at **Land Near Osgodby Grange South Duffield Road Osgodby** No Objections

c) Note Planning Applications Granted:-

- i. (2021/0480/FUL | Erection of single storey building to form cattery at **Foxhills Boarding Kennels, Market Weighton Road, Barlby**
- ii. (2021/1533/HPA) Rear and side extensions following demolition of single storey outbuildings at **Oakwood House, Market Weighton Road, Barlby**

d) Note Planning Applications Refused:-

- i. (2022/0009/S73) Section 73 application to remove condition 03 (agricultural occupancy) of approval L.1914(A) outline application in respect of the erection of bungalow for use as a private dwelling on land shown on the plan submitted approved 17 April 1973 at **Greenfields, Hull Road, Cliffe**

e) Note Planning Applications Withdrawn:-

22/047 Finance:-

a) The following payments were proposed, seconded and unanimously agreed:-

- i. J Leighton-Eshelby (March Salary) £ As Agreed

b) To approve payments not listed on the agenda:-

- i. HMRC (PAYE) £ 52.20

c) Note receipt of income, as listed below:- NIL

22/048 Correspondence Received:-

i. Clerk & Councils Direct – Receipt of March newsletter was noted.

22/049 Review/Update Parish Projects List:-

Village Flag Design Project

The school have been approached with regards getting the children involved in designing a flag for the Village Green; **Councillor J Wallinger** to follow this up.

Cliffe Playing Fields

It was noted that the Playing Fields Association have previously approached the Parish Council for help with flooding/drainage issues on the Playing Field; have these issues been resolved?

Councillor P Maw to raise at the next Playing Fields Association meeting.

Road Resurfacing

The **Chairman** reported that the roads will be patch surfaced this year and resurfaced in 2023.

Daffodil Planting for 2023

Councillor J Wallinger to liaise with Mrs A Wilson.

22/050 Representatives Report: -

Councillor A Holman spoke about the possibility of turning the Parish Paddock into allotments and it was agreed that if it is not possible to create a nature reserve at the Parish Paddock, the Parish Council would look into this further.

Councillor J Wallinger expressed concern that there are seven streetlights out in the Parish and he is struggling to get any response from NYCC.

Councillor R Musgrave to forward details of a contact at NYCC who may be able to assist;

Councillor Wallinger to follow up with new contact.

Chairman raised the possibility of reducing the speed limit to 30mph on Turnham Lane due to the close proximity to the school, the new holiday park and the number of dog walkers that regularly use the lane.

Chairman to raise this with Vickie Day (NYCC Highways Engineer).

The **Chairman** advised that the Parish Council handyman is starting work on repairing the bridge at Broad Lane Wood and will liaise with **Councillor R Woodall** to gain access.

Councillor R Woodall reported that he has ordered a Ukraine flag and a new Yorkshire flag (as the last one was damaged during the recent storms).

Councillor P Maw reported that the pre-school may become incorporated within the primary school.

22/051 Confirm date of next meeting: -

Monday 4th April 2022 commencing at 7.00pm in CLIFFE VILLAGE INSTITUTE

Councillors are elected on behalf of everyone on the Register of Electors; therefore, matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.

Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment).