

CLIFFE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at St Andrews Mission on Monday 11th September 2017

17/129 Present:- Councillors M Topping (Chairman), J Allan, A Holman, C Topping, M Whattam and A Wilson
County Councillor M Jordan
County Councillor M Jordan
Emma Whittles – Rural Housing Enabler

Four members of the public were also present

17/130 Apologies:- Councillor H Cross
District Councillors K Arthur and J Deans

17/131 Declarations of Interest:- None

17/132 Public Session:-

A member of the public raised a query regarding grass cutting on the public footpath leading to the Playing Fields. It was agreed that the grass cutting contractor would be asked to cut all the way down to the Playing Fields but to reduce the frequency of the cuts accordingly.

Another member of the public asked about grass cutting near the crossroads and it was agreed to include this piece when reviewing the grass cutting contract for next year.

A member of the public spoke about William Jacques Drive and the clerk was asked to contact Mike Guerney- NYCC Public Rights of Way Officer for update.

The clerk also gave an update on Oxen Lane, Newhay Lane Footpath and Broadlane/Clay Lane.

17/133 Presentation from Emma Whittles (Rural Housing Enabler):-

Emma Whittles – Rural Housing Enabler gave a presentation on the Housing Needs Survey results, summary as listed below:-

- 1) The survey had 21 household responses demonstrating both a future housing need and a local connection to the Parish of Cliffe.
- 2) The housing need identified is for a range of tenures including – low cost home ownership properties (i.e. shared ownership or discounted sale) and affordable rent.
- 3) Based on this survey a development of around 12 properties of mainly 2-bed and 3-bed homes, with a small proportion of larger 4-bed homes, would go towards meeting the identified housing need.

4) The majority of these units would be houses, potentially with a small proportion of bungalows, given the identified housing need.

5) Final unit numbers and tenure should be reviewed when any scheme is proposed.

The Parish Council discussed the results and it was reported that two landowners have put forward potential land. It was noted that a final report is to be circulated which will followed by a consultation event in due course.

17/134 Parish Council Vacancy

The clerk advised that three applications had been received for the two vacancies and the applications were considered by the Parish Council.

A ballot was held for the first vacancy and by a majority vote Ralph Woodhall was co-opted as a member of Cliffe Parish Council. Mr Woodhall signed his Declaration of Acceptance of Office.

A second ballot was held for the remaining vacancy but as the vote was tied a draw took place. John Wallinger was picked as the successful candidate and will sign his Declaration of Acceptance of Office prior to the October Parish Council meeting.

17/135 Listen to reports from County and District Councillors:-

County Councillor M Jordan spoke about the Selby District Council Pool of Sites Consultation including plans and initial assessments of all possible sites that could be included in the Site Allocations Local Plan 2018.

Councillor Jordan also gave an update on the Selby Bypass resurfacing which is currently ahead of schedule, spoke about the Community Bus Service and advised that he still has a small amount of money available for local/community groups from his NYCC Locality Budget for 2017.

17/136 Police Report:-

A report listing the recent Ringmaster notifications received by the clerk was distributed.

17/137 Confirmation of Minutes:-

The Minutes of the Meeting held on Monday 7th August 2017 were proposed by Councillor J Allan, seconded by Councillor C Topping and unanimously agreed.

17/138 Matters arising:-

It was noted that no response had been received from Northern Powergrid with regards to reconnecting the electricity supply to light No.13 (York Road), clerk to continue to chase.

17/139 Items for Discussion:-

a) Public Rights of Way

Councillor A Wilson advised that the proposed walking routes have now been agreed by Mike Guerney- NYCC Public Rights of Way Officer and that she was now looking at obtaining quotes to produce route maps.

Broadlane Wood

Councillor A Holman reported that he had spoken to Nathan Culpan – Ouse and Derwent Drainage Board and that he hoped that they will repair the track in the near future. Clerk also to liaise with Mike Guerney- NYCC Public Rights of Way Officer regarding the damage caused and the on-going maintenance of the footpath.

It was agreed that the Parish Council would continue to look at Broadlane Wood in consultation with residents and the clerk was asked to contact the Parish Council insurers with regards to forming a working party.

b) Highway Issues

The Chairman read out a letter received from a young resident regarding the North Yorkshire Lifestyle Safer Streets Project and requesting the Parish Council to consider white lines in front of drive ways near Cliffe VC Primary School and outside Cherry Tree Stores. Clerk to contact NYCC Highways to chase up the white lines previously agreed for Main Street .

c) Selby District Council Don't be a Waster – September The Big Clean Up

The clerk read out a letter received from Selby District Council regarding the campaign but it was agreed that the Parish Council did not wish to participate.

d) Discuss Dog Bin Request Received

The request received from a resident for a dog bin on Station Lane was discussed and this was proposed by Councillor J Allan, seconded by Councillor A Wilson and unanimously agreed.

Clerk to liaise with the resident and to place the order with Selby District Council.

17/140 Planning:-

a) Consider Planning Applications Received:

1. (2017/0755/HPA) Proposed erection of single storey extension to east to house bedroom and shower room with level access to existing ground floor and exterior of property at **2 Station Lane, Cliffe. No Objections**

b) Note Planning Applications Granted:

1. (2017/0699/FUL) Section 73 application to vary conditions 01 (Plans) and 02 (materials) granted on appeal under reference APP/N2739/W/16/3163859 (2016/1061/FUL) for revised replacement dwelling including proposed extension to rear of dwelling to form swimming pool and to side to form dining area at **The Three Arches, Cliffe Common, Cliffe.**

2. (2017/0703/ADV) Retrospective advertisement consent for 1 No non illuminated hoarding sign at **Hill Farm, Hull Road, Cliffe.**

c) Note Planning Applications Refused: NIL

d) Note Planning Applications Withdrawn: NIL

17/141 Finance:-

a) The following payments were proposed, seconded and unanimously agreed:-

1. J Leighton-Eshelby (Salary)	£ As Agreed
2. Chris Swift (Grass Cutting Contribution)	£ 20.00
3. Susan Roper (Electricity Contribution)	£35.00

b) Note receipt of income, as listed below: NIL

c) Cliffe Playing Fields Association Insurance Renewal

It was proposed by Councillor M Whattam, seconded by Councillor C Topping and unanimously agreed that the renewal (£1368.04) would be paid in full and the money was granted under Section 137.

d) 1st Cliffe Brownies Donation Request

The clerk read out a request received from 1st Cliffe Brownies which is a brand new unit which will be run from Cliffe Village Institute and it was noted that the group had requested £500 to help with the initial start-up costs and to allow them to open the unit with resources ready to use.

The request was discussed and it was proposed by Councillor C Topping, seconded by Councillor A Wilson and unanimously agreed to donate £500 as requested.

17/142 Representatives Report:-

Councillor J Allan advised that skip lorries had been frequently going through York Road and that she had reported this to Harworth Estates.

Councillor Allan also reported that she had purchased the agreed commemorative plaque for the Village Green and it was agreed that this would be put on the Parish Council bench.

It was also agreed that a notice showing the Village Institute fire assembly points will be put on the Village Green interpretation board.

Councillor A Wilson reported that she was very pleased that the fencing at the railway crossing has now been replaced and that the area has been tidied.

Councillor A Holman queried the location of the emergency phone at the crossing and it was agreed that he would look into this further.

Councillor Holman also spoke about tankers coming through the village and depositing waste which is very nasty smelling and overbearing in the fields around the village.

Councillor C Topping gave a funding update for Cliffe Playing Field Association.

It was noted that street light No.23 was still not working, Councillor M Whattam to check if any other street lights are out and clerk to report these to the contractor.

17/143 Clerks Report:-

Correspondence not listed on the agenda

Clerk & Councils Direct Newsletter

Selby District AVS Newsletter

The clerk advised that the next meeting of Selby Area Committee would be held on Monday 18th September commencing at 6.00pm at the Civic Centre, Selby.

17/144 Confirm date of next meeting: - Monday 2nd October 2017

Items of Expenditure over £500:- Displayed on Parish Notice Boards

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.

Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment)