

# **CLIFFE PARISH COUNCIL**

## **Minutes of the Remote Meeting of the Parish Council held on Monday 4<sup>th</sup> May 2020**

**20/041 Present:** - Councillors M Topping (Chairman), A Holman, C Topping and J Wallinger  
One member of the public

**20/042 Apologies:** - Councillors H Cross, P Maw, A Wilson and R Woodall

**20/043 Declarations of Interest:** - None

**20/044 Public Session:** -

As the member of the public present did not wish to speak no public session was held.

**20/045 Confirmation of Minutes of Parish Council Meeting:** -

The Minutes of the Meeting held on Monday 20<sup>th</sup> April 2020 were proposed by Councillor J Wallinger, seconded by Councillor A Holman and unanimously agreed.

**20/046 Parish Council Vacancy**

It was noted that an application had been received for the vacancy (circulated to members prior to the meeting).

It was proposed by Councillor A Holman, seconded by Councillor J Wallinger and unanimously agreed to co-opt Gary Wilson as a member of Cliffe Parish Council. Councillor Wilson will sign his Declaration of Acceptance of Office as soon as possible.

The Chairman welcomed Councillor Gary Wilson to the Parish Council.

**20/047 Review/Update Parish Project List:-**

The Parish Council reviewed the Parish Project List prepared by Councillor J Wallinger and agreed the following actions: -

The presence of Japanese Knotweed at the Parish Paddock

The clerk has contacted DTMS and they will be checking the site this week (week ending 10/05) and will provide an update.

Councillor G Wilson reported that a lady from a neighbouring parish had expressed an interest in renting the paddock to graze horses and it was agreed that **Councillor Wilson** would contact her in the first instance to discuss further.

#### Broadlane Wood

**Chairman** to circulate schedule of works and map; **Clerk** to forward to George Fillingham to enable him to provide a quote for the bridge repairs required and footpath maintenance.

George Fillingham has also requested a site meeting as he is not familiar with this area;

**Chairman** happy to meet with him once the lockdown restricts allow this.

It was also noted that the information sign is covered in graffiti and it was agreed to include this as part of the schedule of works.

**Clerk** to ask George Fillingham to clean this up in the first instance and request a quote to replace the sign with the addition of a map.

#### Tree work along Main Street

**Clerk** has sent updated schedule of works and map to five potential contractors who have all indicated that they are willing to provide a quote, deadline for return of the quotes Monday 18<sup>th</sup> May 2020.

**Clerk** has spoken to Mark Lumby (Highways) who has agreed the planned tree cutting at the roadside; chosen contractor to speak to Mark Lumby before commencing work.

**Clerk** to ask Mark Lumby to confirm permission in writing.

BT have tightened and made good the loose telephone wires that were hanging through the trees.

**Clerk** to inform BT once a start date for the tree works has been agreed with the chosen contractor.

#### Replacement of 'sick' looking Christmas Tree on the Village Green

**Clerk** has spoken to Newsholme Christmas Trees who are happy for the **Chairman** to view the tree (to be arranged) and have recommended that delivery should be arranged for the end of October/beginning of November for the best outcome.

#### Parents parking outside school on the double yellow lines during school drop off/pick up times

**Clerk** has sourced an identical "No Parking" banner for outside the school and obtained prices; clerk has also contacted a local printer and is awaiting a comparable quote for this and also for a more permanent sign.

The Parish Council discussed monitoring of the parking situation outside school and it was agreed to ask the Neighbourhood Police Officer to monitor and speak to parents once the school re-opens.

#### Dog poo bin at the top end of York Road

**Councillor A Holman** has provided the clerk with photographs of the new agreed location (Middle Lane); **Clerk** to place order with Selby District Council.

#### Brambles growing over from the dyke at the Village Green

Now the brambles have been cut back the Parish Council agreed that they would like to tidy up and re-fence this area with a view to eventually joining it up with the village green

**Councillor A Holman** suggested that the land is owned by NYCC; **Clerk** to contact Mark Lumby in the first instance to make initial enquiries.

Vehicle Activated Signs (VAS)

Due to Covid 19 the company has been closed since 24/03; clerk to follow up on details and prices of solar powered signs.

Parish Street Lighting

**Clerk** awaiting reply from NYCC regarding cost to change all Parish lights (or a batch) to LED and the potential energy and maintenance/service cost savings.

Missing historical minutes on Cliffe Village Website

**Clerk** to forward the two missing minutes to **Councillor J Wallinger** for inclusion on the website.

Parish Paddock Maintenance

**Clerk** still awaiting quote from George Fillingham to repair the gatepost.

Back-up/Temporary Clerk

The **Chairman** advised that he had secured the assistance of a clerk should the need ever arise.

Parish Council Land Ownership

The Parish Council discussed the pieces of land in the Parish owned by the Parish Council and agreed a course of action moving forward.

Insufficient passing places on Hagg Lane to South Duffield

**Clerk** advised that she had spoken to Mark Lumby (Highways) about the lack of passing places but unfortunately there is no funding available for improvements and due to Covid 19 the Highways budget could be cut further to cover emergency work only.

**Clerk** to contact Mark Lumby to request a list of approved contractors and the required passing place specifications so the Parish Council can make enquires about the costs should they wish to consider funding this themselves.

“Cliffe” sign when entering the village from Cliffe Common

**Clerk** has spoken to Mark Lumby (Highways) and he has given permission for the Parish Council to repaint the sign.

**20/048 Planning: -**

a) Consider Planning Applications Received: - NIL

Consider any Planning Applications Received not listed on the agenda: - NIL

b) Note Planning Applications Granted: -

1. (2019/0920/COU) Retrospective change of use from agriculture to mixed use: touring caravan storage, general purpose agricultural storage and Use Class B8 at **Green Lane Farm, Green Lane, Cliffe.**

c) Note Planning Applications Refused: - NIL

d) Note Planning Applications Withdrawn: - NIL

The clerk advised that correspondence had been received from a resident expressing disappointment that at the April Parish Council meeting no objections were raised in relation to planning application (2020/0366/FUL) Proposed erection of research and development building to replace an existing store building at **Birchwood Lodge, Market Weighton Road, Barlby.**

It was agreed that the Parish Council can only make judgement on the information that is provided to them and can only submit material concerns if applicable. Clerk to forward the correspondence to District Councillor K Arthur to make him aware of the resident's concerns having been involved previously.

**20/049 Finance: -**

a) The following payments were proposed, seconded and unanimously agreed: -

1. J Leighton-Eshelby (May Salary) £ As Agreed

b) To approve payments not listed on the agenda: - NIL

c) Note receipt of income, as listed below: - NIL

It was unanimously agreed that the Parish Council will declare them as exempt from external audit for the year 2019/20 as its annual turn-over does not exceed £25,000.

It was also agreed that Chris Phillipson will be re-appointed as the Internal Auditor for 2019/20.

**20/050 Representatives Reports:-**

Councillor A Holman reported that work has been carried out on the grass verge near Cliffe Crossroads. Chairman to have a look and see what has been done to ensure that it does not affect the work planned by Cliffe Parish Council in this area.

George Fillingham to carry on with the work on the footpath along York Road up to Cliffe Common as previously agreed.

Councillor J Wallinger raised an enquiry regarding the high hawthorn hedge blocking the light into properties into The Shrubberies and the Chairman gave an update.

Councillor Wallinger also reported that the footpath at the back of William Jacques Drive is becoming very overgrown again and it was agreed that the clerk would contact Selby District Council in the first instance as they are responsible for this area and ask them to carry out the work required.

If no response is received then George Fillingham will be asked to carry out the work and the bill will be forwarded to Selby District Council

Councillor Wallinger advised that he had received a request from a resident for two dog bins near Cliffe Common. Councillor Wallinger to speak to the resident to clarify where she would like the dog bins locating and it was agreed that a review of dog bins will be put on the agenda for the June meeting.

Councillor C Topping raised concern that the public footpath at Newhay is inaccessible again; Councillor J Wallinger to look into further and take photographs for the clerk to forward to Mike Guerney (NYCC Public Rights of Way Officer).  
Mike Guerney also to be made aware of the cows and bull that back on the riverbank between Goole Hall Farm and Turnham Hall and the discrepancies in the Public Rights of Way mapping.

The Parish Council had a discussion regarding the increase in walkers/dog walkers since the lockdown and the difficulties this can cause for landowners.

The Chairman advised that a resident had raised concern regarding a street light near Cherry Tree Stores that is turned off at night and it was noted that this is a NYCC street light which is part of their Part Night Lighting Scheme.

**20/051 Confirm date of next meeting: - Monday 1<sup>st</sup> June 2020 (Remote Meeting)**

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.  
Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment)