

# **CLIFFE PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held at St Andrews Mission on Monday 5<sup>th</sup> February 2018**

**18/014 Present:** - Councillors M Topping (Chairman), H Cross, A Holman, C Topping, J Wallinger, M Whattam and R Woodall

Katie Peeke-Vout – Selby District Council Housing Strategy and Development Officer  
Delton Jackson – Selby District Council Urban Designer

Four members of the public were also present

**18/015 Apologies:** - Councillors J Allan and A Wilson  
County Councillor M Jordan  
District Councillor K Arthur

**18/016 Declarations of Interest:** - None

### **18/017 Public Session:-**

Three members of the public spoke about the ongoing planning application for 37 The Shrubberies (2017/1268/HPA).

### **Update from Cliffe Playing Field Association (CPFA)**

The clerk advised that the trustees have had site meetings with two of the preferred providers and are now awaiting updated quotes. It was noted that the CPFA hope to attend the March Parish Council meeting with the final decision and confirmed costs.

### **Update on Cliffe Housing Needs Survey**

Two representatives from Selby District Council gave an update on the Housing Needs Survey and spoke about the two potential sites that have been identified. It was noted that Selby District Council would be speaking to the landowners before arranging a public consultation.

**18/018 Listen to reports from County and District Councillors:-** No County or District Councillors were present.

### **18/019 Police Report:-**

A report listing the recent Ringmaster notifications received by the clerk was distributed. It was also noted that another property in Cliffe was broken into last week and that generators and power tools had been stolen.

### **18/020 Confirmation of Minutes:-**

The Minutes of the Meeting held on Monday 15<sup>th</sup> January 2018 were proposed by Councillor H Cross, seconded by Councillor A Holman and unanimously agreed.

**18/021 Matters Arising:** - No items raised

**18/022 Items for Discussion:-**

a) Public Rights of Way

Broadlane Wood

The clerk reported on the advice given by the Parish Council insurers regarding volunteers working in Broadlane Wood and it was noted that a resident may be interested in carrying out volunteer work in the wood as part of their Duke of Edinburgh Award.

William Jacques Drive

It was noted that the area is currently flooded and it was agreed that the clerk would continue to liaise with Amanda Suthers (Selby District Council Neighbourhood Officer).

b) Highway Issues

Cliffe Crossroads

The clerk advised that she had received a quote (£2,700) from Highways to widen the footway which is the preferred and only improvement the engineers would support as railings on the bend (radius) of the junction would impair visibility.

Passing Places – Hagg Lane/Moor Lane

The clerk reported that Highways have advised that there is no money available for improvements, only to manage and maintain which is also being squeezed. Any improvements would have to be funded by the Parish Council which would be at a considerable cost.

Parking – York Road

The Parish Council discussed their requirements for yellow lines on York Road and it was agreed to contact Highways and request double yellow lines (no parking at any time) on the Chapelfields side from the field gate up to the end of Chapelfields.

The clerk was also asked to contact the local PCSO to request their presence during school drop off and pick up times to ensure that parents are observing the parking restrictions.

c) Village Green

The Chairman advised that he was liaising with Councillor J Allan with regards to the replacement Christmas tree and Councillor R Woodall reported that the maintenance access gate had now been repaired satisfactorily.

It was agreed that the retention payment will not be made until the replacement Christmas tree has been sorted out and any outstanding snagging items have been resolved.

d) Parish Plan

The Chairman reported that he was still working on the mapping system and it was agreed that this would be carried over to future meetings.

### **18/023 Planning:-**

#### **a) Consider Planning Applications Received:**

1. (2018/0042/FUL) Proposed erection of one temporary warehouse unit for storage of premises at **Olympia Mills, Barlby Road, Barlby**. No Objections
2. (2017/1364/HPA) Proposed two storey side and rear extensions, raising of roof height, alterations and the erection of a 3 bay detached garage at **Dyon Head, Dyon Lane, South Duffield**. No Objections

#### **b) Note Planning Applications Granted:**

1. (2017/1115/HPA) Proposed erection of first floor extension over existing attached garage at **Silver Birches, York Road, Cliffe**.

#### **c) Note Planning Applications Refused:**

1. (2017/0931/LBC) Listed building consent for replacement of existing window to loft, insertion of velux roof light to rear elevation and insertion of bi-folding doors to rear elevation at **Top End House, Hull Road, Cliffe**.
2. (2017/1062/CPE) Lawful development certificate for existing use of land for the stationing of mobile homes at **Cliffe Country Lodges, Cliffe Common, Cliffe**.

#### **d) Note Planning Appeal Withdrawn: NIL**

### **18/024 Finance:-**

#### **a) The following payments were proposed, seconded and unanimously agreed:-**

1. J Leighton-Eshelby (Salary) £ As Agreed

#### **b) Note receipt of income, as listed below: - NIL**

#### **c) Consider and Decide on Cliffe Playing Field Association (CPFA) Donation:- Deferred to March Parish Council Meeting**

### **18/025 Representatives Report:-**

Councillor A Holman gave an update on Drax Power Station and the Parish Council discussed the workings of the power station.

Councillor R Woodall raised concern that street light No.13 is still not working. The clerk gave an update on this and it was agreed that the clerk would continue to chase this up.

Councillor H Cross reported that the Mary Waud Charity had donated £1750 for school trips, educational visits and coach hire.

The Chairman also reported that the school have now purchased their new laptops.

### **18/026 Clerks Report:-**

The clerk advised that at a recent clerks planning forum at Selby District Council it had been noted that a lot of Parish Councils are still holding onto years' worth of planning applications with no requirement to do this as all planning applications going back six years are available on public access. Selby District Council can also provide copies of archived applications if they are ever required.

It was unanimously agreed that Cliffe Parish Council will only keep six months' worth of paper planning applications along with any applications that have not been completed or are deemed controversial.

### **School Crossing Patrol Officer**

The clerk reported that she had emailed Mrs Hayes via the school website link but had not received a response although it was noted that the crossing patrol officer now appears to be back at work.

### **Correspondence not listed on the agenda:-**

Letter of thanks received from the Chairman of Selby District Council for the £50 donation to the Chairman's chosen charities (Yorkshire Cancer Research UK & Selby Young Carers).

Canal & River Trust "What your local waterway can do for your community" publication.

### **Items of Expenditure over £500:-** Displayed on Parish Notice Boards

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.

Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment)